Volunteer Placement Program Student Agreement

About the Volunteer Placement Program:
The Volunteer Resource Center (VRC) is committed to connecting students with quality service opportunities on campus and in the community through a framework of equity and inclusion. We serve as a bridge between students and community partners who benefit from their time, skills, and enthusiasm as volunteers and would like to provide an educational experience for the student. As an office our priority is support, empower, coach, and challenge students as they navigate lifelong community engagement in connection with their academic careers.

Student Volunteers: Students participate in the Volunteer Placement Program on a voluntary basis. Participants consult with the VRC in order to find their placement with a nonprofit organization based on their interests and skills, and then agree to volunteer with that organization in order to learn more about the cause and themselves. Students agree to communicate with the nonprofit directly in order to negotiate service hours and tasks, and will close the loop intentionally when they are ready to stop volunteering or move on to something else. Students may consult with the VRC throughout the process for support and feedback.

Qualifications:
- Must be a CU undergraduate or graduate student, part time or full time is fine!
- Must be willing to participate in assessment for the program.

Expectations:
The Volunteer placement program requires volunteering on a weekly basis for a total of 30 hours during the Fall 2022 semester. The volunteer placement is related to an educational purpose and there is no guarantee or expectation that the activity will result in employment.

VRC Service Philosophy Values
- Commit to and uphold the mission, values, and goals of the University of Colorado Boulder and the Volunteer Resource Center.
- Commit to learning about volunteer work and the communities you serve.
- Follow instructions and protocols to complete volunteer work safely and effectively.
- Practice honorable behavior including ethical photography while doing service, be open to feedback and learning how to do better as you go.
- Engage in reflection after volunteering.
- Be respectful of other volunteers, staff members of the organization you are volunteering with, and people, animals, environments, and materials you are working with through service.
- Base volunteer work in community need as defined by the community.
- Follow all University policies including but not limited to the Student Code of Conduct and the Discrimination and Harassment policy.

Communication
Contact and stay in close communication with the community partner, ask appropriate and required questions, and make arrangements for volunteer work to be completed.

- Communicate concerns you have with the VRC and community partner.
- Communicate any and all emergencies to both the community partner and VRC.
- Call out and notify the community partner and the VRC if you believe you could have COVID19 at any point.
- Communicate with the VRC and your community partner if you can no longer meet the requirements (i.e. no ghosting the organization).

Safety Protocol
- Commit to following all health and safety protocols as outlined by University, City, County, and State guidelines.
- Wash your hands thoroughly and regularly, use hand sanitizer, and wear a mask.
- Follow any regulations you would on campus while volunteering and engaging at the service sites on and/or campus.

Participation and Training Commitments
- Must participate in any required trainings as set by the Volunteer Resource Center or the agency you will be volunteering with.

Non-profit Focus
- Part of the goal of the volunteer placement with a non-profit is to be open to the mission of non-profit entities such that students should be willing to learn how social group identities influence the exchanges and relationships with communities that are similar or different from your own identity groups.
- Be willing to learn key concepts of social justice and to identify ways in which they apply to your volunteer placement.

Health Insurance
- It is the student's responsibility to maintain health insurance and pay for any personal healthcare or emergency care.

Required Training and Check ins:
- Volunteer must complete training, background checks, and applications required by the nonprofit organization
- Attend required events (warm hand-off, midpoint reflection, and final reflection)
- Must “close the loop” with nonprofit organization at the end of the experience.

By signing the following, I have read, understand, and agree to uphold, commit, and execute all expectations listed to the best of my ability. In addition, I understand that additional duties and requirements may be asked of me. I understand that by violating any of these expectations, I may lose my role within the Volunteer Placement Program.

Student Name: __________________________ Date: ________________