

University Memorial Center Board Minutes
Tuesday, December 2nd, 2014
UMC 245-5:30pm

Attendance: Aaron C. (ex-o), Jack D. (v.), Kylee T. (v.), Joseph (v.), Ben P. (v.), Shambhavi (proxy), Debbie C. (v.), Vincent M. (v.), Emily B. (v.), Austin R. (ex-o), Hannah V. (ex-o), Lora R. (ex-o), Kelsey G. (PC ex-o), Boneth A. (E-CNTR ex-o), Lindsey C. (CUNR ex-o), Isra S. (v.), Diego (v.), Robin M (ex-o), Carlos G. (ex-o), Peggy O. (guest) Jimmie B. (guest), Andrea Zelinko (guest)

I. Call to Order (5:32pm)

II. Approvals

I. Tuesday, November 18, 2014 Minutes

i. Bundled and approved by acclimation

II. Tuesday, December 2, 2014 Agenda

i. Bundled and approved by acclimation

III. Open Hearing – (none)

IV. Chair's Report

I. Announcements

i. Diversity Trainings

1. Thank you to everyone that submitted the paperwork today. For those who haven't, please make sure you get it in. Please send me an email if you need to know when the Dec. trainings are.

ii. Banquet Reminder

1. Tuesday, December 9th, UMC 245, 5:30pm

a. The meeting will be at the same time, same place. Once business is done, then we will move rooms to UMC 235.

iii. Volunteering

1. Saturday, December 6th, 1290 Folsom St, 10:15am

a. It is at Wesley Chapel. Vincent is bringing his son and daughter, so come meet them. ☺

2. I have also asked people to possibly be the volunteer coordinator for the board. It doesn't have to be a lot of work like looking at VRC website.

iv. Laptop Program Update

1. *I still have not gotten anything. I will keep putting it on the agenda until something happens and so that we do not forget about it. Please feel free to update me with opinions and questions.*

v. Member Initiative

1. *This is something we've talked about at the board retreat. I think it is important to have our board members undergo leadership development and realize that they are as much of a leader as I am. I would also like you to please tell how we can make UMC a better place and to think about how to step up.
Carlos: Also tell us what we are doing right.*

II. Board Goals/Meeting Expectations

- i. *Lindsey: I think the part about not interrupting others is important.*
- ii. *Jack: I think we should include people being aware of time.*
- iii. *Ben: 'Be concise.'*
- iv. *Isra: I think it should be phrased as being mindful of the time constraint.*
- v. *Ben: In regards to the interruption, there is bias and interruptions may be necessary, especially since there is no hand-raising.*
- vi. *Austin: I agree with what Isra says.*
- vii. *Isra: Is there a context to Goal 15?*
- viii. *Diego: I just wanted us to take this into consideration when discussing issues.*
- ix. *Hannah: Can we add goal 3 with 10?*
- x. *Isra: I think they should be separate since 3 is a long-term goal while 10 is a short-term subset and we don't want to cross off the issue.*
- xi. *Ben: I agree.*
- xii. *Jack: I think we should create a list to be attentive in setting goals.*
- xiii. *Ben: Don't we already have late night food option? Can we cross it off?*
- xiv. *Isra: I think this was a subset of goal 5 about making our resources more known.*
- xv. *Debbie: I think we need to address the difference between guidelines and goals since there seems to be both here*

- xvi. *Ben: There is a lot of ambiguity here since we're not sure whether it's a guideline or goal and whether there are things to acknowledging or whether to be mindful of them.*
- xvii. *Emily: Not have goals but things to think about*
- xviii. *Boneth: think goals are a good idea and we should*
- xix. *Carlos: Goals should be measureable and attainable.*
- xx. *Hannah: Can we move the guidelines to expectations and keep these goals?*
- xxi. *Isra: Can we list these as priorities instead of goals?*
- xxii. *Ben: I think we should change the name since next week's meeting is full.*
- xxiii. *Hannah V: If we just change name, maybe later we can come back and revise this.*
- xxiv. *Isra: Can we note that there is no hierarchy to the priorities.*
- xxv. *Ben: Unprioritized priorities.*
- xxvi. *Isra: Can we commit over break to look at these. Next semester, we can have a more developed action plan.*

III. Chair Expectations/Board Expectations

- i. *I would like to discuss how the board minutes and agendas a day before. It has not been consistently done. I think it is not realistic to look at in the meeting and I think it's important that future board continue this.*
- ii. *Jack: are we trying to formalize this?*
- iii. *Joseph: We're trying to address it in the bylaws, Section 3 regarding governance.*
- iv. *Ben: I think we should include something about school closure and openings so that chairs don't worry about losing chairmanship when that happens.*
- v. *Boneth: I think it's a good idea and makes sense. This is only pertaining to the meeting.*
- vi. *Emily: Would they lose it if they didn't follow it? How strict would it be?*

