

University Memorial Center Board Minutes
Tuesday, September 15th, 2015
UMC 245-5:30pm

Attendance: **Emily Breidt (v)**, **Austin Rugh (Leg Council Rep v)**, **Aaron Chesler (v)**, **Zach Withrow (CU Night Ride ex-o)**, **Shambhavi Srivastava (ex-o)**, **Diane Pham (v)**, **Carlos Garcia (ex-o)**, **Vincent McGuire (v)**, **Chris Welch (SVA ex-o)**, **Kylee Thomas (v)**, **Hannah Velte (ex-o)**, **Debbie Cook (v)**, **Andrea Zelinko (guest)**

- I. Call to Order - 5:35pm**
 - a. *Comments before meeting Emily: Thanked Diana for chairing last week's meeting and gave a brief summary of her experience at the Student Leaders Reception last Tuesday.*
- II. Approvals**
 - I. *Tuesday, September 8, 2015 Minutes 2nd, called question and acclimation*
 - II. *Tuesday, September 15, 2015 Agenda, amended to include item IV g, 2nd, called question and acclimation*
- III. Open Hearing - none**
- IV. Chair's Report**
 - a. **Veteran's Day**
 - i. *Emily: reminded board about volunteering for Veteran's Day program in November*
 - ii. *Kylee: it is traditionally in the morning right?*
 - iii. *Carlos: yes at 11am on 11/11*
 - b. **Next meeting cancelled (9/22)**
 - i. *Emily: give you all the night off*
 - c. **2nd & 3rd Floors Construction update**
 - i. *Emily: we saw some designs and possible finishes*
 - ii. *Austin: it was really good we got to see some initial designs for color and decoration. I was really pleased with the direction they are taking everything. The veterans lounge seems like it will look great*
 - iii. *Carlos: Student forum on 23rd at 5:30pm in the gallery, everyone is invited specifically the people who were there for the earlier forums as well*
 - d. **Food Service MOU update**
 - i. *Emily: this is finally signed*
 - e. **Applications**
 - i. **Extending deadline to September 25**
 - 1. *Emily: we nor CSI received any applications so we are passing out information through other channels*
 - 2. *Carlos: this is rare we usually get around 6 plus*
 - 3. *Hannah: if you have a prewritten email I can send it to CU Gold*
 - ii. *Interviews will now be on an September 29*
 - iii. **Board membership**
 - 1. *Emily: A couple things to take care of. Diego has not attended any Board meetings this semester and only a*

few last semester and we are thus reviewing his membership and have tried to make contact with him. He said he would come but has yet to. We would be in line for a motion to dismiss him from the Board for non-attendance.

2. *Aaron: How exactly will this process work and how many votes are needed?*
3. *Emily: it is not clear*
4. *Austin: is it mandatory to review his attendance?*
5. *Carlos: Yes, it's part of the process and so it is simple majority vote. This is rare for us to do but if we've had to it has been because of attendance and issues like this*
6. *Motion, 2nd, acclamation →dissent for roll call*
7. *Roll Call: Passes 6-0-1*
8. *Carlos: we now have 4 vacant voting seats, and several ex officio here that can be made into a voting member*
9. *Hannah: I'm ready to have a vote that counts, I'm pretty responsible and I think I would be a great addition to the voting staff.*
10. *Carlos: will have a voting position on the CSI Board?*
11. *Hannah: no I will just be a general rep without voting privileges*
12. *Austin: are you here as the gold rep?*
13. *Hannah: No I just happen to also be with CU Gold*
14. *Emily: is there any discussion?*
15. *Vincent: this is usually how we do this, I am fine with this*
16. *16. Chris: She has attended all the meetings and is quite attentive*
17. *motioned, 2nd, approved by acclamation (6-0-1)*
18. *Hannah will still need to be ratified by Leg Council on Thursday.*

f. **Bylaws**

- i. *Emily: over the summer CSI has used ours bylaws as a template to get theirs approved by Leg and Leg has suggested some revisions to ours as a result. Highlighted are the proposed revisions*
- ii. *Austin: the first one seems to be a move from 2/3rds to majority for rejection*
- iii. *Emily: The next one is ratification of the chair by leg, also changing our subcommittee wording to committee*
- iv. *Kylee: don't we also have a place for establishing subcommittee so would we change this? Also there could be changes with numbering*
- v. *Carlos: we have called them subcommittees historically and this is simply a change of that to committees*
- vi. *Chris: would you change the other ones?*
- vii. *Emily: yes, also under 8)a) we now have a redundant clause where the absent member has to look for the minutes or ask for them. The chair must send out the minutes in advance so this doesn't make sense anymore*

