**Required Department Syllabi Statement**

**Attendance Policy:**

Student may be dropped from course for non-attendance. This WGST course section uses a re-sequenced waitlist, assigning higher priority to WGST majors/minors [OR to students in the LGBTQ Studies certificate program, for LGBT courses]. Waitlisted students who regularly attend classes during the first two weeks of the semester may be given priority if a seat becomes available in the class.

**Recommended Department Syllabi Statements**

**Accessibility Statement for Cottage Office Hours:**

Please note that the WGST Gates Woodruff Cottage is a historic building, and thus only partially accessible. While the first floor can be accessed, there is no elevator leading to the second floor where faculty offices are located. If accessing the second floor is difficult for you, the faculty are happy to meet on the ground floor library and/or meet with you via Zoom or another online service.

**Basic Needs Center Statement:**

I believe that to learn, students need to have their basic needs met. If you need support with food insecurity, a safe place to live, health and wellness, or financial, mental, or physical health emergencies contact the [Basic Needs Center](https://www.colorado.edu/support/basicneeds/) online or in person.

* Email: [basicneeds@colorado.edu](mailto:basicneeds@colorado.edu)
* Phone: 303-725-9938
* 1669 Euclid Ave. Boulder, CO 80309

UMC458 | Buff Pantry: UMC 1B73

**Service Animal Classroom Policy:**

The CU Boulder campus has specific policies regarding animals permitted in classrooms. According to campus policy, only service animals that fit the definition below are allowed in classrooms. For the full policy on Campus Use of University Facilities, please see <http://www.colorado.edu/policies/campus-use-university-facilities> . The sections pertaining to animals are as follows:

**Definitions:** "Service Animal" means any dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual or other mental disability.The provision of emotional support, well-being, comfort, or companionship does not constitute work or performing tasks for purposes of this definition."Assistance Animal" means an animal that provides emotional support, well-being, comfort, or companionship but is not a Service Animal.

**Policy**: Animals (including reptiles and amphibians) are not permitted in any Facility. Exception: Service Animals (including Service Animals in training). (Other exceptions: Assistance Animals in University Housing that have been approved by the appropriate ADA Coordinator; animals used in research, instruction, official University business, or as part of an Event; fish in aquariums).

When it is not obvious that a dog is a service animal, it is recommended that students make an appointment with Disability Services to assist in easing your service animal’s transition to campus.

If you bring a dog to class, and it is not obvious the dog is a service animal, the instructor may ask you:

1.       Is the dog required because of a disability?

2.       What work or task has the dog been trained to perform?

CU-Boulder recommends service animals be identifiable by wearing a vest or harness. Service animals must be housebroken, must be kept under control by voice, signals, or other effective means, and must not be disruptive or active in any classroom situation.

**Campus and Community Resources:**

**Center for Inclusion and Social Change (C4C N320)**

*Formed in 2018 by the* ***Cultural Unity and Engagement Center****, the* ***Women’s Resource Center*** *and the* ***Gender and Sexuality Center*** *to offer strengthened services, greater advocacy and more innovative programs to support students in exploring multiple intersecting aspects of their identity. At CISC, our goal is to support all students in the exploration of all of their identities and to create a welcoming and inclusive space on campus that supports academic and personal growth. We provide community-building programs, numerous educational opportunities for students to learn and teach, and a space for students to become active, informed global citizens by engaging and interacting with individuals from different cultures.* 303-492-5667, <https://www.colorado.edu/cisc/>

**Counseling and Psychiatric Services**

**(CAPS Office, walk-in: C4C N352, Psychiatric Services: Wardenburg Health Center 3rd Floor)**

*CAPS offers confidential, on-campus mental health and psychiatric services for a variety of concerns, as well as a variety of support groups, consultation, and education.* 303-492-2277, <https://www.colorado.edu/counseling/>

**Disability Services (C4C N200)**

*Disability Services provides students with disabilities with tools, reasonable accommodations, and support services to participate fully in the academic environment.* 303-492-8671, <https://www.colorado.edu/disabilityservices/>

**Health Promotion (Wardenburg Health Center, 1st Floor)**

*The program aims to foster a community that promotes students’ health and well-being. They support students in developing skills to make informed choices about health, addressing stress, sleep, body image, sexual health, tobacco use, relationship wellness, alcohol toxicity, food and society, and how to help others effectively.* 303-492-2937, <http://www.colorado.edu/health/promotion>

**Moving to End Sexual Assault**

*MESA is Boulder County’s rape crisis center. They provide counseling and advocacy for victims and survivors of sexual assault, in addition to education.* Hotline: 303-443-7300, [www.movingtoendsexualassault.org](http://www.movingtoendsexualassault.org)

**Office of Institutional Equity and Compliance (3100 Marine St. 2nd Floor)**

*The Office of Institutional Equity and Compliance investigates all claims of discrimination, harassment or sexual misconduct. They also coordinate the provision of accommodations or interim remedies as necessary, and provide educational training and sessions.* 303-492-2127, <http://www.colorado.edu/institutionalequity/>

**Office of Student Conduct and Conflict Resolution (C4C S485)**

*The Office of Student Conduct and Conflict Resolution administers the Student Code of Conduct and processes complaints and the conduct process, along with the Restorative Justice and Conflict Resolution Programs, to support community safety, student growth and success.* 303-492-5550, https://www.colorado.edu/osccr/

**Office of Victim Assistance (C4C N352)**

*OVA provides free, confidential response services for students, faculty, staff and their significant others who experience traumatic, disturbing or disruptive life events. They do this by providing information, support and short-term counseling.* 303-492-8855, <https://www.colorado.edu/ova/>

**Safehouse Progressive Alliance for Nonviolence**

*SPAN provides culturally relevant services to victims of domestic violence and promotes nonviolence and social justice through violence prevention education.* 24 Hour Crisis Line: 303-444-2424, <http://www.safehousealliance.org/>