

University Memorial Center Board Minutes

Tuesday, August 30th, 2016

UMC 245-5:30pm

Attendees: Emily Breidt (v), Marcus Fotenos (Tri-Exec), Luke Brazil (SVA), Hannah Velte (v), Ayushma Thapa (v), Jason Potter (v), Austin Rugh (v), Minuri Gamage (CSI), Emma Rae (CU NightRide), Robin Margolin (v), Andrea Zelinko (Interim UMC Director), Debbie Cook (v)

I. Call to Order (5:30pm)

II. Approvals

- I. Tuesday, April 26, 2016 Minutes – approved
- II. Tuesday, August 30, 2016 Agenda – approved

III. Open Hearing

IV. Chair's Report

- a. Board Membership
 - i. Emily: Marcus and Emma Rae are new. Vice chair is now open. We have 3 new open voting positions and open ex-officio positions. 101 people interested. Application used last year sent out, due Sep. 9th. We meet Sep 6th and the 20th. Any applications can be interviewed based on turn in time. Emily will email the application out, notify anyone you know interested.
- b. Vice Chair and Secretary Elections
 - i. Emily: We do not have a vice chair or secretary. Anyone interested or want to nominate?
 - ii. Minuri: Nominate Hannah for vice chair
 - iii. Austin: 2nd
 - iv. Luke: 3rd
 - v. Hannah: I've been on the board for about 3 years now. Part of being vice chair is helping new members, this would be a good way to be more involved and I believe I have the skills to do it well.
 - vi. Group discusses and votes to approve Hannah as vice chair.
 - vii. Emily: Congratulations! Hannah is vice chair. Who wants to be secretary?
 - viii. Jason: I was a professional typist for several years. I'd be happy to help.
 - ix. Board approves Jason as secretary.
 - x. Emily: Great! Thank you!
- c. Representative Positions
 - i. Campus Dining Advisory Board
 - ii. CSI
 - iii. Sustainability Committee
 - 1. Emily: Next up we have representative positions. We have 3 different reps we need for other committees. Campus Dining Advisory Board (CDAB) deals with food waste on campus; is anyone interested in this position?
 - 2. Jason: After I've been in the C4C, I'm interested, but am too busy for this.

3. Austin: I can give an insight to this. You meet once a month in the C4C, get food, talk about what's going on in food services. Amy runs the meetings and is very nice.
4. Hannah: I'll do it.
5. Emily: Next up is CSI. Minuri is the board chair.
6. Minuri: We oversee the Center for Student Involvement. Get groups registered, figure out funding options.
7. Luke: I just joined a club, I could do this.
8. Emily: Thank you!
9. Emily: Next is the sustainability committee.
10. Andrea: This is a new committee. We want to be more proactive with our work and be able to let students know what we are doing/have planned when the inquire or propose new ideas or legislation. Have 5-6 staff and one student from the E-Center and would like a UMC Board student rep. Would come up with short term and long term objectives so that we may document this, figure budget, staffing, etc. Heather Winner is overseeing this and is fun to work with as well. Meet about once a month.
11. Emily: Anyone interested in serving on that committee? Next meeting is September 13th, mid afternoon.
12. Emily: I can bring it up next time. I'll send out an email with the times.

d. SECA Policies

- i. Emily: We need to do some updates on the policy that we went over in Feb of last semester. The purpose of the space is to serve student organizations that help underrepresented students. The organizations have been recategorized. Originally in this policy, there were cultural and international and religious and spirituality groups. Andrea and I want to add social justice and activism to this. This is being proposed. There are groups that may not identify with one of the three categories, such as a business group that represents underrepresented students. There's a proposition to allow student orgs to submit how they fit the purpose of the space with their mission and the UMC or we review it. Another thing highlighted is the reservable space. Specifically the lockers and cabinets in the rooms. There are two different systems currently that are not in communication, so we are trying to find a different way for people to reserve the spaces.
- ii. Emily: The policy would not change, but those handling the reservations would be changing.
- iii. Minuri: John said people keep coming and asking him and he's not sure what to say.
- iv. Andrea: We're trying to figure this out internally to make sure everything makes sense. As a board we set policy and then implement it. We are aware this piece is an issue, and is why we're looking at a form to submit this policy. We've ran into logistical issues in that the intent was to support these organizations for underrepresented students. Some student

organizations would be left out and so we need to readdress this issue for a new option to address these organizations.

- v. Emily: Questions? Discussion?
- vi. Austin: Are we looking to approve these changes?
- vii. Emily: Yes.
- viii. Andrea: Adding the social justice activism was given when the Board approved the policy. We wanted to bring things back to ask about the new proposals and see if you all approve this.
- ix. Jason: Move to approve
- x. Austin: 2nd
- xi. Minuri: Call to question
- xii. Hannah: Acclamation
- e. Policy Manual Committee
 - i. Emily: Policy manual outlines role of UMC. Hasn't been updated since 2011 (*correction: manual last updated in 2013 not 2011*), includes aspects that were incorporated with food service stuff that has been changed. There is a big edit. Anyone interested in being part of this? I'll be part of it!
 - ii. Jason: How often?
 - iii. Emily: 1 or 2 meetings.
 - iv. Jason: I can do this.
 - v. Minuri: I can as well.
 - vi. Hannah: I can do this as well.
- f. Student Art Program Update
 - i. Emily: All pieces are on display in SECA lounge now. Will be forming committee later this semester. Accepting pieces, deadline before everyone leaves prior to Winter Break. Hoping to get everything judged and hung up by the end of the school year.
- g. Diversity Training
 - i. Emily: You all must attend diversity training by being on the board. I will send out a link. You must register 5 days in advance. If there aren't 5 people registered 5 days in advance, it will be cancelled. November 1st is the deadline.
 - ii. Hannah: In the past we've been able to schedule them for during our meetings. Is that a possibility?
 - iii. Emily: Yes. Maybe a day we aren't meeting. Anyone interested?
 - iv. Jason: Yes.
 - v. Emily: Ok, I will do that. That's all from me.
 - vi. Andrea: I'm going to add one thing: Sep 14th there is a grand opening for the SECA space from 2-3 pm to raise awareness and show how to reserve the spaces.

