

How to pay the confirmation deposit for returning students

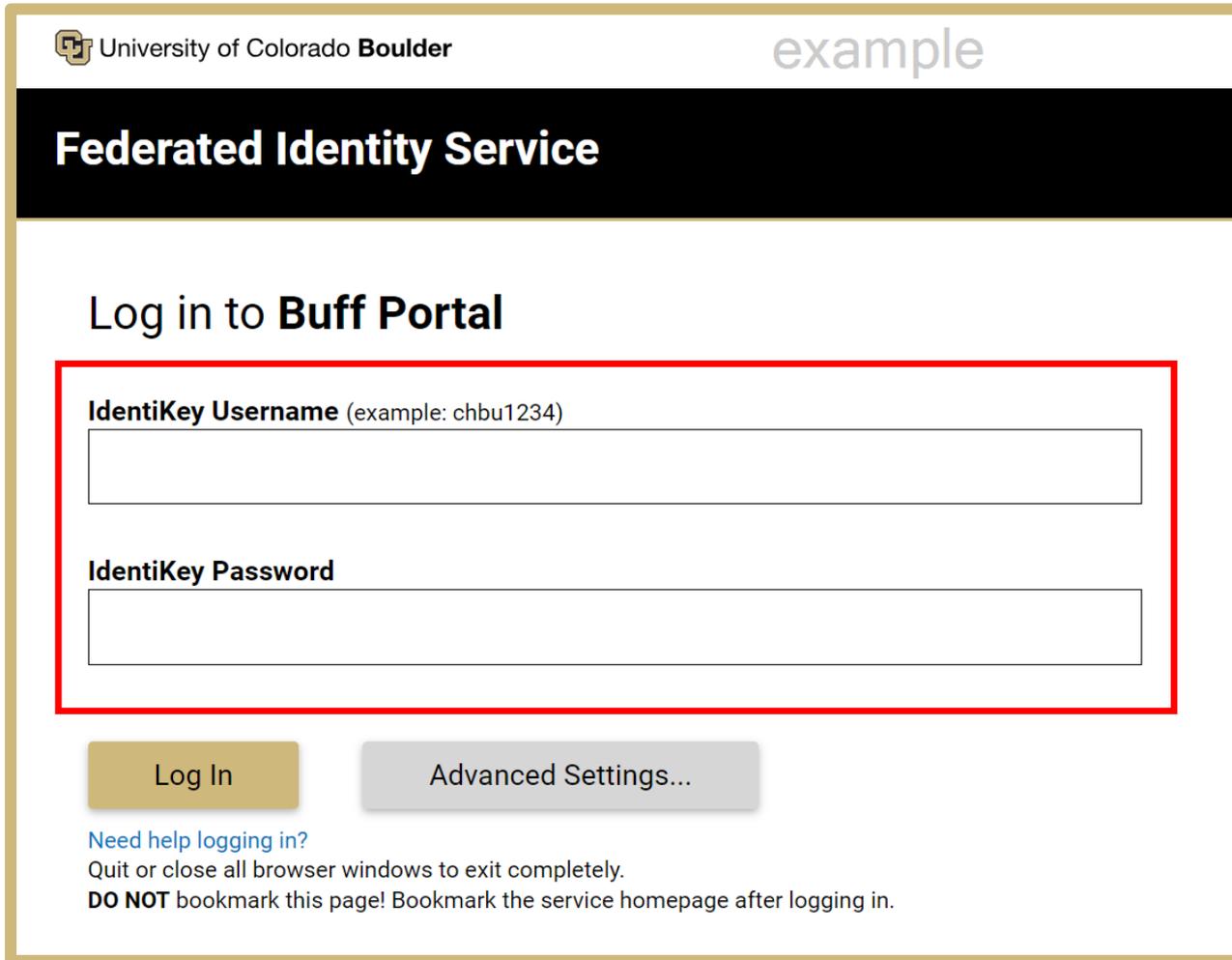
Use these instructions:

- if you are a returning student;
- if you have a confirmation deposit hold;
- or if you are a new student and your initial confirmation deposit was rejected.

