

**University Memorial Center Board Agenda**  
**October 5, 2023**  
**UMC SECA Lounge Room 226**

*Attending Members: Montez Butts(Director of the UMC), ~~Peggy Tucker-Ortega (Associate Director of Budget and Finance)~~, Alli Morris (UMC Executive Assistant), Ana-Karina Potcoava (chair, v), ~~Rebekah Jeffery (Secretary, ex-o)~~, ~~Hilary Brenneman (v)~~, Jason Potter (v), Tre Kelly (vice chair, v), Laraine Irizarry (v), Ethan Patel (v), Ruairhì Payne (NightRide Rep), Morgan Fritzler (E-Center Rep), Gianna Guido (Tri-Exec Rep), Keenan Powell (CUSG Rep at Large)*

**I. Call to Order**

- a. 5:09 p.m.

**II. Approvals**

- a. Minutes 09/07
- b. Minutes 09/21
- c. Agenda 10/05

**III. Open Hearing**

**IV. Directors Report.**

- a. Finance Board will be meeting to talk about the budget for the fourth quarter of the UMC.
- b. The elevator should be done in two weeks. The interior will be decorated a few weeks after it's done.
- c. The gaming lounge is coming along smoothly!
- d. James Jong passed away, he worked for the UMC for 22 years. Admin is getting info on services.
- e. The assistant director search is coming down to three final candidates.
- f. Planning for Fall Fest is coming along well!

**V. Chair's Report**

**VI. CU NightRide\**

- a. In the past two weeks, NightRide has completed 1163 boardings. 50% ride cancellation. Wait time is 20 to 25 minutes, the highest wait is 30 minutes.
- b. No service on 9/29, which was game night.
- c. The process of hiring has begun. Three members have applied for the coordinator role, they will have a decision by next week.
- d. Got a charger for one EV.
- e. The Toyota Camry was out of service but should be running again as of 10/6.

**VII. Student Veterans' Association**

**VIII. Center for Student Involvement**

**IX. Environmental Center**

- a. CU A World is an app that tracks sustainability actions. You get points for making good actions towards sustainability and you get prizes for having the highest points.
- b. Buff OneCard now works as RTD pass. The E-Center wants students to use buses.
- c. Three proposals at chancellor's: the water master plan, using raw dishwater for construction, and replacing harmful products with less harmful ones in cafeterias.

## **X. CUSG**

- a. **Executive**
  - i. Executive is hosting an open forum retreat, where branches come together to improve diversity and equity. Planning details, but thinking about the beginning of November; executive will pass the finalized date along to the UMC Board.
- b. **Legislative**
  - i. Legislative is proposing a resolution to change the academic calendar to add an extra break day in the semester. They want to send a proposal to the chancellor. They are working on documentation to archive from the board.

## **XI. Feedback**

## **XII. Old Business**

- a. RFP by Paul.
  - i. Companies to make contracts for our venues for Jamba Juice space. Starbucks contract
  - ii. Five companies, details in old notes
- b. Starbucks, details in old notes
  - i. Starbucks has advantages and disadvantages,
- c. Alfred Packer Grill closes at 7:30 p.p. UMC Market will extend hours to 11 p.m. Village Center closes at 10 p.m. Students like Starbucks because it is close, not because it is loved, but it is a reliable place to go for needed caffeine. We will make a decision about Starbucks by the next meeting, or the first meeting of November. Invite Paul back. See budget numbers to make a decision. With the current budget, we need to focus on profit.
- d. KVCU is also coming to our next meeting.

## **XIII. New Business**

- a. The UMC has two open office spaces.
  - i. One is partially open, the organization would need to share.
  - ii. Another will be vacated, has been used by the Basic Needs Center. Open on November 1.
  - iii. Have two organizations that want it. One is Muslim student org, the other is hosted by KVCU. They applied for a space last year but did not get it.

- iv. We need to find a way to make the procedure of allocating spaces mid-year to be fair to all RSOs that have applied.
  - 1. Maybe we could make a waitlist for those who want it
- v. Space is open because the Rocky Mountain club doesn't need it. Other space isn't being used despite excitement when they got it.
- vi. Jason wants to rank the order of who didn't get in. We need to make a list of allocation notes and see if the previous two orgs were on it, otherwise we will toss the hat out to other RSOs. Look by date order of application. If they don't want it, move down the list, etc.
- b. Fall fest planning:
  - i. Approved date November 8 from 2-6 p.m.
  - ii. We requested a \$2000 budget.
    - 1. Budget has been approved
  - iii. We need 40 large pizzas over 800, cupcakes for 400. Food is 1200. The rest is for advertising, prizes, etc.
    - 1. We can't use the word "raffle."
    - 2. We want the book store to donate for prizes and we will also purchase some.
    - 3. Wayfinding scavengers hunt for prizes themselves.
- c. Building tour has been scheduled. It will take place on November 2; Todd Anderson will lead us through the building.
- d. We need to find a retreat date to set committees. November 16 works best.
  - i. November 16 approved for the board retreat.

#### **XIV. Adjournment**

- a. 6:17 p.m.

#### *Robert's Rules Reminders:*

1. Chair: "We are in line for a motion..."
2. Member 1: "Move to [motion] by [type of vote]"
3. Member 2: "Second [motion made above]"
4. Chair and All Members: Discussion
5. Chair: Organize Vote