

University Memorial Center Board Minutes
Tuesday, September 20th, 2016
UMC 245-5:30pm

Attending Members: Andrea Z (UMC Dir.), Emily Breidt (v), Robin Margolin (v), Minuri Gamage (CSI Board Rep), Emma Rae Langdon (Nightride Rep), Hannah Velte (v), Jason Potter (v), Austin Rugh (v), Debbie Cook (v), Marcus Fotenos (Tri-Exec), Luke Brazil (SVA)

I. Call to Order 5:34

II. Approvals

- I. Tuesday, September 6, 2016 Minutes- Approved by acclamation
- II. Tuesday, September 20, 2016 Agenda – Approved by acclamation

III. Open Hearing

IV. Chair's Report

a. Diversity Training

Emily: diversity training calendar was sent to all of you.

b. Student Art Program

Emily: Accepting pieces, due at end of fall semester

c. Annual Report

Andrea: Jimmie Baker is here and we will both answer any questions about the annual report. Report is based on mission statement. (see Annual Report slide show Andrea displayed during meeting). Most of our revenue comes from student fees, which is why students serve on this board. Student fees are broken into two groups, one for operating expenses, one for bonds and loans. Self-generated revenue: space rentals, CDS rental, collegiate recovery center pays rent, etc. UMC Expenses: see chart.

Jason: do we pay CU for energy.

Jimmie: we pay CU that then pays Xcel.

Andrea: regarding celebrating diversity through the student engagement and collaboration area. Also pursue through coordinated space and catering for student-driven cultural events and I-Fest.

Student involvement: \$18K in scholarships to student leaders and UMC student staff; oriented 89 new student employees, leadership training for 33 student staff leaders; maintained student-governed UMC board.

CU's Student Union: fed 1,821 students at Late Night Breakfasts; welcomed 4,638 incoming freshmen attended UMC's fall fest; participated in Learning Outcomes and Card Swipe assessment project; welcomed 10,500 visitors to UMC; hosted average of 356 daily visitors in The Connection; increased followers across multiple social media platforms (FB, Twitter & Instagram); renovated multi-stall all gender bathroom; emailed UMC Weekly to 3,902 subscribers; opened 5,326 sq. ft. Center for Student Involvement; expanded environmental center space; participated in Campus Resource Fairs during Welcome Days for incoming freshmen; converted UMC 421 to Human Resources office for HDS and CDS staff in the UMC

Quality Services: seven enhancements funded in last budget cycle; upgraded Kronos; became financial service center for five additional cost centers; campus alcohol agent coordinate 711 alcohol-related events on campus; collaborates with CDS to update catering policies and menus.

Entertainment: multiple student-centered events, welcomed academic and community conferences and meetings, provided free & low-cost evening programming for students: bowling leagues, video game, poker tournaments, karaoke; trained Connection and Security staff in TIPS Sustainability: replaced building's Plate and Frame for chilled water system; secured CSI computer workstations to campus standard, improved backup system to make more stable; created dual monitor desktop environments with existing equipment and adapters (97% cost savings); maintained a safe and operational 263,000-square foot building 117 hours a week.

Facilities and Services: Hosted NACAS Joint Regional Conference (well-reviewed); renovated Aspen Rooms with décor and AV; secured SOR Funds for mechanical bowling equipment replacement; moved Cash office to 3rd Floor.

Auxiliary department: hired and were fully staffed by fiscal year end; generated \$5,628 in digital sign revenues; refurb'd RTU 1 as part of recommissioning project; provided in-house design and printing to UMC and CSI at substantial savings; replaced failing risers and steps on NE Patio; secured SOR funds for South Terrace replacement program plan; coordinated with CDS on construction and opening of Starbucks; completed PCI SAQ with no recommendations; cash funds audited with no reportable issues; worked w/campus staff on implementation of accessible platforms and tech; planted and maintained colorful planters on 1st, 2nd, and 5th floors.

Community engagement: processed 12,273 UMC reservations and 14,178 reservations for other campus areas; processed 4,467 catering orders, with 3,826 of those including deliveries; added 1,518 campus spaces in EMS-Campus and hosting 18 university departments in the system.

Facilities and services: reception desk handled 121,248 inquiries; maintained successful student-run security team for the UMC & building events; serving on Significant Events Team (SET) and assisted with multiple campus events.

Living Memorial: maintained student veteran representation on UMC board; hosted Veterans Day ceremony in Glenn Miller Ballroom with CU alum and keynote Major George "Chip" Jones; acquired original USS *Colorado* ship bell circa 1858 on loan from U.S. Naval History and Heritage Command in Washington, DC; began renovation of Veterans Lounge.

Leadership Development: assigned 32 student groups offices in the UMC; approved 9 student art pieces for display in the UMC; added new Faculty Member to UMC Board.

What's Ahead: renovation of Off-Campus Housing & Neighborhood Relations and Environmental Center office spaces; paint, carpet, and SMART meeting room renovations; AC in the 5th Floor Lounge; S. Terrace replacement (hopefully); Connection bowling lanes to reopen; to launch new CU NightRide online dispatch; continue to build UMC Student Art Program; Hosting ACUI Region IV 2016 Regional Conference; Respond to recommissioning report and identify priority needs and energy savings projects.

Marcus: any progress bringing Amazon on campus using CU identity?

