

**University Memorial Center Board Minutes**  
**Tuesday, December 6<sup>th</sup>, 2016**  
**UMC 245-5:30pm**

*Attending Members: Andrea Zelinko (Interim UMC Dir.), Emily Breidt (v), Emma Rae Langdon (NightrRde Rep), Hannah Velte (v), Minuri Gamage (CSI Board Rep), Jason Potter (v), Austin Rugh (v), :37, Anissha Raju (v), Justin Felton (v), Joshua Fader (v), Luis Chavez (ex-o), Marcus Fotenos (Tri-Exec), Luke Brazil (SVA)*

**I. Call to Order**

5:37

**II. Approvals**

- a. Tuesday, November 15<sup>th</sup> Minutes approved
- b. Tuesday, November 29<sup>th</sup> Minutes approved
- c. Tuesday, December 6<sup>th</sup> Agenda approved

**III. Open Hearing**

**IV. Chair's Report**

- a. Diversity Training  
Need it from all new members today. Emily will go through her list and email those who have yet to submit theirs.
- b. Open Voting Position  
Will be voted on at our next meeting.
- c. Student Involvement Fair Volunteers  
Wednesday February 1<sup>st</sup> in the spring in the Miller Ballroom.

**V. Director's Report**

- a. Art Program

Andrea: This was started last year under UCSG. Conversations with the Art Department has revealed that art students are encouraged to never give away their art for free. Based on this kind of feedback, we are going to increase the amount of prize \$\$, or number of prizes with a cash value, for the next competition for new entrants to this program in future. This will change year by year depending on how much art is out there, etc.

Marcus: that is not going to require any extra funding?

Andrea: No.

Austin: will we be restricted to fewer pieces because of this?

Andrea: No. It is definitely a growing program. It costs about \$250 to hang a piece of art on average. We think we can handle it financially even if we get up to 20-25 pieces of art to hang.

Debbie: how many prizes are there? Everybody who submits will not get something?

Andrea: Right. There was one prize about \$250, one prize about \$150, and some at \$50. We plan to increase the number who get the \$50 prize. This gets complicated by a work that has more than one artist-creator. This kind of logistical issue is to be expected in any new program.

Minuri: who is on the judging panel?

Andrea: we are looking to refine the membership of the judging panel. We connected with the Art Department for a grad student or professor to sit on the judging panel. Let Heather know if you have ideas for whom to include.

Andrea: we can have one or two members from the UMC Board we could add to next year's panel.

b. Budget

Andrea: The way the budgets are being pursued in the next couple years, freshmen fees are being locked in. We did some work estimating what our future costs might be and prepared a list of long-term/five-year needs as requested by Finance Board. We included the following: increase in our capital projects (for larger projects, building enhancements, etc., because we don't have funds to handle upkeep of a 63-year-old building); we have very little operating budget in the Business Office that is not already accounted for, and so we are hoping to increase operating budgets in future; we are seeing increases in software and hardware costs (campus is pushing that all equipment is ADA compatible, but this requires our vendors to add things that are not being required elsewhere); in a few years, we anticipate a half-time accountant position; we added a UMC renovation cost (with the campus construction model it takes 2-6 years to get a project underway, and that involves architectural costs throughout the waiting period); we are looking to add a student manager who could be building manager in their functions in the late nights and weekends when the regular building manager is not available...

Marcus: how much would that student manager cost?

Andrea: The position would start at a SA III level and move to a SA V level for 2-3 years. We would build a pool of 4-6 students in the program for succession.

We also added: renovation of the Connection (e.g., the desk is not in a good location, and is very high and so hard to access for customers; working with Program Council about how to make the space more usable); staff salary equity increases would reduce the tendency for people we train to get the skills working for us, and then leave to work for another department on campus that pays more, forcing a turnover/finding-new-workers problem that takes up to 4 months typically; minimum wage amendment #71 increased minimum wage next year, with 90-cents added each subsequent year until 2020 We put in for a 90-cent increase for SA IIs and higher to deal with compression. Until Student Employment comes out with a plan, we really don't know where the ranges are across the various student worker classes; ideally, to start all our SAs at the January 2018 minimum in July to be more competitive with our SA I recruitment and retention and to get ahead of this; we no longer have staff that do only programming for UMC and we want to introduce a Program Manager as we see an effect on the use-levels of UMC resources and services/spaces in the evenings (we would ask this person to assist with fund raising, assessment and some in The Connection)...would report to the asst. director for administration.

Marcus: student position?

Andrea: no, staff position. You will see all this when we present the budgets in January. Finance Board is meeting tonight and we don't know what they will decide.

c. Student Org Update

Andrea: I indicated that there was a student organization that was not in compliance. They were given until December 1 to come into compliance and they did the training, but they working out the agreement with CSI.... If they cannot get in compliance, we need approval to give them 2 weeks' notice and vacate by a specific date in January. The problem was that this group was a 'governing board' for various student organizations, and this did not meet the requirements to qualify as a 'student org'.

Austin: What organization?

Andrea: Religious Campus Organization. Most likely we would not fill that space it is vacated, but I wanted to know if you would support us if we ask them to vacate the space.

