

**University Memorial Center Board Minutes**  
**Tuesday, March 10<sup>th</sup>, 2015**  
**UMC 245-5:30pm**

*Attendance: Joseph S. (v), Carlos G. (ex-o), Emily B. (v.), Boneth A. (E-CNTR ex-o), Austin R. (ex-o), Jack D. (v), Zach W. (CUNR ex-o), Debbie C. (v), Chris W. (ex-o SVA), Aaron C. (ex-o), Hannah V. (ex-o), Kylee T. (v.), Kelsey G. (PC ex-o), Andrea Z. (guest), Diana P. (ex-o), Lora R. (CUSG ex-o), Isra S. (v), Vincent M. (v), Kristen S. (guest), Jimmie B. (guest)*

**I. Call to Order (5:30 pm)**

**II. Approvals**

I. Tuesday, February 24, 2015 Minutes

*i. Bundled and approved by acclimation*

II. Tuesday, March 10, 2015 Agenda

*i. Bundled and approved by acclimation*

**III. Open Hearing –(none)**

**IV. Chair’s Report**

a. Scholarship Committee

*i. Andrew couldn’t be here but here are some updates. They are up on the UMC website. Each is \$1000 and we can give 16 out. The deadline is March 20<sup>th</sup> at 3:40pm. Feel free to email Carlos, Andrea, and Joseph for questions and comments.*

b. Space Allocation Committee

*i. Jimmie: We completed the room checks and we have the room check information. We need to meet soon to review the information packets with answered questions. Isra: I will send an email with a link to a doodle to determine best time. It could be the same group but it can be different. Austin, Emily, and Diana are interested.*

c. Presentation, Sustainability Director of CU Student Government

*i. We find that areas of improvement are that we need better cooperation between all the entities like the E-Center, CUSG, and student groups to be more impactful, have better marketing, and*

*come up with creative solutions to meet our 90% diversion and zero-waste goals.*

- ii. We did a waste composition study that have led to the \$7000-8000 budget for bin parity. We want to conduct legitimate research since we think that it would be more impactful to have the actual data on the problem, particularly for funds.*
- iii. The E-Center does zero waste marketing in the UMC but found that consumers don't know about CUSG's zero waste mandate. We hope to improve this by better collaboration and consistent marketing themes. We think that we might need to make the posters simpler since people don't take the time to look at them closely when throwing away things. Maybe if consumers got the information as they got the material, they will pay more attention to where it should be put.*
- iv. We are looking at how to decrease bottled water. We do not want to take away from the revenue that they generate for the UMC and the Rec Center so we thought about possibly increasing the price and using the increase for sustainable action towards bottled water.*
- v. We know lots of student groups want to help the cause and want to work with them on improving the overall campus effort.*
- vi. As mentioned before, we want to reach bin parity, which means that there are equal recycle, compost, and trash bins. Kelsey: I know that this could be a big help because it's hard to carry your recycle or compost material to the correct bin across campus. Chris: Maybe if we increased the accessibility of the recycle or compost bins, it would help since the drop area for the recycle bin is smaller than for the trash bins. Carlos: It somewhat works for and against us in that it is the prevent people from putting things in the wrong bin while also deterring them.*

d. Presentation, Kristen Salo and Carlos Garcia

- i. *The SAO was passed through a bill last semester by CUSG for individuals and organizations. The implementation team worked with the idea and planned it. It will be located in the UMC. The goal open date is Jan. 2016, which is aggressive but possible. Currently, the area is 2700 sq. ft. but we are looking to combine office area. We are looking at 4400 sq. ft. with additional locker space and student lounge space.*
- ii. *The E-center stays in the same spot and there will be a reception and student lounge to walk-in. Staff offices and meeting rooms are nearby. The resource center, where there will be supplies and support, includes CU GOLD, the graduate student office, and lockers. There was talk about extended hours for the center in particular. This space change impacts the VRC, which will be moved to the 4<sup>th</sup> floor. We will create an office for them that gives them more space. It will be impacting all the student groups on 3<sup>rd</sup> floor, but hope the board could come up with ideas to mitigate it.*
- iii. *Funding? For SAO, funding would be from the Student Operating Reserve funding since it is a one-time use. The next step is going to Finance Board, most come from one source but there are multiple funding sources. There is a decrease in fees and no increase.*
- iv. *Hannah: What is the process during the change of where CU GOLD will go or how we will wait till approved? Kristen: We don't have a particular plan set in place since we do not know what is and is not approved. We have temporary space for CU GOLD and there are tagged rooms, but it's going to be a construction zone.*
- v. *Emily: Is that horizontal line a wall? It is a hallway and we are trying to get a feel for a 1 office suite. Boneth: Will there still be a wall there? We will get input from the Student Activities Advisory*