Andrea: we're working on it. Bookstore is leading negotiations with Amazon and they will come to UMC Board soon to present what they have

in mind, where negotiations stand presently. Great opportunity to bring more people, and thus more revenue, to the building. This will be brought to the board so all can consider the options.

d. Board Applications

e. Interview

Interview w/potential new board member. Josh Fader.

Josh: I am a student ambassador, have an undergraduate research position.

Robin: What can you contribute to the board?

I have leadership as well as good communications skills. Work well in groups. I understand UMC Board manages budgets, controlling UMC-based services. I'm passionate about CU.

Minuri: If you were an animal, which would you be?

Josh: I would be a lion (like to be a leader).

Austin: How would you handle a situation in which you disagree with someone on the board.

Josh: I would want to hear their side, then explain my side. Try to avoid yelling. Once the yelling starts, nothing is accomplished.

Hannah: How can the UMC help all students?

Josh: I understand the UMC is in charge of the center of student involvement. I believe that every student will find their place in one of these organizations. I also attended Program Council events, and they seem very valuable.

Emma: How would you bring the student's voice to the board?

Josh: How well do you listen to your constituents? I assume students would go to bodies better designed to answer their specific needs

Emily: We have eight student voting members, four nonstudent voting members. So we include student voices via student voting members.

Josh: I see. That answers my question.

Luke: Talk about the letter M in UMC. What does that mean to you?

Josh: We have a lot of veterans at CU. UMC represents everything that it has to offer the community, and memorializes those offerings in an ongoing way. There is a lot of history in this building, and students can gain knowledge of CU's history by having contact with.

What made you interested in this board?

Josh: I am interested in what students can contribute to the CU community. There are lots of clubs, and I like to see increased student involvement in the community at large. I love to see students get involved because that helps to make the most of one's four years in college.

Emily: anyone have additional questions? Josh, do you have any questions for us?

Hannah: I am the vice chair of the board. I assist Emily in whatever ways are necessary.

Austin: I'm the legislative council representative. I report on what Leg. Council is doing, and I pass along to the council what UMC Board is doing.

Minuri: I'm the CSI Advisory Board Chair.

Andrea: I'm interim UMC director and ex-officio member.

Emily: I'm the chair.

Luke: I represent the student veterans at CU.

Emma: I am a representative from CU NightRide.

Josh: If I get on the board, what kind of position would I have?

Emily: you would be either an ex-officio or voting member.

Josh: I would love to be on this board. Thanks for answering my questions.

Emily: he's all we've got until October 3. Please send applications you received by email to anyone you think will be interested. We will interview again October 4. We need to decide whether to make Josh a voting or ex-officio member.

Andrea: we need voting members (!).

Emily: we need three voting and four or five ex-officio.

Minuri: He seems enthusiastic, has done his research.

Marcus: My only reservation is whether we should wait until we have interviewed more applicants.

Hannah: Could we offer him a position and modify it to voting later?

Emily: So we are offering him a position without specifying whether it is voting or not.

Acclimation.

Emily: ok...I will report this to Josh and we will interview more people.

f. Robin Announcement

Robin: I am leaving CU to take Associate Food Service Director at University of Northern Colorado.

V. Director's Report

a. Furniture

Andrea: We have some demo furniture in the hallway tonight. That will be the kind of new furniture added in study spaces here. This furniture in these hallways needs to be replaced. We have the funds. These are the color schemes: we are using the same color palettes we have used elsewhere in the UMC on 'soft' furniture. The table you see out there is generally like the one we will be installing in a couple spots. The furniture in the entrance to Glenn Miller Ballroom needs replacing as well. That furniture will fit the existing Ballroom color schemes. We will do as much furniture replacement we can afford this year, and do more next year.

VI. CU NightRide.

Emma: We have not yet received enough applications to close them. If you know anyone who might be interested, we are still accepting applications for night ride drivers/workers.

VII. Student Veterans' Association

Luke: We had a fundraiser yesterday, raised a good amt of \$\$\$. We seem to be making contact with a lot of people, have more events planned.

VIII. Center for Student Involvement

Minuri: we have a lot of new events, we have a positions on the board to fill, our Retreat will be next week (pizza will be served).

IX. Environmental Center

X. CUSG

I. Executive

Marcus: Our freshmen will be hired this week. We will have a freshman rep that will begin coming to UMC Board meetings. The bring back the tap resolution is to limit single use water bottles. We are working with the Environmental Center to make sure we are doing something useful.

II. Legislative

Austin: we been interviewing people for positions on the board. The election has been pushed back a week, will start October 31st. The election code...if you have anything to say about that, not too late. First draft went to CU counsel. Hopefully, the new version of our new election code will be available September 29th. Needs to be approved by Oct. 6th to meet deadline.

III. Freshman Council

XI. Feedback

XII. Old Business

Minuri: UMC grill problems with lines seems much improved.

Andrea: They are bringing back Vegan Thursdays, then bring back a rotating menu.

Minuri: could you bring back brie?

Andrea: add that to comments area. I can give you person's email you can contact about this. Email would be very professional.

XIII. New Business

XIV. Adjournment at 6:32 pm

Robert's Rules

1. Motion (to approve...)
2. 2nd
3. Call to Question
4. Acclimation (all in favor)
5. Any Objections?