

Volunteer Placement Program: Student Agreement

About Volunteer Placement Program:

The Volunteer Resource Center (VRC) is committed to connecting students with quality service opportunities on campus and in the community through a framework of equity and inclusion. We serve as a bridge between students and community partners who benefit from their time, skills, and enthusiasm as volunteers. As an office our priority is support, empower, coach, and challenge students as they navigate lifelong community engagement.

Student Volunteers: Students participate in Volunteer Placement Program on a voluntary basis. Participants consult with the VRC in order to find their placement with a nonprofit organization based on their interests and skills, and then agree to volunteer with that organization on a weekly basis. Students agree to communicate with the nonprofit directly in order to negotiate service hours and tasks, and will close the loop intentionally when they are ready to stop volunteering or move on to something else. Students may consult with the VRC throughout the process for support and feedback.

Qualifications:

- Must be a CU undergraduate or graduate student, part time or full time is fine!
- Must follow all University and CDC protocol regarding COVID19 as well as general student conduct requirements.
- Must be willing to participate in assessment for the program.

Expectations:

- Must commit to 30 hours of service during the semester, spread out about 3 hours/week, or the time commitment specific to placement organization.

VRC Service Philosophy Values

- Commit to and uphold the mission, values, and goals of the University of Colorado Boulder and the Volunteer Resource Center.
- Commit to learning about volunteer work and the communities you serve.
- Practice honorable behavior including ethical photography while doing service, be open to feedback and learn how to do better as you go.
- Engage in reflection after volunteering.
- Be respectful of other volunteers, staff members of the organization you are volunteering with, and people, animals, environments, and materials you are working with through service.
- Base volunteer work in community need as defined by the community.

Communication

- Contact and stay in close communication with the community partner, ask appropriate and required questions, and make arrangements for volunteer work to be completed.
- Communicate concerns you have with the VRC and community partner.
- Communicate any and all emergencies to both the community partner and VRC.
- Call out and notify the community partner and the VRC if you believe you could have COVID19 at any point.
- Communicate if you need to cancel or reschedule shifts or adjust your overall participation in order to work in alignment with considering community impact.

Safety Protocol

- Follow CDC and University protocol for preventing the spread of COVID19 and or any other illness.
- Wash your hands thoroughly and regularly, use hand sanitizer, and wear a mask.
- Follow any regulations you would on campus while volunteering and engaging at the service sites on and/or campus.

Participation and Training Commitments

- Follow instructions and protocols to complete volunteer work safely and effectively.

Social Justice Focus

- Be willing to learn how social group identities influence the exchanges and relationships with communities that are similar or different from your own identity groups.
- Be willing to learn key concepts of social justice and to identify ways in which they apply to your volunteer placement.

Required Training and Check ins:

- Volunteer must complete training, background checks, and applications required by the nonprofit organization
- Volunteer must complete a midway check in conversation with VRC staff
- Must “close the loop” with nonprofit organizations at the end of the experience.

Participation in the Volunteer Placement Program is based on recognizing that volunteering has a direct impact on the community and requires communication and time commitment. Please be mindful that accepting a placement and not showing up to volunteer shifts/or canceling last minute impacts resources and time, community organizations who are counting on volunteers to help them meet their goals, and other students who want to participate. *If you must cancel a shift or end your participation in the program before completing the required hours, please do so as far in advance as possible and communicate clearly with your placement organization and the Volunteer*

Resource Center. Please consider carefully if you have the time and capacity to meet the requirements of this program before committing to volunteer.

By signing the following, I have read, understand, and agree to uphold, commit, and execute all expectations listed to the best of my ability. In addition, I understand that additional duties and requirements may be asked of me. I understand that by violating any of these expectations, I may lose my role as a volunteer in the Volunteer Placement Program.

Volunteer Placement Student Name: _____

Volunteer Placement Student Signature: _____

Date: _____