*with focus groups. We are attempt to show that all the elements will fit. Emily: Other than CU GOLD, VRC, and student groups, is any other entities impacted? Carlos: No entity has a decrease in space. Kylee: Will there be future staff expansion? Kristen: There is slight room for expansion, but it depends on design elements. We don't expect a huge change in staff change. Joseph: Lauren wanted to share that she fully endorses this space, especially CU GOLD being next to the Resource Center.*

- vi. We can't deal with this issue without impacting the other entities. I call it an Underrepresented Student Group Center but we can call whatever we want but the goal to provide space for students from underrepresented populations with advising staff and more memorial lounge. I am more realistic in approximating the opening to be in Jan.-March 2016. There is a change of 190 to 626 sq. ft. for the memorial veteran's lounge where we are taking part of the art gallery and making it into lounge. We have the option to provide individual office space where there are staff offices, a reflection room and a foot wash station, and an expansion of the Veterans' Memorial Lounge into current gallery. Under one option, we would create centers for groups (around 5) with staff offices, storage room, and a bigger reflection room.*
- vii. Kelsey: Where is lactation room? Carlos: It will be in room 132 where it is now. We can work it in on the 2<sup>nd</sup> floor if there is space.*
- viii. Isra: Where is SOURCE? Carlos: They are going to be moved to the C4C and be in with the CUE. CUSG does not oversee SOURCE anymore but Student Affairs will. They think that the consolidation of involved parties is for the better. It is not our decision but the Student Affairs decision.*
- ix. Debbie: What is the advantages of the Office vs. Center model? Carlos: The office model continues what we been doing, but we*

*know that's not model used throughout the country where Lora, Jimmie, and others saw the centers in current universities. The tricky part is who gets the centers, but providing collaborative space is the current model. The office model is the easy way out, but I think the better route is to go with center model. Now it's about how we want to support groups in a different and better way.*

- x. *Isra: Are the presentation of the 3<sup>rd</sup> floor coupled and will be passed with the 2<sup>nd</sup> floor. Carlos: SOFO and SOURCE are going to be gone and we are currently figuring out where NightRide would be. Jack: How do we envision these lounge spaces? Carlos: It could be big where there are tables for working, computer stations, lounge furniture, and hang out space. I thought the CSU model where they allowed student group using the space to customize it was great. CSU also had staff help in the center but since we have limited space, we have to be more creative.*
- xi. *Boneth: 1) How many student groups do we have on average? Carlos: We have 900, 300 of which are very active. We only have space for 60 groups but can reach more groups with the center. We went to the Univ. of Texas and they have 20 offices and have a lot of collaborative space. We at CU are still following the 70's and 80s models. 2) If we were to have more of a center model, there would be a shift of 5 centers- how would it be to work with them? It would allow them to collaborate more with CUE and with the Student Affairs Office.*
- xii. *Kelsey: I like option 2 from an event standpoint. If they work together, bigger, stronger event with greater turnout and possible funding can result. Hannah: I like the student center better and it goes towards our goal of collaborative sense. Carlos: We can create a different term and criteria for the space,*

*like an evaluation every 5 years instead of 1 year or a different model.*

- xiii. *Jack: What if centers have groups they do not want to work with? Carlos: Ideally, we would have them self-select. We have dealt with it before. It is also part of the maturation process where they learn how to engage with each other. Lora: I think of it less of student offices but spaces for culture where they can meet like-minded people and where the space is not selective.*
- xiv. *Jack: I think we need to be the first to facilitate discussion about why the changes are happening. Carlos: Part of the challenge is how to deliver message because it is a paradigm shift. Debbie: I like option 2. Nice collaborative things will happen if done right. Carlos: I tried to incorporate windows to incorporate natural light. Boneth: I think it directly lines with the UMC mission statement and the mission that SAO is created under. It parallels the option of 3<sup>rd</sup> floor change and provides more lounge space. Kylee: I think how it provides much needed space to expand veteran's lounge is great.*
- xv. *Isra: Will the lounge shaded in blue be available for rent out? Carlos: They can't but they need to be scheduled. We can look at that. Isra: I have in mind the chili pots and discussion. If we are able to reserve for those programs, that would be great. Carlos: I think we have to look at furniture and etc. but haven't thought of it since SOURCE moves to C4C.*
- xvi. *Motion to approve SAO office. Move to approve 2<sup>nd</sup> floor option. Motion approved by acclimation.*
- xvii. *We need to engage architects quick and talk to Finance Board for funding. We need the architects on board and student focus groups. This will blend into space allocation. Chris: What is the timeframe? Carlos: We will probably start construction in July. It will be a different way of serving student groups and will be a*

