

**University Memorial Center Board Minutes**  
**Tuesday, January 12<sup>th</sup>, 2016**  
**UMC 415-417**  
**5:30pm**

Attendance: *Emily B. (V. chair), Mini G. (CSI Rep), Zack W (NightRide Rep), Austin R. (Rep Council), Maanasa S (v), Deisy V (ex-o), Pawan B (v), Jeremy R. (SVA Rep), Shambhabi S. (v), Ayushma T. (ex , v proxy for Debbie C.), Joseph S (Executive Rep), Hannah V. (v), Diane P (v), Aaron C. (v. secretary), Kylee T (v.), Carlos G. (ex-o), Andrea Zelinko (guest)*

**I. Call to Order – 5:38pm**

**II. Approvals**

- I. Tuesday, December 8, 2015 Minutes - 5:37 PM approved by acclimation
- II. Tuesday, January 12, 2015 Agenda - 5:38 PM approved by acclimation

**III. Open Hearing – none**

**IV. Chair's Report**

- a. Peace Corps moved to UMC 122
  - i. *Emily: They have moved for the construction of the 3<sup>rd</sup> floor.*
- b. Open Ex-Officio Position
  - i. *Emily: Sarah unfortunately has to leave for class and Jack Davis is looking to be reinstated back on the board after a semester abroad.*
  - ii. *Moved to reinstate Jack Davis, Approved by Acclimation*
- c. Goals
  - i. *Diane: We have narrowed them down to four as listed on the document. 2<sup>nd</sup> and 4<sup>th</sup> will mean we can come up to solutions and we should think about how personally how we can improve these relations. Sharing experiences at events would go in feedback.*
  - ii. *Mini: About the CSI board, we decided to make a form in google docs (titled "What we have heard about CSI"). If you want access to it, and you are more than welcomed to come to open hearings.*
  - iii. *Emily: That would be great. And to clarify, we all will be working on the second floor space. I wasn't at the goal setting and narrowed it down from what I saw.*
  - iv. *Diane: Kylee also reminded us to remember about improving our relations with veterans and other groups.*
  - v. *Emily: I hope we can stick to these and be attentive to these throughout the semester.*
- d. Space Allocation Committee
  - i. *Emily: Applications will be out in a couple weeks and we are looking for volunteers to serve on this committee. Are there any volunteers? Also this committee is responsible for the office spaces and approving groups for eligibility for locker spaces. If you are interested let me get your names. Those who volunteered are: Diana (chair), Joseph, Hannah, Minuri, Austin, and probably Jack. Jimmie Baker and Sue Dangel will serve as staff support. A SOAC member will also be appointed to this committee.*
- e. Key Card Access

- i. *Carlos: With the new second floor lounge we have in the project budget the ability to have key access to around 12 areas. Right now we are looking at what this technology looks like. This is going to blend into the discussion we have eventually on the policy for these spaces. How we have people use this space will affect how this space is used, accessed and secured. We will have this next week but first I wanted to let you know that we will have this technology for 6 meeting rooms and 2 prep rooms and meditation room. Will anyone be able to use it? Will it be checked out? The use policy is important. Can only officers access it? We will be able to make these decisions. Give it some thought. Emily will send out some information and ideas on how to approach this.*
- ii. *Emily: Yes I will be sending those after this meeting so please go over it beforehand so we can talk about them next week. They also have to be policies that are enforceable by UMC staff.*
- iii. *Carlos: Great Point.*
- iv. *Jeremy: is there any way for access to these rooms to be dependent on key card sign out?*
- v. *Carlos: Perhaps, but we have the ability now to give selective access on buff one cards. We first need to know what we want to do.*
- vi. *Diane: Can only student groups use them?*
- vii. *Carlos: that is what we are proposing except for summer which might have different people here. If you want to do it differently it is up to us.*
- f. **New Space Policies**
  - i. *Will be discussed next week. Emily will send out a draft of suggestions developed by UMC administration.*
- g. **Art Commission**
  - i. *Emily: I'll turn this over to Soto for updates*
  - ii. *Joseph: I'm seeing when we can put together a meeting for 30 minutes so we can use our time more effectively. Also, our Director of Communications will be working with us to write a piece for the CU Boulder today's upcoming Thursday edition. We will write that tomorrow and the three of us will work to polish this. We will be in touch about the next meeting time and will have legislators and tri-execs on it, and if you are interested to be part of the commission, please email me [Joseph.Soto@colorado.edu](mailto:Joseph.Soto@colorado.edu). If you know someone who is involved, encourage them to be involved. This will be something that is focused on the UMC though. Small things will be covered by me and Emily and including everyone would slow down the process. However, criteria and timelines will be determined by everyone. Again this should have a culture as being a UMC thing. I want to be as supportive to Emily as possible without being overbearing.*

## **V. Director's Report**

- a. **Moving to CU Colorado Springs**
  - i. *Carlos: As you read in my email, I will be the Associate Vice Chancellor for Administration and Finance at CU Colo Springs and I will be leaving at the end of February and starting down*