- vii. *Carlos: It would be up to the board to determine how they addresses it. Maybe they would explain their reason for not being able to follow it.*
- viii. *Aaron: It is adding responsibility. I was wondering if someone could give me a context on how it has been done in the past by other chairs.*
- ix. *Carlos: It has been all over the place. Some chairs take it seriously and some do not (sometimes an hour before the meeting is when minutes would go out). 24 hours in advance would be a good thing.*
- x. *Aaron: I think it's a good idea but I think it should have some leeway.*
- xi. *Kylee: I think it is reasonable and is a real-life goal. I know from my experience that if I don't follow this, I would be leading an ineffective team. I think it's moving towards real-life expectations that will serve someone in the position well in the future.*
- xii. *Isra: I'm not sure about clause protecting them. I think we should expect this. I believe future chairs will have access and ability to do the job.*
- xiii. *Joseph: It seems there is disagreement on the clause. Hopefully by Jan 16th, everyone will have done research on joint-boards regarding this issue.*
- xiv. *Carlos: If there is a problem, they can bring it to the board.*
- xv. *Lora: We can get rid of chair if they are not following expectations.*
- xvi. *Aaron: I think we can leave room where each board can interpret the time frame themselves like an interpretive obligation.*
- xvii. *Hannah V: So it would not be an immediate firing. If flooded, they would be fine due to reasonable causes.*
- xviii. *Jack: I think it is worthwhile, but it does not need to be discussed so thoroughly.*
- xix. *Carlos: For a bylaw change, the request needs to be put out 2 weeks in advance.*

IV. Student Group Office Hours/Room Checks

- i. *I sent an email to student groups related to discussion about reduced office hours and room checks. Here are some numbers: The response for reducing office hours from 20 to 10 office was supported by 67%, opposed by 7% did not, and did not matter to the rest. The response for*

reducing the late hours from 6 to 4pm was supported by 67%, opposed by 7%, and did not matter for the rest. The response for reducing the office check period was 47% yes, 32% no, and the rest did not care. The study was done with 15 out of 58 groups. On a scale for the importance of these reductions the average was 3.86/5 where most were 5s.

- ii. Ben: 15/58 groups is not statistically significant. In regards to reducing the checks, we do not want less data. It would increase the likelihood to find students in a crunch and we do not want to reduce our transparency with student groups.*
- iii. Isra: I think this is in relation to space allocation. A large part of the decision on allocation is based on the checks and not so much on other factors. I think we need more discussion and taking steps to address this issue.*
- iv. Boneth: Which groups were included in the study?*
- v. Joseph: They included the student groups that responded.*
- vi. Aaron: Like Ben, I think we need more answers. Maybe we should be going door to door. I think that the consideration of other factors is what reviews are for. I absolutely think that we need to take more into account but I don't think we should do so by making them less accountable.*
- vii. Vincent: It is silly to lessen their accountability. Part of having student groups is for people to reach to student group. They are not serving larger community if they do not keep office hours.*
- viii. Hannah: Wasn't the concern with groups that have lower numbers not using their space?*
- ix. Joseph: We were approached to explore issue and bring to board, but yes, it seems like the concerns have been with the multicultural groups.*
- x. Aaron: I think we need smarter regulation where we take more into account than their hours.*
- xi. Jack: I think it is interesting, but we need to keep interest and multicultural groups the same. I think this is part of larger discussion rather.*

- xii. *Ben: We need to look if standards should be different for different groups. 1) I think we should table the issue until there are findings from a subcommittee and 2) We need a subcommittee that will figure out the processes.*
- xiii. *Emily: Are the checks done during the posted office hours.*
- xiv. *Joseph: No.*
- xv. *Emily: Can we do the checks so that they are during their office hours?*
- xvi. *Jimmie: It is operationally not possible for 58 groups. It has worked well.*
- xvii. *Emily: I would like to look at data.*
- xviii. *Lora: I think the number needs to be brought down to have a more middle ground. I think we need to look as a board how to make ghost town feeling of the area to be livelier. It is hard to assess with certain hours. I think if the environment is better will lead people to be there. We can look into that as a subcommittee.*
- xix. *Diego: I agree.*
- xx. *Aaron: The reason from 5 to 6pm because it is more beneficial for some groups but not so for other groups.*
- xxi. *Aaron: I would caution against that. I think bringing friends and chatting could improve the environment. I think we can hold a seminar on the use of office hours.*
- xxii. *Shambhavi: Are the groups aware of the check timings?*
- xxiii. *Carlos: They are only aware of the dates of the checks.*
- xxiv. *Shambhavi: I think we should tell them the time.*
- xxv. *Jimmie: I send them email and deliver them a letter. I don't give them times since guards come by due to different parts of the building. So I don't want to give them bad information. In addition, we don't want to tell them since it holds them accountable.*
- xxvi. *Vincent: Let's not forget we are only space allocation. It is not our job to make the place more lively right? There is no optimal choice since there will be cycle of being too tight and being too loose with the regulations.*
- xxvii. *Joseph: Feel free to email me on your opinions on this.*

