

University Memorial Center Board Minutes
Tuesday, January 24th, 2017
UMC 245-5:45pm

Attending Members: Andrea Zelinko (UMC Dir.), Emily Breidt (v), Emma Rae Langdon (Nightride Rep), Hannah Velte (v), Minuri Gamage (CSI Board Rep), Jason Potter (v), Austin Rugh (v), Anissha Raju (v), Justin Felton (v), Joshua Fader (v), Luis Chavez (ex-o), Marcus Fotenos (Tri-Exec)

I. Call to Order

5:48 pm

II. Approvals

- a. Tuesday, January 17th Minutes approved
- b. Tuesday, January 24th Agenda approved

III. Open Hearing

IV. Chair's Report

- a. Congratulations to Andrea for accepting the position of UMC Director!
- b. Goals
Look over goals spreadsheet
- c. Policy Manual Committee
Volunteers? Austin, Hannah, Emily
- d. Interview 6:00 pm

Interview Questions for Jack Davis

Jack now a senior, took last semester off to work in NY, is now hoping to rejoin the board for a third time.

What made you interested in the Board?

Jack: Haven't been on campus since May, so now I have seen all the changes that have been implemented since I was last here. Love to do more with those changed areas.

How would you contribute to the UMC Board?

Jack: Past experience should help. I feel I know most people on the board.

What do you expect to learn from your involvement on the Board?

Jack: I'm excited to learn about some of the new ways our national politics may affect our education. Hope to retain what is strong and fruitful in this climate

If you were an animal, what would you be and why?

Jack: Cat because I've had many lives on the board.

How would you handle a situation in which you disagreed with someone on the board?

Jack: My past experience with the board involved a lot of open communication. There was a great diversity of opinions, and that taught me that listening to others is the key to success in such situations.

How would you bring the student's voice to the Board? How would you seek out input from students for the board?

Jack: One interesting thing about being a senior is that you have experiences with many people of several years. This has increased the diversity of my personal contacts with people here at CU.

Talk about the M in the UMC and what does it mean to you?

Jack: Ah, Memorial! I saw the new lounge for the first time last week. It's incredible. I'm glad that is there.

Three words: passionate, creative, energetic.

Do you have any questions for us?

Jack: Yeah, what are some of the newest developments, say, from last semester?

Hannah: many renovations in the UMC: SECA, CSI and Veterans Memorial

Emily: new all gender restroom opened.

Minuri: Any new perspectives you bring back with you?

Jack: I worked in a political campaign in New York and that exposed me to people who have very different views than I do, and who disagree strongly with my point of view and ideas.

Emily: are we interested in making Jack a voting member?

Minuri: was he a voting member before he left?

Emily: Yes

Hannah: he always was engaged and active in the past.

Austin: Move to make Jack Davis a voting member. Approved

e. Student Involvement Fair Questions

Board decided on 4 questions to ask at fair to gather input from peers:

How often do you use the UMC?

How do we compare to other gathering locations on campus?

What do you use most in the UMC?

Anything we could do so that you visit more often?

V. Director's Report

a. FY18 Budget First Reading

Marcus: minimum wage will stay the same until now until July 1?

Andrea: Yes. We will be at \$9.30 (current rate) until Dec 31, 2017, then \$10.20 starting Jan. 1, 2018.

General discussion of the budget, particularly the effect of the 1% increase.

Marcus asked the board to consider ways to estimate whether efforts to increase uses of the UMC in the evenings has a positive result, or not.

Andrea: We want to create some UMC-specific events. One example is the First Friday Buff Club, a twist on the former Friday afternoon club that reflects contemporary campus culture. We've had requests to bring it back. We are bringing it back, in the UMC Connection. We will need staff to implement that. CSI does some things and we want to use UMC space when CSI is *not* using UMC space. Our goal is to have food vendors stay open past 5 pm or 7 pm, but we need staff and events to make that possible. We need an additional person at that time of day to manage the additional extended hours of these events. We see what we are doing as a complement to CSI, but also something that promotes our own expanded use of the facility.

Marcus: any preliminary ideas what the programming would look like at that time of day? What would UMC be offering that would entice students to stay on campus?

Andrea: We need to do some polling of students, as Hannah suggested, to see what people would be interested in. Things that might complement studying, but in the UMC

rather than elsewhere. A survey would help us decide how to approach such an idea. Club 156 could be used more.

Marcus: how do the door counters estimate use of the building over the day? Can this be broken down by hours of the day?

Jimmy: the system for the Connection, and the Grill area is pretty good, but we could expand this to cover other areas in the UMC. Usage can be broken down by the minute.

Andrea: any other questions about the budget, particularly the capital items?

Austin: how much in capital requests do you anticipate making in the next few years?