- viii. *Diane: only way to not make it redundant is to process it through the chair*
- ix. *Carlos: might be hard to force it though and we would have to have a punishment if they didn't get with the chair*
- x. *Emily: we currently don't use full Robert's rules and time limits, traditionally we have done a modified version of Robert's Rules. This way we aren't as strict and can be flexible for our needs*
- xi. *Carlos: with by laws changes we need two Board readings*
- g. Amended (Space allocation)
 - i. *Emily: there was talk last year about making this process for the entire year. We also ran into some issues with office rooms check and many rooms complained that our current checks were inaccurate. Can we take some time to talk about this?*
 - ii. *Aaron: Could we try to track keys?*
 - iii. *Carlos: that might not give us enough information on how long they are in there and who is in there. Maybe a little more information but not full information. There is a fault with the current process*
 - iv. *Kylee: does everyone need to check out a key?*
 - v. *Andrea: officers have keys so we can't have records of those keys*
 - vi. *Carlos: an ideal would be electronic keys*
 - vii. *Kylee: this would give us great information! And this would give us great benefits from safety and security*
 - viii. *Zach: something to Segway off of that, if we could do swipe cards, what I'm talking about is a small sliding receiver inside that isn't associated with the lock*
 - ix. *Kylee: are there apps for that?*
 - x. *Carlos: we can check all of this. One of the questions was should we even do checks in the fall?*
 - xi. *Emily: yes should we just go to spring*
 - xii. *Debbie: I think we should check this fall because no matter what an office is still a privilege and they need to have responsibility to have this. There doesn't have to be a formal process but a reminder*
 - xiii. *Kylee: informal in fall, formal in spring*
 - xiv. *Hannah: it makes sense to have more data with the changes that are happening*
 - xv. *Diane: it might be inconvenient but if we spread it out instead of frontloaded at the first three weeks.*
 - xvi. *Carlos: maybe do it every month for a week each month (Sept. – Nov.?)*
 - xvii. *Diane: yeah we won't hit them when they are super busy or having a small time of difficulty*
 - xviii. *Emily: one per month?*
 - xix. *Carlos: that would be feasible*
 - xx. *Austin: would this push back our space allocations process?*
 - xxi. *Carlos: I'm assuming we would push back to spring for the space decision and in the spring we wouldn't do it once per month but rather 3 weeks straight like before.*

- xxii. *Austin: could we do closer space then once per month? I am still thinking once per semester because if a group isn't using it they have held up the space for an entire year*
- xxiii. *Carlos: I'm really thinking of November and the difficulties because of fall break*
- xxiv. *Debbie: another thing I'm thinking is that CSI is here when we haven't had them before. Maybe we take the risk and this semester and have help with CSI*
- xxv. *Austin: so we collect data throughout the year then work with CSI*
- xxvi. *Carlos: we could do checks and keep the groups up to date, the CSI is available for you to help so we would cooperate with them to have the advice help with our data*
- xxvii. *Aaron: try to be liaison*
- xxviii. *Austin: I've passed along to Rep council (who is trying to reach) and emphasized that groups with offices might be given attention as well*
- xxix. *Hannah: what are you doing specifically?*
- xxx. *Austin: this is something we started just this week and introducing ourselves as officials elected in general by the student body so we have a connection. We can pass on information about legislation and can work with them. We want to establish a rapport with groups*
- xxxi. *Diana: they might be bombarded and but if each board could specialize in information that would be effective for them. If the boards could communicate together. All the liaisons would go at once or pace this out.*
- xxxii. *Kylee: it would be a good opportunity for a coordinated effort but we can't go wrong with being more proactive and not that they felt a lapse, but this would make sure we have a connection and there are faces to names. Sometimes it hasn't felt like a supportive process so this is a way of correcting this and helping to make a more welcoming environment.*
- xxxiii. *Aaron: it would be nice for actionable and to share our ideas with the other organizations*
- xxxiv. *Austin: If we could get a list of each of the groups that the liaison teams would be touching and we can organize, coordinate and do what we need to. Maybe the first step would be to establish interest areas but we can go a lot of different ways*
- xxxv. *Chris: to get rid of delays we could get an entire list of those at the UMC ASAP so we can start working on who we want to reach out to and establish would have contact with other ones.*
- xxxvi. *Emily: After this meeting I will email Chris from CSI and Austin for Rep so we can get this started and eventually we can get a plan started.*
- xxxvii. *Aaron: 1 and a half system with reporting and help from CSI*
- xxxviii. *Carlos: the admin side would do office checks one per month in the fall, then different for the spring. So when we inform the student we will be telling them this is data collection but not for space changes this semester. Some might be disappointed but*

this is intentional and we will be taking applications in the spring.

- xxxix. *Emily: would we suspend the committee for space allocations?*
- xl. *Carlos: we would just be keeping it here for data collection and reporting*
- xli. *Diana: so would we still be contacting them?*
- xlii. *Carlos: we would still be doing that with reporting*
- xliii. *Austin: The interviews were actually more informative to some groups than to us actually*
- xliv. *Carlos: and we still have the reduction in office hours from last year so we could inform them of this as well.*
- xlv. *Emily: seeing no more discussion we will now move on*