If you have a Confirmation Deposit hold or if you are a new student, please continue with your admissions tasks, including applying for on-campus housing, etc. This hold will not prevent you from continuing admissions or housing processes.



Step 1: Students log in to [Buff Portal](#) using your IdentiKey. If you need help, see [Activate My IdentiKey](#).

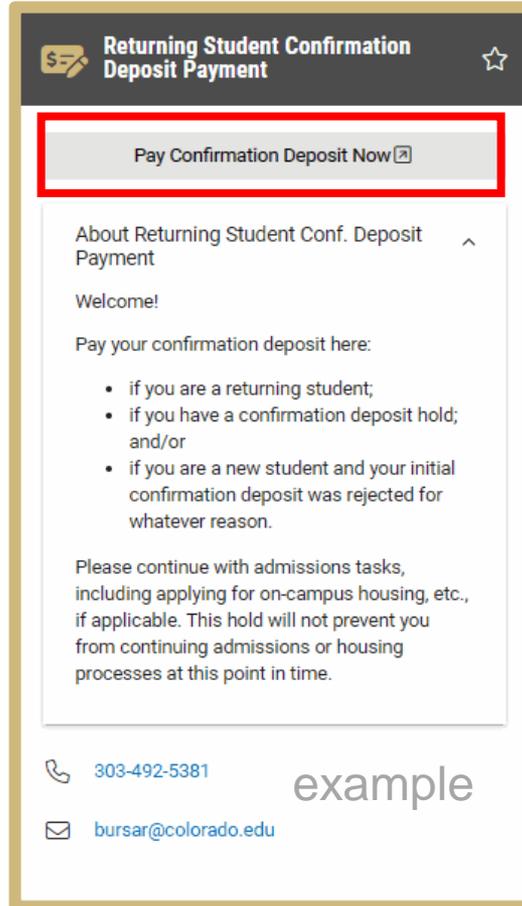


The screenshot shows the login interface for the Buff Portal. At the top left is the University of Colorado Boulder logo and name. At the top right is the word "example" in a light grey font. Below this is a black header bar with the text "Federated Identity Service" in white. The main heading is "Log in to Buff Portal". Below the heading is a red-bordered box containing two input fields: "IdentiKey Username (example: chbu1234)" and "IdentiKey Password". Below the input fields are two buttons: "Log In" (a gold button) and "Advanced Settings..." (a grey button). At the bottom, there is a link "Need help logging in?" and two lines of text: "Quit or close all browser windows to exit completely." and "DO NOT bookmark this page! Bookmark the service homepage after logging in."

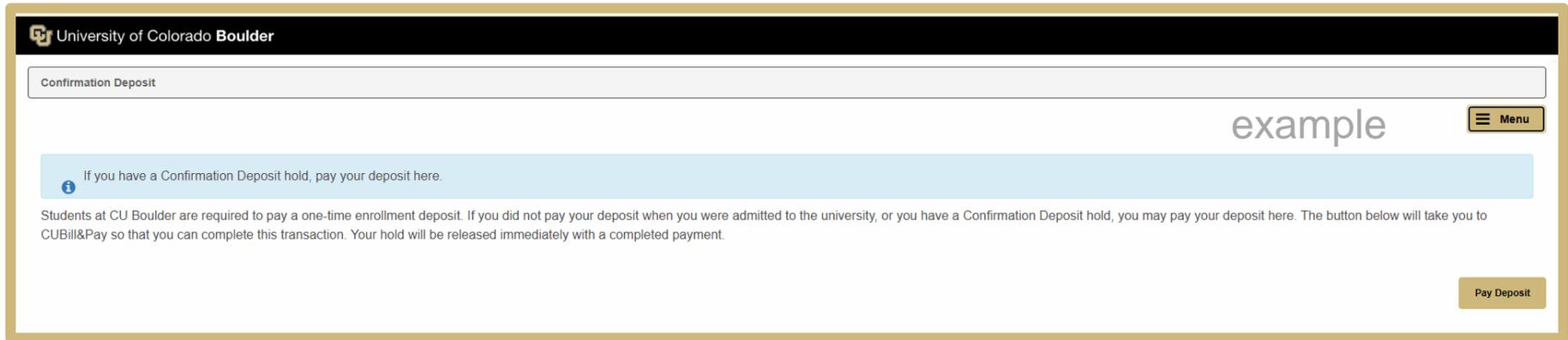
Step 2: Enter “confirmation deposit” in the Buff Portal search bar. Click **Returning Student Confirmation Deposit Payment** to open the card.