*there on March 1<sup>st</sup>. My replacement is unknown but more than likely someone will be appointed interim director while a national search is underway. The Execs, the UMC Board chair and Student Affairs administrators will be involved. The UMC Board will also be involved. It is not often that we go through this process since this position like mine typically does not have a lot of turnover. I will be here for the next 4 or 5 meetings and I will be here for most of the budget cycle. I will more than likely not be here when the budget goes to leg council but I will be available if needed and called upon. I will miss working with this board. I have worked with it for a long time and Emily is my 19<sup>th</sup> Chair, actually maybe more than that and I have enjoyed working with all the chairs. It was a pleasure to work with students and in my new role I will have less contact with students, something I will greatly miss. I will still be overseeing areas that have contact with students. There will be new challenges that I look forward to and it will not be easy to leave CU Boulder.*

*ii. Zack: Congratulations!*

**b. Renovation Update**

*i. Carlos: We have a variety of projects going on. The Gender Neutral restroom should be finished by the end of the month after nearly 6 years trying to get this accomplished. Starbucks is going really really well and they are ahead of schedule and they started before we signed the contract and its going smoothly. 2<sup>nd</sup> and 3<sup>rd</sup> is going well. All 3 projects are going very smoothly which is not typical, but we are comfortable with how things are going.*

*ii. Hannah: what is the ETA on the 2<sup>nd</sup> floor?*

*iii. Carlos: end of May. The bids came in very favorable and low. We expected to cut things but we got all alternates and were able to do the off-campus student housing office renovation and the 353 E-center renovation. We were also able to do all the furniture and could do other pockets of furniture throughout the building.*

*iv. Pawan: will Glenn miller be open during 2<sup>nd</sup> floor construction?*

*v. Carlos: yes, everything next to the front desk will be worked on though.*

**c. SOR Request**

*i. Carlos: Water valves, bowling and furniture were all put on SOR request and now with furniture taken care of we have 120k of funding opening up and we want to replace the carpet in the meeting rooms and most of the offices in the building. We are renovating everything but this and in 2010 we also did the food services areas. What we want to do is use this money to make everything look good. There will be places we will touch up here and there and update the 15 year old carpet. Some places are in need of work like the 4<sup>th</sup> floor. Is there concurrence with this?*

*ii. Board nods yes.*

*iii. Carlos presents the power point with the furniture for the spaces*

*iv. Aaron: could we share this to others to get them excited out the spaces*

- v. *Carlos: yeah but make sure to explain what is happening*
- vi. *Jeremy: I hear that the first floor offices are dealing with leaks.*
- vii. *Carlos: Plumbing?*
- viii. *Jeremy: I know for us and 134 we have had people come look at it and assure it will be fixed over the summer.*
- ix. *Carlos: please let me check on that.*
- x. *Jeremy: yeah I am just concerned this could affect us down the line.*
- xi. *Carlos: this might be AC and we should repair that sooner.*
- xii. *Joseph: one concern with sharing the presentation without context is that people think it could change, so if you send it out, include in the context that this is sharing and feedback have already passed.*
- xiii. *Carlos: Very true, we have to order things and we sent out the order last week. Any other questions or comments?*

**VI. CU NightRide**

- a. *Zack: We're back! Though we will be closed Friday-Monday for MLK weekend. And will be back Tuesday.*

**VII. Student Veterans' Association**

- a. *Jeremy: We will have monthly meeting this Thursday and getting people names in to run for President with Elections coming up. I'll update on elections after that.*
- b. *Carlos: would it be easiest to come to your meeting?*
- c. *Jeremy: I don't see a problem with that.*

**VIII. Center for Student Involvement**

- a. *Mini: we will be meeting next week. I'll talk about getting access to the google doc.*

**IX. Environmental Center**

**X. CUSG**

- a. *Joseph: I want to say thank you to Carlos! With this 2<sup>nd</sup> and 3<sup>rd</sup> floor, this was a concept that he drew up when we first talked about it. Through student advocacy it is now becoming a place we can enjoy next year and this is only one of the things he has done in his time. I just want to thank him for being the incredible leader he is. I wouldn't be the leader I am without Carlos.*

**I. Executive**

- i. *Joseph: We are coming up with a policy position on gun safety laws and will include leg council since they have to confirm it. Let me know if you are interested in being part of these conversations. We are also looking to find a position on the Safe Campus Act. This bill would make it harder for OVA and other places to report to law enforcement. If a person decides not to report and they have the choice to do so and Safe Campus would alter that right. It would also make it harder for campuses to adjudicate crimes around certain kinds of sexual assault. The three of us Tri-Execs are coming up with a plan. We were featured in "Hunting Ground" which is a documentary on sexual assault on campus. We are moving forward with the archive process, we do have UMC specific papers and if you are interested, please contact me! It will be a 15 minute training on these documents.*

II. Legislative

- i. Austin: nothing really, first meeting is this Thursday and we will be getting budget trainings.*

III. Freshman Council – *none*

**XI. Feedback – *none***

**XII. Old Business**

- a. Carlos: The budget process has been delayed by about a week and the Vice Chancellor of student affairs must provide feedback first and we will see this next week.*

**XIII. New Business**

- a. Diane: The Scholarship committee was able to meet and we have deemphasized GPA and have slightly changed the prompt. We have a tentative schedule and we are working with marketing requests so that we can put out the applications by the end of January so it will be out for February and March will be evaluation and decisions.*
- b. Emily: I got meal cards! Also back to our normal room next week.*
- c. Heads up Photos Next Week!*

**XIV. Adjournment – 6:34pm**

Robert's Rules

1. Motion (to approve...)
2. 2<sup>nd</sup>
3. Call to Question
4. Acclimation (all in favor)
5. Any Objections?