xxviii. *Lora: Are we bringing it up next week? I think we have good momentum and want to keep that going. I don't just want subcommittee because I think the whole board should be a part of the discussion but there should be space to create the subcommittee.*

xxix. *Vincent: I move to create committee to look at the rules.*

V. Art in the UMC

- i. *This is about the utilization of student art since we have a budget and the walls are drab. We are looking at having an art contest or reach out to community for art. It would fit well with our mission statement.*
- ii. *Lora: It could be from Boulder or the CU community. The photo series at the University of Texas on 'what does university mean to you?' was great.*
- iii. *Ben: We have to remember that this is the state memorial. Maybe part of year could be the CU memorial and part is CU.*
- iv. *Jack: I'm not sure how much wall space there is but can we have equal parts of each?*
- v. *Isra: I think it's a great initiative. I was under the opinion that there would designated area for students and another one for the larger community.*

VI. Multicultural Space

- i. *With the new cost center, there is talk as if it might pass. It will most likely be housed in the UMC. It might call for restructuring of space. We need to talk of a space being emptied to create multicultural group space. It is important since multiple groups have asked. It is hard to wait when something can be done now.*
- ii. *Ben: 1) In regards to the multicultural space, a Chinese student group previously expressed that they did not want to be near the Vietnamese or Japanese student group to the subcommittee. 2) After these complaints, I want to note how the veteran's lounge is not even a room. If there is room for restructuring, we need to make veteran's lounge an actual lounge.*

- iii. *Hannah: If we want to encourage a space of cultures, we could make it livelier. I guess it's hard to conceptualize the space. Maybe it could be an area of hall, not a room?*
- iv. *Boneth: What would it look like?*
- v. *Joseph: It has not been decided yet. After approval, there may be space. If so, how should we prioritize the space?*
- vi. *Boneth: I think we need a more conceptually basis like what look we want it to have.*
- vii. *Carlos: We can't see this as having extra space. It is actually moving people around.*
- viii. *Debbie: Where does the Dennis Center come in or how is it used? Are there restrictions? Should these be reviewed?*
- ix. *Joseph: There is no answer yet, but we can move forward with these questions.*
- x. *Isra: So there is no space and no concrete idea? Are you just asking that if there is space, should it be a multicultural space?*
- xi. *Joseph: When restructuring space, what should we do with space?*

VII. New Cost Center Plan

- i. *The bill reading is this Thursday. Does anyone feel comfortable sponsoring the bill?*
- ii. *This is the bill history. If interested in whole bill, I can send it off.*
- iii. *Ben: You mentioned research, but we did not get it.*
- iv. *Lora: I brought it as recording and have not gotten the transcription. We've gotten the research from other universities like how many students use their offices.*
- v. *Ben: I would like to have evidence of it.*
- vi. *Jack: I think it would be helpful to have copy of what we are sponsoring.*
- vii. *Carlos: Bills that impact a cost center are normally brought to a joint board for review prior to being presented at Leg Council.*
- viii. *Boneth: Would there be an the advisory board?*
- ix. *Lora: Yes, a joint board and it will consist of student chairs, 6 voting members and 2 non-voting. Some non-students are on the board. We*

should come up for a liaison because it would be good for the UMC board to be on advisory board.