The screenshot shows the Buff Portal interface for the University of Colorado Boulder. At the top, the navigation bar includes the university name, a search bar, and utility icons for Home, Favorites, Notifications, Help, and Profile. The search bar contains the text "confirmation deposit". Below the search bar, a list of cards is displayed, with the "Returning Student Confirmation Deposit Payment" card highlighted by a red box. The interface is divided into several sections: "Holds & To-Do's" (1 Hold, 1 To-Do), "CU Boulder Email", "Buff Portal Survey 2024" (Take the Survey), "Enrollment Dates" (Spring 2025: Nov 7, 2024 9:30AM - Jan 5, 2025 11:59PM; Fall 2024: Apr 4, 2024 5:15PM - June 13, 2024 11:59PM), "Class Schedule" (December 16 - 20), and "Your Classes" (ENVD 1976-800, ENVD 3939-801, ARCH 3114-001, ENVD 3252-001, REAL 2010-300E). The "Your Classes" section also includes a "Grades & GPA" section with a "Show GPA" button.

Step 3: Click on the **Pay Confirmation Deposit Now**.

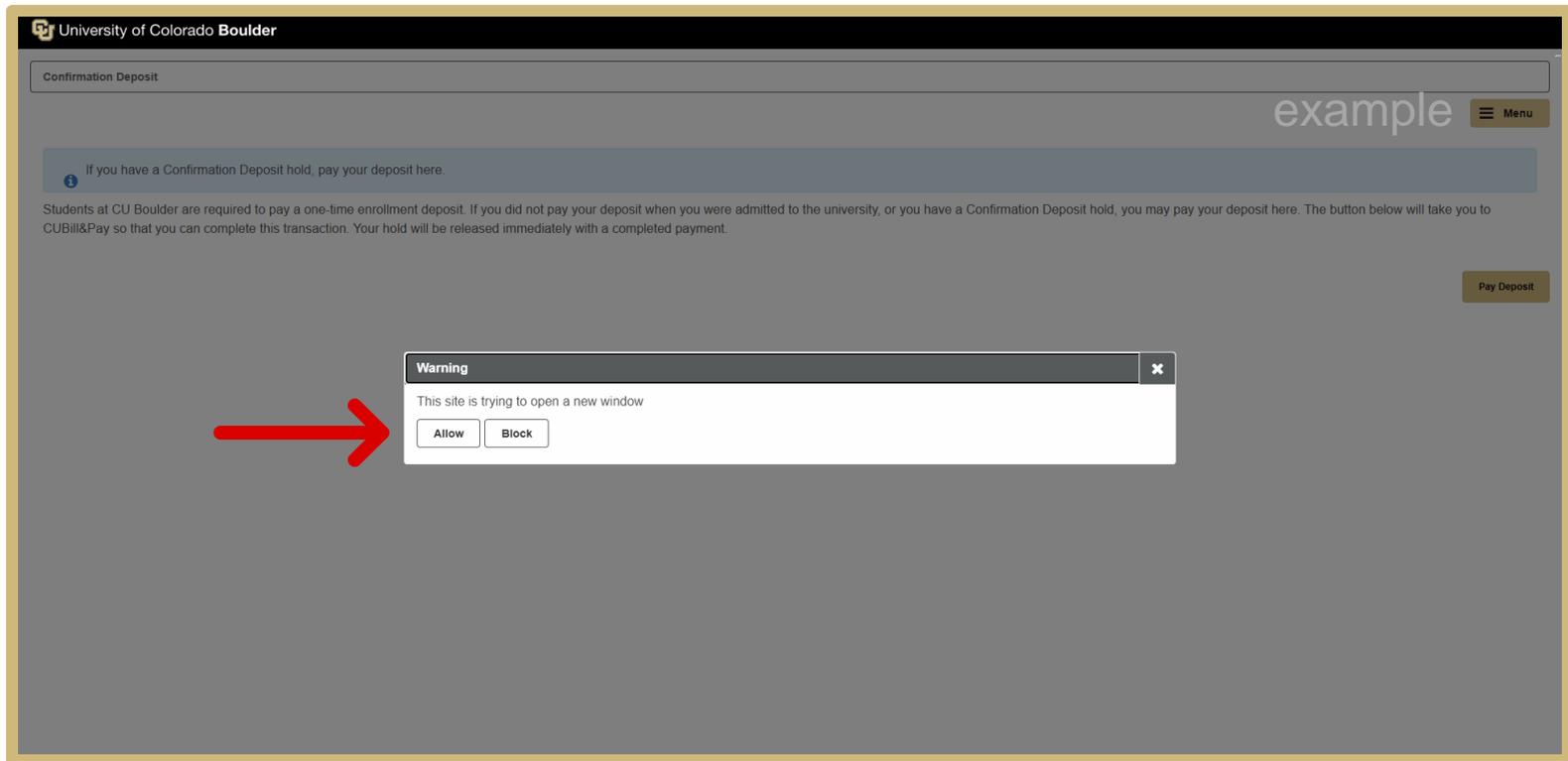


Step 4: Click **Pay Deposit**.



The screenshot shows a web page for the University of Colorado Boulder. At the top left is the university logo and name. Below it is a header bar with the text "Confirmation Deposit". On the right side of the header bar, the word "example" is displayed in a large, light grey font, and there is a "Menu" button with a hamburger icon. Below the header bar is a light blue informational banner with an information icon and the text: "If you have a Confirmation Deposit hold, pay your deposit here." Below this banner is a paragraph of text: "Students at CU Boulder are required to pay a one-time enrollment deposit. If you did not pay your deposit when you were admitted to the university, or you have a Confirmation Deposit hold, you may pay your deposit here. The button below will take you to CUBill&Pay so that you can complete this transaction. Your hold will be released immediately with a completed payment." At the bottom right of the page is a yellow "Pay Deposit" button.

