

University Memorial Center Board Minutes

Tuesday January 14th, 2014

UMC 245 - 5:30 pm

Attendance: Tyler R. (v), Ginni M. (v), Isra S. (v), Lily A. (v), Mitch F. (v), Debbie C. (v), Joyce K. (v), Vincent M. (v), Javier G. (exo)), Desiree W. (ex-o), Kelsey G. (ex-o PC), Shane H. (ex-o CUNR), Katie S. (ex-o CUGOLD), Marco D. (ex-o CUSG), Will S. (ex-o FB), Carlos G. (ex-o), Peggy Tucker-Ortega (guest), Andrea Zelinko (guest), Jimmie Baker (guest), Roxane Ruggles (guest), Kristen Salo (guest), Raine Cimino (guest)

I. Call to Order

II. Approvals

- a. Tuesday December 10th, 2013 Minutes
 - i. *Shane motions to bundle, Mitch seconds, Lily calls to question, acclimation.*
- b. Tuesday January 14th, 2013 Agenda
 - i. *Shane motions to bundle, Mitch seconds, Lily calls to question, acclimation.*
 - ii. *Mitch moves to approve the bundle, Lily seconds, Jenni calls to question, acclimation*

III. Open Hearing - none

IV. Chair's Report

- a. Volunteer Resource Center
 - i. *Erin, Chair of VRC Board spoke about the space issue in the VRC. VRC currently has two rooms total, 603 sq ft. and 2 professional staff without personal/private space. 18 student staff, 3 work 20+ hours a week. It has now become an issue regarding space (too many people, no space for private meetings, etc.). They are suggesting combining their space with the space around them (offices on either side of them that are currently occupied by student groups) and looking for a solution from UMC board.*
 - I.** *Carlos would like to mention that this is an issue we need to deal with with not only with VRC, but also with WRC, SORCE, etc. So, when we make plans for an expansion of*

the UMC, we need to make a list regarding these programs needs that have outgrown their current space.

b. PSO Standing

- i. During the office allocations, the Persian Student Organization was not in good standing with SOFO when office space allocations reviews were conducted, and are currently still without an active SOFO account. This is required for them to qualify to have an office in the UMC. They have not acted on this issue after being given many notices and opportunities to correct the situation, and also did not score well with the office checks in October. The recommendation of the allocation committee was to revoke their office space if they did not comply. We would like to help them get into compliance so that they can at some point regain their office space.*

- 1. **Discussion points:** This is a good contrast between the request from VRC who is asking for more space, and the PSO who is not in good standing. CU GOLD is offering their resources to PSO and would love to help them gain meeting management experience, etc. It seems that this organization is on the decline in the last few years and has not made an attempt to communicate with Jimmie or other UMC staff. If a group is not in good standing with SOFO, then they don't qualify as a student group. If they aren't a student group, then they don't qualify for an office.*
- 2. Shane proposes a motion to revoke their office space. Javier seconds, call to question, acclimation to revoke their office space.*

c. Student Involvement Fair Table

- i. Wednesday, February 5th from 11:30-2:00pm. We are looking for volunteers to staff the UMC table, answer questions, and hand out brochures.*

1. Javier 12-2pm
2. Shane 11:30-2pm
3. Isra 1-2pm

We will prepare notes and send out an email that can finalize times and give information on what we want to table on.

d. Scholarship Committee

- i. *The board gives out a scholarship to student leaders. One type is for UMC student employees and the other is for students leaders in registered student organizations. Funding comes from our UMC private business partners like Subway, Dominos, ATMs. Etc. We need to form a scholarship committee to decide the recipient winners. The committee will meet to discuss a scoring system, then review applicants individually and score them, and then meet to discuss the top choices and how they wish to allocate the scholarship funds.*

1. *Javier, Andrea (staff support), Vincent, Mitchell, & Ginni will be on the committee*

e. Room Renaming Committee

- i. *Tyler will send out a doodle for the next meeting time. The first meeting was on December 19th.*

f. Alfred Packer Grill over Break

- i. *Over break there was a complaint regarding the Grill. A retired CU professor who used the grill over break felt that the grill did not provide the highest standard of service (closed kiosks, not restocking items asap, etc.) We have paid attention to this issue and have evaluated the operations of the Grill over break periods. We have made the correction to maintain the standards that we have set.*

V. Director's Report

a. Budget

- i. *Carlos reviewed the current budget scenarios and enhancement requests. Enhancements include: increase to hourly wages, CU GOLD operating, student programming, A/V manager, Operating Budgets, Employee Development and Training, and Capital. Some of these enhancements Carlos would like to remove from the enhancement requests so that we don't have so many (i.e. A/V manager [UMC revenues will pay for that], Operating budgets, and Employee development). Carlos also mentioned the changes in capital and asked the Board to allow him some flexibility since the GMBR renovation kitchen equipment may drive this decision.*
- ii. *Motion to approve the budget Debbie, Joyce seconded, acclimation.*

b. GMBR update

- i. *GMBR renovation: design development phase will be completed by the 17th, will go through campus and external consultant reviews and then will be priced out again by an estimator. We will receive the final estimates in early-February. At this point, we can go to finance board with our finalized requests for supplementary SOR funds. We will put this project up to bid in March. Costs have increased more than we had anticipated because the economy has gotten better.*

c. GNR update

- i. *We interviewed 3 consultants for the feasibility study and selected one for the project. They will be proving us their financial proposal and we expect to be signing a contract with them shortly.*

VI. CU NightRide

- a. *Holding interviews for director, asst. director, and employees. Business is great and cars are clean!*

VII. Student Veteran's Association - none

VIII. Food Service

- a. *Panda Express and Cold Stone are now open! We have also removed the large obstruction near Subway/Panda. We will begin doing concessions at Macky this month.*

IX. CU GOLD

- a. *CLP is now open for applications.*

X. Program Council

- a. *Hiring for positions, and working on spring shows. First throw-back movie is the Big Lebowski on 1/28. Check facebook and the website for more info!*

XI. Environmental Center - none

XII. CUSG

- a. *First meeting of Leg Council is on Thursday. Looking for a minutes taker. It is a paid position.*

XIII. Feedback

- a. *Ginni used the Wells Fargo ATM.*

XIV. Old Business - none

XV. New Business - none

- a. **Adjournment** – *at 6:55pm by acclimation*

Robert's Rules

Motion (to approve...)

2nd

Call to Question

Acclimation (All in favor)

Any Objections?

No (Motion Passed)

Yes