V. Director's Report

- a. South Terrace Project
 - i. Andrea: Architects should be coming to the next meeting to discuss the technology and everything going into this. From the sidewalk up to the steps, there's no snow. They'll be here to show highlights and overviews. We want your feedback. Jimmie and I will come back with the numbers to see if you approve them. If so, we'll move to finance board to replace this.

- ii. Marcus: When would construction begin? Will it coincide with CASE building?
 - iii. Andrea: It would coincide. Would be 6-8 months. A plus of this is that the tent would not be up next summer with the terrace replacement and this would be convenient given possible construction noise from the CASE building at the same time.
 - iv. Debbie: Replace the membrane?
 - v. Andrea: Yes. All the way to the concrete.
- b. The Connection
- i. Andrea: The bowling lanes are closed. You all approved us replacing this 39-47 year old equipment. It'll open up next week and a grand opening on Sep 14th from 4-7. Encourage people to come by. Clients will be invited to that or to something else. We have worked with Boulder HS with their bowling class in the past, we're inviting them back.
- c. Finance Board
- i. Andrea: Emily and I as well as Peggy Tucker Ortega and Jimmie Baker will go to finance board to present ear marks. This gives us money to put aside for future projects/past fiscal projects. We also did some looking at projects we have coming up. Ideally A/C on the 5th floor as many have complained. We also are starting to replace carpet and paint in the building to bring everything to the same level as the new renovated areas. Turning a lot of the meeting rooms into smart rooms as well.
- d. Dining Updates
- i. Andrea: They did open the grill to include meal swipes. This brings in an influx of traffic. They're bringing furniture to accommodate this. The carpet is also being replaced as it's very worn. It should match what we currently have in the building. We are aware the grill is very busy now, and that the menu is different. Some are happy for the business and change, some are not. Please give Emily and I feedback and thank you for your patience in this system. Some old menus will be back, but for now this is what we're doing.
 - ii. Minuri: I was there today for lunch. There were student and staff concerns. The lady ringing up my food had a big line and only 2 registers open and many staff members just walking around.
 - iii. Andrea: I will pass this along. Thank you.
 - iv. Jason: I use it all the time. I've been in the lines twice in an hour. I'm curious why they have fewer registers available? Staff are very responsive, but I'd assume they're trying to organize this. It's an obvious problem and I'm sure they're trying to deal with it.
 - v. Robin: Also this time of year, it's hard as we don't have our student staff in place. It's always challenging this time of year. Not an excuse, but is the reality.
 - vi. Hannah: This is a minor thing, but the sandwich line was starting to go into the hallway. Maybe adding a line organization would be beneficial.
 - vii. Andrea: I will pass all of this along. That's all I have.

VI. CU NightRide

- a. Emma Rae: We have a new vehicle, it's a Ford Taurus. We also are looking to launch a new dispatch system come January. It involves a phone app so that you can schedule a ride via app instead of via phone call. We're also hiring if you have anyone interested, please let them know!
- b. Hannah: Send link please.
- c. Emma Rae: Ok

VII. Student Veterans' Association

- a. Luke: Nothing big just yet, had a couple trips over the summer. First meeting is tomorrow.
- b. Emily: Like the new Veteran's Lounge?
- c. Luke: Yes. It is very nice.

VIII. Center for Student Involvement

- a. Minuri: Lots of excitement. New ways to categorize student groups, makes things easier for everyone. Like Andrea mentioned, if anyone's wondering about the deadline it is Sep 30th. We've filled all of our positions. Grand opening is tomorrow 2-4 if you want to come by and grab food we'd be happy to see you! First meeting is tomorrow. Tonight we'll be at the finance board.

IX. Environmental Center

X. CUSG

I. Executive

- i. Marcus: Working on getting freshman applied into freshman council. Hopefully we will have someone join the UMC board with me. Andrea and I have discussed Bring Back the Tap, a concept to promote reusable water bottle use. Working with Dave from the Environmental Center and the Rec Center to do this effectively.

II. Legislative

- i. Austin: The past couple of weeks we have been ratifying board members and staff. Past 2 meetings we've seen a bill and law change concerning freshman council. Changing significantly. Marcus, if you want to discuss this.
- ii. Marcus: The big thing is allowing future groups to remove the "shadowing" requirement and making it more of an internship. Having freshman run a couple events will give them a better idea of what all is involved and can find what they're passionate about with this. Will boost retention with freshman from the 5 students last year that stayed.
- iii. Austin: Legislative is excited and passed those. Second reading occurred, is final.

III. Freshman Council

XI. Feedback

XII. Old Business

XIII. New Business

- a. Emily: We have cards for you guys! 65% at the grill on Tuesdays. Any other business?

XIV. Adjournment

- a. Debbie: Motion to Adjourn
- b. Austin: Second

c. Call to question, Acclimation and passed at 6:04 pm

Robert's Rules

1. Motion (to approve...)
2. 2nd
3. Call to Question
4. Acclimation (all in favor)
5. Any Objections?