Step 5: Click **Allow**.



The screenshot shows a web browser window with the following elements:

- Header:** "University of Colorado Boulder" logo and text on the left; "example" and a "Menu" button on the right.
- Page Title:** "Confirmation Deposit" in the address bar.
- Information Bar:** A blue bar with an information icon and the text: "If you have a Confirmation Deposit hold, pay your deposit here."
- Main Content:** A paragraph explaining that students at CU Boulder are required to pay a one-time enrollment deposit and that a "Pay Deposit" button is available.
- Warning Dialog:** A white dialog box with a dark header titled "Warning" and a close button (X). The message reads: "This site is trying to open a new window". Below the message are two buttons: "Allow" and "Block". A red arrow points to the "Allow" button.

Step 6: Enter payment amount and click **Next - Payment Method**.

Make Payment

1 Payment Information 2 Payment Method 3 Payment Confirmation

Paying Boulder Deposit example

Required fields are marked with an *

Payment Amount *

Account

Amount Due

Total amount to pay: \$200.00

Next - Payment Method

Step 7: Choose a payment method. *(A nonrefundable 2.85% service fee is assessed by NelNet Campus Commerce for all debit or credit transactions. We encourage payment from a checking or savings account (eCheck) in order to save money and avoid paying the service fee charged by NelNet. Paying with eCheck is secure, fast and free.)*

Make Payment 1 Payment Information 2 Payment Method 3 Payment Confirmation

Select A Payment Method example

Credit / Debit
Card transactions for University of Colorado System are processed by Nelnet Campus Commerce, USA.
+ enter credit / debit information

eCheck
+ enter eCheck information

Payment Method Disclosure:

The following service fees apply to Boulder Deposit:

- Credit / Debit Card - 2.85%

Step 8: Enter payment information for the payment method you chose and click **Submit Payment.**