Jimmy: AV equipment always has to be updated. Air circulation system will need work/updates and we maintain a list of capital items with items such as replacing carpet, adding door access readers, updating breaker panels, renovating the Reception Desk, and renovation of office areas and storage area additions. Another example is that window technology has improved that makes for heat savings and at some point we will want to replace windows to take advantage of that. When depends on available funds and the savings to be enjoyed. Same thing for 'lighting packages'...this technology keeps improving and eventually, it is wise to take advantage of that. There is also the overarching concern to keep the facility the sort of place that students continue to want to use.

Andrea (responding to question about replacing second server and three switches): We are replacing one server this year as it is at the end of warranty, and now the second one needs to be replaced since it is out-of-warranty. There is an increased demand for our staff to be able to access data when not on campus. We need to make that possible, since the campus has grown to expect this kind of accessibility by staff even in off hours.

For fiscal year '18, minimum wage will be \$9.30?

Andrea: Yes until Jan 1, 2018 when it increases to \$10.20/hour.

Is that \$9.30 attractive enough for students to want to come to work for us, or not?

Andrea: We don't believe so. Housing is bumping their lowest-paid employees \$12 an hour. The UMC Market is advertising cashier position at \$10/hour currently (we pay minimum wage). It's hard for us to compete with these other options for student workers. Some of our setup crew is hard to retain if we don't pay them more. We will always go within the range that student employment specifies.

Luis: the cost of those new projectors seems high. Why is it so high?

Andrea: They are very high-end projectors able to project over a long distance and at sufficient brightness, clarity, etc.

Marcus: does that include installation?

Andrea: Yes.

Marcus: How much do private vendors pay their employees?

Andrea: The private vendors pay their employees separately. Not part of our budget nor the university budget.

Emily: any other questions? No? We need a motion to bundle, pass budget.

enhancements, zero percent and unduckables + a motion for the capital expenditures (all these to move first reading to second reading), and then a motion to approve the 1% increase to budget with the additional funds going towards the requested enhancements.

Motion to bundle 0% plus unduckables budget, enhancements, and capital. Approved
Motion to approve the bundle. Approved

Motion to approve the 1% plus unduckables budget with additional funds used toward enhancements. Approved

b. ATM Update

Andrea: The contract was signed last Monday with Bank of America and they are working with Jimmy to get their ATM installed. Everything we asked for in connection to this we got (\$\$ for scholarships). Still working on when machine will go in.

VI. CU NightRide

Saturday, 21st, we had to suspend operations because we had not received proper insurance cards for our vehicles. By Sunday we were able to resume operations. We now have all those proper documents and are back at full operational capacity. We are still hiring. If you know anyone, ask them to apply. Regarding the app, please look at it and see if there are any problems since we are still working with the developer on that.

Marcus: there was something on one of the quarterly reports that seemed to involve a cost to insurance.

Andrea: That is insurance recoveries and because it comes into the budget, it is counted as revenue. It was insurance recovery dollars from an accident to reimburse us for money we spent.

Justin: What percentage of student body is using this service (the app)?

Emma Rae: when I'm driving, lots of people are using it, but I don't have numbers for the total user population, will have those numbers next week.

Minuri: When you call them, will they tell you when your calculated time is affected by other riders going elsewhere from your location?

Emma Rae: the system automatically looks to pair riders according to where they are going, and will go to the person who is closest to their destination first, even if you are also waiting at the same location.

Minuri: Can the driver override this?

Emma Rae: It messes with the app so we ask drivers to not override.

VII. Student Veterans' Association

No report.

VIII. Center for Student Involvement

Minuri: we are doing budgets, like everyone else. We will ask for a salary increase, and some more talent funding for the WelcomeFest Concert; looking for funding to support a student leadership banquet.

IX. Environmental Center

No report.

X. CUSG

I. Executive

Marcus: We think there should be full participation of students on the homecoming committee and are asking to be able to hire this person in the Spring.

II. Legislative

Austin: last week we had a vote on the Colorado Creed. We discussed any increased incidents of hate speech. Resolution congratulating the football team on a

great season. A resolution regarding how to respond (by not paying them) when legislators fail to perform their duties. The athletics department has allowed us to use the Ralphie logo. There will be a resolution to recognize the election commission. One resolution in support of Senate Bill 17-062. We are hoping to have more presence at the state capitol.

- III. Freshman Council
No report.

XI. Feedback

XII. Old Business

Hannah: scholarships are officially out. There are two: UMC Director (students employed in the UMC, generally) and James E. Schafer (leadership). Please complete Doodle poll by midday tomorrow.

XIII. New Business

Emily: we got a good response to adding the free access to health supplies via the dispensers in the UMC bathrooms. Heather and Lisa put together a display case of UMC accomplishments in the second floor display case. Check it out!

XIV. Adjournment

7:16 pm.