

**University Memorial Center Board Minutes**  
**Tuesday, April 24<sup>th</sup>, 2018**  
**UMC 245-5:30pm**

*Attending Members: Jimmie Baker (UMC Interim Dir.), Hannah Velte (v), Samantha Elkan (v), Katelynn Fegan (v), Ryan Simpson (v), Ryley Day (v), Veronika Hanna (v), Carter Mateer (v), Daniel Dykstra (v), Justin Felton (v), Jason Potter (v), Ananya Tyagi (ex-o), Brandee Lantz (ex-o), Niketna Vivek (ex-o), Brendan Yaw (Freshman Council), Carter Gruba (Tri-Exec), Emma Rae Langdon (NightRide Rep), Shane Gerbig (SVA Rep)*

**I. Call to Order – 5:32pm**

**II. Approvals**

- a. Tuesday, April 17<sup>rd</sup> Minutes – Approved
- b. Tuesday, April 24<sup>th</sup> Agenda – Approved

**III. Open Hearing**

**IV. Chair's Report**

- a. Policy Review Committee Recommendations
  - i. Second Reading
    - 1. A motion was made to approve these recommendations. The motion was approved via role call vote.
  - ii. Recommendations for Next Year
- b. Second Floor Lounge Policy Review Committee Recommendations
  - i. Second Reading
  - ii. Recommendations for Next Year
    - 1. A motion was made to approve these recommendations. The motion was approved via role call vote.
- c. Fall 2018 - Spring 2019 UMC Board Elections
  - i. Chair
    - 1. Hannah Velte was nominated for the UMC Board Chair position for the upcoming year.
    - 2. Sami Elkan took over as chair for the vote.
    - 3. Hannah Velte was approved via role call vote to be the Chair of the UMC Board for Fall 2018 – Spring 2019.
  - ii. Vice Chair
    - 1. It was mentioned that a nomination attempt would like to be made for someone who was absent for this meeting. Anna Tyagi was nominated for the UMC Board Vice Chair position. As a potential nominee was unable to be present, the vote was postponed. The election will be held on the May 1<sup>st</sup> meeting.

iii. Secretary

1. This vote was postponed due to the postponed Vice Chair vote. The election will be held on the May 1<sup>st</sup> meeting.

**V. Director's Report**

a. Campus Dining Services Check-in with Paul Houle @ 5:45

- i. Paul Houle came to the UMC Board Meeting and presented information on sustainability and utilization of food resources in the UMC.
  1. Self-bussing initiative encouraged
    - a. Paul's team is looking into working with BVSD to employ some individuals to clean up dining areas in the UMC.
  2. Long Lines & Mobility
    - a. Working to have five (5) cashiers for peak hours (11:00am-1:00pm) to fill all check stands.
    - b. Paul's team is looking into the logistics of adding a check stand.
    - c. Sami asked Paul if there are any extra staffing efforts for the 10-15 minute passing periods between classes. Paul will look into this!
  3. Out of Stock Foods in Afternoon/Evening
    - a. Paul told the UMC Board that the individual usually responsible for this just got back from leave, so hopefully this will be amended!
  4. Condiments
    - a. If something is out, notify a cashier. Cashiers have radios and can notify someone in the back of the house.
    - b. Hannah asked if there could be signage to encourage this. Paul said he'll look into this.
  5. Messaging – Information for those not using meal plans – how much do specific items cost?
  6. Overall
    - a. Paul said his team is looking into making things more efficient and that they're excited to receive this feedback!
  7. Carter asked Paul why there is a maximum of four (4) meal plans per day.

