

**University Memorial Center Board Minutes**  
**Tuesday, August 27<sup>th</sup>, 2019**  
**UMC 245 5:30pm**

*Attending Members: Andrea Zelinko (UMC Dir.), Brandee Lantz (v), Daniel Dykstra (v), Jason Potter (v), Alex Macmilan (v), Lauren O'Neill (ex-o), Kristine Brouwer (ex-o) Riley Meisner (ex-o), Michael Martin (Tri-Exec Rep), Shane Gerbig (SVA Rep)*

**I. Call to Order 5:34pm**

**II. Approvals**

- a. Tuesday, August 27<sup>th</sup> Agenda--amended V.d. to "UMC 235"; approved as amended

**III. Open Hearing**

**IV. Chair's Report**

- a. Openings: Vice Chair, Voting Members
  - i. Openings for vice chair and voting members, as well as ex-officio members. Application is up on UMC website, and is due the 18th of September.
  - ii. If interested in voting or vice chair role, be prepared to share why at next meeting.
- b. Board Applications
- c. Be Involved Fair
  - i. Check in at 12, starts at 2 pm on Norlin Quad, email or respond to on Google doc.
- d. Display Case
  - i. In front of Alfred Packer. Facing north dining room. Highlight traditions, activities, or student organizations. Possibly create a committee to give groups a place to sign up to be in the case. Trivia Bowl approached UMC with interest in displaying history of this event. They would be the first display. Andrea will form committee to review and decide on future displays. Display Case idea is supported by the Board.
- e. Funding Balance Requests
  - i. Brandee and Andrea will present the report to the Finance Board on 8/27.
- f. Food Vendor Updates
  - i. Infinitus Pie will be arriving in mid to late October. There is an RFP that will be brought to fill the Celestial Seasoning space.
  - ii. Jason and Riley would like to be on the RFP committee.
- g. CUCRC
  - i. Vacating 1st floor space.

**V. Director's Report**

- a. New Assistant Director for Administration: Molly Brauer

- b. Summer Projects
  - i. South Terrace opened on time, making a flat accessible entrance. Food down for the summer to replace grease interceptor; completed on time.
- c. Connection Renovation
  - i. Bids are in, picked up extending the entrance and the AV/sound systems. Insulation also picked up. Started a week and a half early, should be rebuilding by next week. Wrapped up by the 6th of January.
- d. Reception Desk and UMC 235
  - i. Completed design documents, being reviewed for architects. Next phase is construction documents, will ask for an estimate to keep on track budget wise. Also asked to pick a new design for the atrium.
- e. Polling Center 2020
  - i. Will continue to be a polling center in 2020. Looking for the best way to provide a space to vote while ensuring that events can still occur for items on the ballot. Need 100ft between the polling center and events. Will also have presidential primaries, as well as general election. New bill made polling centers take precedence over any events even if previously scheduled, so had to be worked around. Informed UMC Board Chair and CUSG Tri-Execs over the summer and updated them on the conversation and decision.
- f. Financial Futures
  - i. Financial Futures is a campus project and auxiliaries were a focus over the summer. UMC explored how the alcohol licenses work and options for generating revenue to off-set fees, etc. Also looked at creating more pop up events to meet things students ask for while generating revenue for campus. Looking at how to become more cost efficient.

## **VI. CU NightRide**

- a. 2019 Camry added to replace a Jeep Patriot. Resumed service as of 8/26. Volunteered during Fall Welcome. Will be closed Friday – Monday nights, over Labor Day weekend.

## **VII. Student Veterans' Association**

- a. Provide free tickets to veterans, will be occupying a section of the Rocky Mountain Showdown. First meeting next Thursday.

## **VIII. Center for Student Involvement**

- a. Working on getting a representative.

## **IX. Environmental Center**

- a. Working on getting a representative.

## **X. CUSG**

- I. Executive

a. Started Introductions, working with off campus housing for neutral polling stations, as well as for the 2020 census.

II. Legislative – working on getting a representative.

III. Freshman Council

**XI. Feedback**

**XII. Old Business**

a. Dan—Question about the Alferd Packer plaque. Plaque installed in the northeast corner of the building. Maybe make a display with accounts from students about why the name came to be.

**XIII. New Business**

**XIV. Adjournment 6:17pm**

***Robert's Rules Reminders:***

1. *“Motion to [specific action]”*

2. *“Second”*

3. *“Call to question”*

- *You must say something by this point if you'd like to move for a roll call vote, ask for more discussion before the vote, etc.*

4. *“Acclimation”*