VIII. Committee Updates

i. Grand Opening Committee

1. It is Jan 27th at 1pm. The formal save date is next week.

ii. Connection Committee

1. We will not meet today and will not meet until after the holidays.

iii. Space Allocations Committee

1. We revoked the space where the first 2 scored low and did not show; BSA has been on probation for 2 years.

2. We recommend that if BSA show up at appeals, then their status would move to probation.

3. Move to Executive Session to discuss space allocations recommendations– vote 5-4-1

4. Executive Session has ended with an 8-1-1 vote to accept the recommendation of the space allocations subcommittee.

V. Director's Report

a. UMC Expansion and Renovation

i. I have some bad news. Expansion and Renovation asked to delay the process for 3 yrs. It has to do with bonding capacity since CU has maxed this out (kind of like a credit limit). We were asked not to start a feasibility study or a program plan until 3 years. If we continued currently, it would be open in 2020, but with the delay will be here at 2023 when a new expanded and renovated building could open. When talking about new cost center, we need to discuss it as a semi-permanent/ permanent space rather than a temporary.

ii. 3 years was chosen as the delay time since that is when the bonding capacity is expected to open up. Some of the delay has to do with other projects already approved at CU. We are not abandoning issue, we are just taking a hiatus for 3 years.

b. Glenn Miller Ballroom Update

i. *With exception of a lights issue with light fixtures, everything is working out fine. This might adjust the schedule so hopefully it will open on time. If not, we will install the pendant lights after the opening.*

c. Enhancements

i. *We need to talk about this list of enhancements. Minimum wage is likely to go up in January so this is a top priority. They have a change in mandate so that it is not considered an unduckable so we need to ask of this as an enhancement.*

ii. *The dispatch system for CUNR would be ongoing expense, which is why it is on this list.*

iii. *We have asked to consider lounge furniture for ongoing basis*

iv. *The art work program from the building will allow to pay for framing and installation. The \$25000 cost is based on the experience from other student unions. It is not scientific number but we gathered this figure through conferences and it can be flexible.*

v. *Welcome back concert has new requirement to cover the field so we are requesting this to fund that new expense. If not, it will come out of the talent fund, which is one of the biggest event outside of football games. We do not think reducing the talent funding is the right thing to do.*

vi. *Kelsey: At one of our concerts, the field was flooded. Now there is a requirement to cover field and we are not given funds.*

vii. *Ben: I think we need to have a different and more substantive conversation for the different priorities.*

viii. *Debbie: This list is not for one-time spending, but for on-going budgets.*

ix. *Ben: So this is a different speed-types than capital?*

x. *Carlos: Yes. This needs approval by next week.*

xi. *Boneth: What were your thoughts if the new cost center does not go as planned? We would put ground cover as the #2 priority while minimum wage stays at the #1 slot. The others are up for discussion. No guarantee that we will get any of these funds.*

xii. *Debbie moves approve the enhancement budget. Ben opposes. The board moves to table the issue to next week. The issue was approved to be tabled by acclimation.*

VI. CU Nightride

a. *There is nothing really new. We will have a final schedule shift so that final hours are shifted from Sunday till Thursday.*

VII. Student Veterans' Association

a. *Veterans Speak was a big success with 2800 people in attendance. Hundreds have come to our fundraising events. We are working on appointing new voting member for the board.*

VIII. Food Service

a. *Coldstone is closing at the end of this semester so use your gift cards if you have them.*

IX. CU Gold

a. *Hannah: CLP wrapped up are we are getting ready for next semester. We have Jordyn training for her position.*

X. Program Council

a. *We are done for this semester and are booking for the Spring.*

XI. Environmental Center

a. *We are reviewing large grants and moving to get those approved. We will get them done next week. We are also reviewing and approving the E-center budget. We are holding a talk on Thursday from 5-6:30pm.*

XII. CUSG

I. Executive

i. *Boneth: Lora sent Joseph the bill. We will continue to discuss with the board next week about sponsoring it. I will reach out to Kirsten to send the research about the cost center. We are now discussing with staff and Greek life about addressing sexual assault on campus. If you want to get involved, email Lora about it. Today in legislature affair Valerie Simmons spoke about getting the initiative out there.*

II. Legislative–(none)

III. Freshman Council

- i. *We've had a discussion on what we want to do as a project and decided we wanted to base it off of student engagement or community outreach.*

XIII. Feedback –(none)

XIV. Old Business –(none)

XV. New Business

- a. *Isra: I appreciate the Christmas decorations. However, I cannot help but feel that certain celebrations of other groups are not celebrated.*
- b. *Carlos: We are careful about not having Christmas decoration and being neutral so instead we put up winter holiday decorations. We do have Hannakuh and Kwanzaa decorations up as well. We could look at what other holidays we should also celebrate*
- c. *I still can't help but feel that we are excluding some other group holidays.*
- d. *Ben: I just wanted to point out that Christmas is pagan holiday, but other events could be here too.*
- e. *Ben: I also wanted to mention how this is the first time I've gotten a thank you note from the chair on the 2 years that I have been on the board.*

XVI. Adjournment (7:55 pm)

Robert's Rules

1. Motion (to approve...)
2. 2nd
3. Call to Question
4. Acclimation (all in favor)
5. Any Objections?