- a. Paul mentioned the option to run out of meals by the end of the week if a student has a specific meal plan type. Students can only have one (1) meal swipe per meal “session” (breakfast, lunch, dinner) and are given one (1) more swipe for a snack-type situation. The issue is trying to avoid a grocery-store-esque feeling at the Grab-And-Gos.
    - 8. Sami mentioned the possibility of putting salad bowls closer to the salad to encourage the use of reusable utensils/bowls. Sami also mentioned the worry of students contaminating others’ foods through the peanut dispensers with a full salad bowl.
      - a. Paul mentioned that the dining areas are not allergen-free zones and that individuals who have dietary restrictions/needs can work with employees to try and negate this risk.
      - b. Anna mentioned that certain allergy-noted foods are sometimes in the wrong location, posing a risk to someone with an allergy.
        - i. Paul mentioned an employee position exists specifically to review signage and asked for information on where this occurs. Anna wasn’t quite sure, but noted that this is not a common occurrence.
    - 9. Hannah asked what the best method is to contact CDS with questions/feedback. Paul noted that he is a great contact and can forward messages along to the relevant parties if needed.
  - b. Atrium Banners Update @ 6
    - i. Nathan, Kylie Bernard, Amanda Taylor, Lauren Fichtner, & Catherine Horning of various UMC Departments (Marketing, Executive Management Team, EP&C) discussed the current atrium banners and the process of creating the upcoming banners. The UMC’s mission statement was used to create values:
      - 1. Diversity & Inclusion
      - 2. Community Engagement

3. Honoring Veterans
  4. UMC!
  5. Facilities & Services
  6. Student Involvement
  7. Sustainable Practices
- ii. Working with imaging services on-campus
  - iii. New banners will be consistent in length
- c. Student Office Painting and Carpeting Update @ 6
    - i. Catherine Horning of the UMC Marketing Department presented some updates on carpet and paint color choices to the UMC Board.
  - d. South Terrace Update
    - i. Jimmie: Went to Finance Board last week and are able to move forward with the planning of this process! Hopefully Summer 2019
  - e. Student Affairs Update
    - i. Jimmie: Meetings with Chancellor & CUSG are going on. The UMC is operating as-normal.
  - f. Connection Update
    - i. Jimmie: Meetings with architects and steering committee. Will hopefully have an estimated cost from the architects for the next meeting.
  - g. Dean of Students Update
    - i. Jimmie: Beginning to move candidate count down, hopefully Andrea will be back in June/July to resume her Director position with the UMC!

## **VI. CU NightRide**

- a. Emma Rae: We have a few graduating seniors on our Leadership Team. We've conducted interviews and found (most of) the new members for NightRide's Leadership Team in Fall 2018! The UMC held a Student Appreciation Event on Sunday, April 22<sup>nd</sup>, 2018 which included bowling, billiards, awards, and cake! It was a great time and seemed to be well-received from the employees that attended.

## **VII. Student Veterans' Association**

- a. Shane: Last meetup of the year is next Thursday!

## **VIII. Center for Student Involvement**

- a. Hannah: Thursday, April 26th – CU Involvement Awards
- b. Sami: CSI & CU GOLD putting on Super Surprise Study Sesh – Semi-quiet study session in CSI office, gifts given every hour to present individuals!

## **IX. Environmental Center**

- a. Hannah: Sustainable Solutions to collaborate with Jimmie & UMC Staff. Fall will serve as a potential time to begin these solutions. Working on officially approving grants. Working on senior event.

## **X. CUSG**

- I. Executive

- a. Carter G: CUSG Earth Day event went very well! Many different (15) student groups present. New Tri-Executives awaiting certification. Engaging in conversations with Chancellor regarding maintenance of buildings. Things operating as usual until further notice!

## II. Legislative

- a. Carter M: Elections are in limbo, but hopefully will be over next Thursday. Conversations with Chancellor going on pertaining to clarifying jurisdiction between professional staff and CUSG.

## III. Freshman Council

- a. Brendan Y: Freshman's Council big event! Happy Buffs Week! Free doughnuts tomorrow in front of VAC (12:00pm-2:00pm) and prizes being given Thursday.

## **XI. Feedback**

### **XII. Old Business**

- a. Hannah: Will be taking the Bylaws that were approved last meeting to the Legislative Council meeting next Thursday.
- b. Sami: We received a thank-you letter from a scholarship recipient! How sweet!

### **XIII. New Business**

- a. Hannah: Next week is our meeting and banquet (UMC 235). Scholarship recipients were invited. Be ready for dinner and a nice wrap-up for the semester!

### **XIV. Adjournment – 7:02pm**