V. Director's Report

a. UMC Market Place

- i. *Carlos: HDS wants to be consistent with their marketing and branding. So if you recall we were going to move Baby Doe's to the old Cold Stone space and called it Baby Doe's Express. They suggested calling this "UMC Market". They want to keep the name of Baby Doe's but move that to inside the AP Grill area and just have the area congruent with their current marketing. The express is now called "Baby Doe's Express".*
- ii. *Hannah: when they say market, will it be more like the grab and go's?*
- iii. *Carlos: I believe the concept is to do more non-starbucks stuff so it would be up to them for what they are selling. This is more getting branding to be consistent. Ease of communication. We wanted to keep the name somewhere so it will be moved inside the grill.*
- iv. *Emily: I was thinking they were expanded vegetarian options?*
- v. *Carlos: I don't remember. But part of the MOU was having to approach us with the name changes*
- vi. *Chris: would they keep the paintings the same?*
- vii. *Carlos: are you talking about the old cold stone space?*
- viii. *Chris: Yes*
- ix. *Carlos: I don't believe they would be transferring those images to the space. I don't even think there will be space with merchandise*
- x. *Austin: would we vote on this?*
- xi. *Carlos: yes*
- xii. *Diana: it just seems inevitable but it seems UMC was part of something away from HDS.*
- xiii. *Carlos: we are still different since Packer is still primarily retail so the grill hasn't changed that much and in fact it has added a few services like Munch Money.*
- xiv. *Kylee: I had some questions about how HDS has changed themselves so from a frame of reference from the UMC it could help to create a uniform name. There is some change on their side. There is also some changes construction wise to change things. This is just my general commentary when I saw other changes outside the UMC.*

- xv. *Carlos: yes and the one in the UMC will be limited by the space with about 200 sft.*
- xvi. *Moved, 2nd, question called and acclimation (old Cold Stone space may now be rebranded to UMC Market and Baby Doe's name will be moved to AP Grill sweet area. This will happen in conjunction with old Baby Doe's space becoming a Starbucks)*

b. **Gender Neutral Restrooms**

- i. *Carlos: Our current plan is to have the 247 restrooms changed to Gender Inclusive Restrooms in December. We went out on bid for this project and got back bids about \$45k more than our budget. What we see is construction is booming and when contractors are busy they don't need the work and they bid high. Lowest bid was higher than anticipated. Two options A) delay the project and rebid it when it might be cheaper or B) utilize repair and replacement fund to supplement the project. We do have the funds in R&R for this. We have been working on this project for a while. I would personally hate to delay it.*
- ii. *Aaron: could the price go up even more?*
- iii. *Carlos: yes*
- iv. *Hannah: who knows when the price will go down and we have promised this. Extended this would not be good*
- v. *Austin: tell me about the repair budget*
- vi. *Carlos: there are funds in that account for unknowns and we have used our funding for that in the past.*
- vii. *Austin: would it be significant so if things break we can't fix it?*
- viii. *Carlos: we could always go to SOR for more money in emergency situations. We've been dealing with this project for 6 years and it would be nice to finally get it done.*
- ix. *Debbie: we are having the same problem at HDS in that construction costs are going up 2% per month.*
- x. *Carlos: it came in 47% higher which we thought would only be 10% higher. I hope this is different than our renovations on the 3rd and 4th floor. Typically we don't vote on R&R expenditures but I wanted to get a feel for this. Do you all feel this is a good idea?*
- xi. *Kylee: read an article about SUNY providing 7 different self identified gender and 9 different self identified sexual identities option so this is going to be a more inclusive environment seen in other places*
- xii. *Carlos: we did promise our LGBTQ community that we would be doing this project*
- xiii. *Emily: is everyone on the same page **general nods***

VI. CU NightRide

- a. *Zach: still operating and getting done with our applications*

VII. Student Veterans' Association

- a. *Chris: we are rolling into our groove and I will be at the ceremony in November. Continuous positive feedback from SVA about the veterans lounge and the new changes coming through*

VIII. Center for Student Involvement

- a. *Minuri: Not present but no new updates*

IX. Environmental Center

- a. *Not here but they are looking for someone to serve on our board*

X. CUSG

I. Executive

- i. Austin: Nothing from Joseph but near full staff*
- ii. Carlos: buses are going to be sponsored for the CSU game on Saturday. Nearly 800-1000 will bus to the game and CUSG is funding this*

II. Legislative

- i. Austin: getting all things ratified and the bulk of what we are doing and about to see a pretty comprehensive outreach bill. 2-3% voter turnout so we want people involved and integrate CUSG into culture.*
- ii. Aaron: Can you tell us a bit more about the bill.*
- iii. Austin: yeah! It is public now so you can find it, just email me. Somethings we are 3 big outreach events from CUSG per semester and remind students that anyone can write a bill. Cool ideas from exec branch and election commissioner to do state of outreach and monthly news letter about CUSG and I worked specifically about using the website and do something like “we the people” and have forum where people can get more involved. Many attempts for student events to get calendar of student events up and running. Part of the condition from Rep is to put your events on the calendar. Everyone is really getting excited about this.*
- iv. Carlos: there is an events calendar we have so we can connect you with the information*

III. Freshman Council

- i. Austin: I think these selections are in the next month*

XI. Feedback - none

XII. Old Business - none

XIII. New Business - none

XIV. Adjournment – 6:39pm

Robert's Rules

1. Motion (to approve...)
2. 2nd
3. Call to Question
4. Acclimation (all in favor)
5. Any Objections?