Minuri: if they can't clarify in what sense they are a student org., this is the right approach.

Austin: I agree.

Andrea: If the board approves, we would like to be able to indicate by December 16 that they need to vacate.

Unanimous approval of motion to give RCO until Dec. 16 to vacate office space if they do not become RSO.

#### **VI. CU NightRide**

We are going live in February with the new ride and dispatch system. We are still hiring people.

#### **VII. Student Veterans' Association**

Not a lot going on says Luke!

#### **VIII. Center for Student Involvement**

Our vice chair is graduating in December. We had our first reading for our budget plan. That may change again. We are looking at a few new positions in CSI. Given that we are new, we have plenty of room for growth.

#### **IX. Environmental Center**

#### **X. CUSG**

##### **I. Executive**

Marcus: I wasn't here last week, sorry for that. We are winding down at semester's end. There is a lot of stuff on agenda for Legislative Council.

##### **II. Legislative**

Austin: motion to adopt a new logo for CUSG. Leg. Council was dissatisfied with student input regarding this pursuit of a new logo. We also discussed moving the start date for CUSG staff position that oversees Homecoming. That has usually been decided in May, which gives the person much less time to prepare for that event. We want to move that to an earlier time. This next week we are seeing a bill on audit compliance with Leg Council. This bill adopts changes in bylaws required pursuing to Regents audit of Leg Council.

Minuri: If Leg Council changes its bylaws, does that mean we have to amend policies in various cost centers?

Austin: we won't ratify anybody if these new bylaws pass without training. So any changes will be passed along by way of training, depending on the need to make sure everyone knows how each cost center, etc., is to operate given the new bylaws.

Emily: who is in charge of training, and who decides which groups have to go through which trainings?

Austin: each head of each of the three branches is developing a training, finance board is developing a training, a training for student fee regulations, a basics one.

Emily: so the legislative chair is designing a training for all joint board chairs?

Austin: Right now, the best person to speak to about these, ask Madalena.

Marcus: To my knowledge, this legislation doesn't tie the hands of any cost centers or joint boards. This is a last minute bill meant to address concerns expressed in the Regent's audit. I believe the audit committee is going to be looking toward a situation in which joint boards, at least the chairs, will be getting training, but this bill will not require that.

Austin: our response to the Audit will be presented in January. The bill is a stopgap measure to make sure we satisfy that requirement.

Debbie: Have you talked about doing some online training, which would cut down on the time it takes to complete and get ratified.

Austin: these trainings are online, even though there are in-person trainings also planned.

Minuri: I know you are just in the process to settle all this, if you are going to require this of joint board chairs they should be included in these discussions.

Austin: I don't know exactly what trainings are going to be required for each of the various positions. The Audit pointed out some glaring problems with our processes. We wanted to over-react a bit to be sure we are being responsive with something ready to present to the Regents given how much is at stake in connection with this Audit.

Marcus: It does say that the new bylaws, as well as the trainings, will be communicated with all the board chairs, etc.

Austin: we are having another Audit meeting Friday. If you have any ideas you want me to bring to the meeting, please let me know.

Luis: How are the trainings being planned different from what we have been doing?

Austin: our present processes have been more informal, without clear tracking of who was trained in what, and to what extent.

Andrea: I see that you do have four weeks to be ratified and so to have completed the training.

Austin: if you look down to Article 15 training requirements: it says there that we will not ratify anyone that fails to meet these training requirements. Two additional weeks are allowed, but that's it.

Anissha: So within those four weeks, you can attend but you cannot vote on anything that comes up at the board you are serving on.

Austin: the bill seems to contradict itself on this point.

Emily: When is the bill going to second reading?

Austin: it is going to be passed on special order, which means it will be effective either six days pass or two of the tri-execs passes it.

Emily: so it goes into effect six days from next Thursday?

Austin: yes.

Hannah: so are the trainings developed yet?

Austin: the trainings are done. We have a meeting on Friday to make sure they are all done and done well.

Hannah: I think there should be distinctions among the various kinds of positions that would require trainings, and what each can do until ratified, and so on.

Minuri: is this going to be set in stone once the bill passes?

Austin: there will be continuing discussion even after January 31<sup>st</sup>. Check in with student government to make sure things are going well. We want to make the cost centers function well.

Austin: leg. Council bill to congratulate the football team, and another bill to emphasize our commitment to the Colorado Creed and Student Conduct Policy.

Austin: thanks guys.

## II. Freshman Council

Lindsey Nichols: We had our last meeting this week. We revisited the goals we set at semester's beginning. They were to make sure freshmen are aware of what legislative council does. We are hoping to have a promotional concert when weather permits.

## XI. Feedback

## XII. Old Business

## XIII. New Business

Good luck on your finals, says Andrea, and have a wonderful break.

Marcus: is there an update on the ATM issue?

We are working on that with legal.

Emma: Starting the 11<sup>th</sup> we will be open until 2 a.m. during finals. Thursday night we will not be operating until we are back on January 17<sup>th</sup>. Finals are usually slow, with a couple rushes here and there.

## XIV. Adjournment

Debbie: I move we adjourn, go downstairs and eat and have fun.

6:31pm