*challenge to present it, but ultimately the groups will gain from it. Lora: How we explain it to groups is really essential. I think since the UMC board made the decision that we should champion the idea. We need to pick dates that work with groups and have forums. We also need a face-to-face piece to let them know it is happening to give them information about it. Jack: I think the implementation team would have more information about this so working with them would be helpful. Lora: We are creating an advisory board and can have members from that also help. Kristen: They may be tired of hearing from us but so the Board presenting the idea would be a nice change of pace. Joseph: I just wanted to give a big Thank You to Kristen, Lora, Carlos, and Jimmie. It takes audacity to change way we are doing so they deserve a huge round of applause for making sure we do our mission.*

## **V. Director's Report**

### **a. Budget**

- i. We got the 0 plus unduckables budget approved with 3 enhancements- minimum wage increase, the expansion of the dispatch system for CU Nightride, and some funds for furniture replacement. There was no funding for the art program but can try again next year.*

## **VI. CU Nightride**

- a. We are excited about the Nightride dispatch upgrade. Our time starts at 6:30pm for March. The hiring process ends this Sat., and if anyone knows someone or is interests, refer to reception desk or our website.*

## **VII. Student Veterans' Association**

- a. Our 1<sup>st</sup> meeting was big success with a larger turnout than expected. We will have at least 1 or 2 more events where the next one will have some elections. I attended a grand sync meeting on March 20<sup>th</sup> where 3000+ student veterans attended. It was cool to see individual and office effort*

*to work with current and future veterans. Carlos: On a side note, we got approval by the Chancellor to request the bell. It is currently being sent to the Navy office and will here.*

### **VIII. Food Service**

- a. Carlos: We only had 1 company show up to the pre-bidding meeting. Papa Johns showed up and we are waiting to see their bid. Starbucks is taking a long time. We are going through the Masters' license agreement to see what is acceptable and what isn't. It is skewed towards Starbucks but we are seeing what we can accept. They are sending folks to look at site to design the area that will be shared with architect.*
- b. Lora: Will there be the Dollar slice at 5pm, or can it be enforced for the new vendor? I know it is a popular thing and that the lines are really long for it. Carlos: It was problem with Dominoes where it was against Dominoes' national policy. We cannot say dollar. Boneth: I'm not advocating for Papa Johns but they do a 2 dollar slice once a month; will that be acceptable? Carlos: We will have to see what they bid. Kylee: We were not able to get local bidders? Carlos: We were surprised to not see bidders at a local level. It seems the days done where universities are seen as cash cows since we ask a lot of them. Jack: How much will student opinions be taken into account? Carlos: The Committee will review and score the bid. We do not necessary have to accept Papa John's bid.*

### **IX. CU Gold**

- a. The Leadership Banquet is at the end of April. Nominations are being accepted for a variety of awards. It would be great for you or others to nominate someone.*

### **X. Program Council**

- a. We are planning last minute things for April like WelcomeFest and an announcement for a screening that is going to be insanely popular. If we get good feedback, we might get a prop for the screening. A bunch of*



*movies are coming up. The Hobbit is this Friday and the Buff Pool party is coming up. Films and club shows are up on website. Heads up- we are calling all locals for Welcomeback and designing a procedure for it.*

**XI. Environmental Center**

- a. We are finishing the review of grants and are making final decisions. We are excited about the new SECE building. We are focusing on creating a streamline structure in the board and across the university.*

**XII. CUSG**

I. Executive

- i. The budget passed last week. We are decreasing in student fees in a responsible manner. We had the opportunity to fund things that we wanted to for a while like the NightRide dispatch system.*
- ii. We have been lobbying for the sexual assault campaign and may get the senator to come talk about it.*
- iii. We are also looking at ordinance where The Hill, Pearl Street, and etc are exempt for building height.*
- iv. There is a lot of interviewing by the implementation team to create the advisory board.*

II. Legislative *-(none)*

III. Freshman Council *-(none)*

**XIII. Feedback** *-(none)*

**XIV. Old Business** *-(none)*

**XV. New Business** *-(none)*

**XVI. Adjournment (7:03 pm)**

Robert's Rules

1. Motion (to approve...)
2. 2<sup>nd</sup>
3. Call to Question
4. Acclimation (all in favor)
5. Any Objections?