If you are paying with eCheck:

Make Payment
1 Payment Information
2 Payment Method
3 Payment Confirmation

Enter ECheck Payment Information
Required fields are marked with an *

Bank Account Details

Account Holder Name *

Account Type *
 Checking Savings

Routing Number *

Account Number *

Confirm Account Number *

example

Payment Information Recap

Contact Information

Email Address *

[Add Another Email](#)

Total Amount

Paying Boulder Deposit	\$200.00
------------------------	----------

Authorization

By checking the Authorize Payment checkbox, you authorize the Merchant, or its Agent, to initiate a debit entry to the account indicated above and to debit the same to such account. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. Law.

Authorize Payment

Note: Once you submit the above payment, it will be processed on the date indicated. Should you decide to cancel the payment once submitted, you are responsible for contacting your financial institution to request a Stop Payment Order. Please be aware that the Stop Payment Order must reach your financial institution prior to your account having been debited.

Total amount to pay: **\$200.00**

[Submit Payment for \\$200.00](#)

If you are paying with a credit or debit card:

Make Payment
1 Payment Information
2 Payment Method
3 Payment Confirmation

Enter Credit / Debit Payment Information
Required fields are marked with an *

Card Number *

Confirm Card Number

Account Holder Name *

Expiration Date *

example

Payment Method Disclosure:

Service Fee Notice

Credit and debit card payments are processed by Nelnet Campus Commerce through Nelnet Payment Services. Nelnet Campus Commerce provides third-party transaction processing services, operating under an agreement with your institution to process credit and debit card payments on your behalf.

You will be charged a Service Fee for processing your payment. This means that the Service Fee amount is calculated based on 2.85% of your total payment amount. The 2.85% Service Fee will appear as a separate item on your statement. The Service Fee is not a fee assessed by your institution. The Service Fee is not refundable, even if the payment to which it relates is cancelled, refunded, credited or charged back.

Payment Information Recap

Contact Information

Email Address *

[Add Another Email](#)

Total Amount

Paying Boulder Deposit	\$200.00
Service Fee	\$5.70

Authorization

By checking the box below, you also agree to pay the vendor-assessed non-refundable 2.85% service fee(s) explained in the Payment Method Disclosure found above.

I agree to pay the 2.85% service fee(s).

Total amount to pay: **\$205.70**

[Submit Payment for \\$205.70](#)

Step 9: Your deposit is now paid. If you paid with a credit or debit card, you will see two receipts and receive two separate emails: one for the confirmation deposit payment and one for the service fee payment.

If you are paying with eCheck:

If you are paying with a credit/debit card:

Payment Confirmation example

An email has been sent to Z9ZLSBLD00149@cu.edu Print

Boulder Deposit : Payment Summary

Confirmation Number: 5001620899	Payment Date: Dec 17, 2024 at 15:18 PM, MST
Total Amount Charged: \$200.00	Effective Date: Dec 17, 2024
Payment Method: CHECKING ending with 6789	Account: Boulder Confirmation Deposits
	Amount Due: \$200.00
	Payment Amount: \$200.00
	Holder's Name: Ralphie Buffalo
	Routing Number:

Thank you for your payment.

Payment Confirmation example

An email has been sent to Z9ZLSBLD00149@cu.edu Print

Boulder Deposit : Payment Summary

Confirmation Number: 5001620894	Payment Date: Dec 17, 2024 at 15:14 PM, MST
Total Amount Charged: \$200.00	Effective Date: Dec 17, 2024
Payment Method: VISA ending with 1111	Account: Boulder Confirmation Deposits
	Amount Due: \$200.00
	Payment Amount: \$200.00
	Cardholder's Name: Ralphie Buffalo

Thank you for your payment.

Boulder Deposit : Service Fee

Confirmation Number: 5001620896	Payment Date: Dec 17, 2024 at 15:14 PM, MST
Total Amount Charged: \$5.70	Effective Date: Dec 17, 2024
Payment Method: VISA ending with 1111	Cardholder's Name: Ralphie Buffalo

Separate receipt for service fee →