

University Memorial Center Board Minutes
Tuesday, October 28th, 2014
UMC 245-5:30pm

Attendance: Joseph S. (v.), Emily B. (v.), Hannah A. (v.) Jack D. (v.), Zachary P. (SVA ex-o, Isra S. (v), Carlos G. (ex-o.), Robin M. (ex-o.), Aaron C. (ex-o.) Shambhavi S. (ex-o), Diana P. (ex-o), Austin R. (ex-o), Lindsey C. (CUNR ex-o), Hannah V. (ex-o), , Lora R. (CUSG rep.), , Kelsey G. (PC ex-o.), Andrea Zelinko. (guest), Kylee T (v.), Ben P. (v.), Diego A. (v.), Colin W.(CUSG ex-o), Peggy O. (guest), Chelsea (guest), Juedon (guest)

I. Call to Order

II. Approvals

I. Tuesday, October 14, 2014 Minutes

i. Bundled and approved by acclimation

II. Tuesday, October 28, 2014 Agenda

i. Bundled and approved by acclimation

III. Open Hearing

IV. Chair's Report

I. Diversity Trainings

i. New members that joined before Sept. 16th must complete diversity training by Halloween. Those who have done the training for a different entity still have to fill out the certificate.

ii. Members who joined after Sept 16th have till November to complete the training.

II. Board Retreat

i. It is Nov 7th from 5-9pm.

III. Volunteering

i. I've been talking to Kylee about volunteering as a board to put name out and be part of community. I just want everyone to think about it for future discussion and possibly present volunteer opportunities.

IV. UMC Student Group Subcommittee Update

i. An email was sent to student groups specifically on space allocation regarding things like office hours and applications for

space. Thanks to Andrea for help on formatting the survey! We will discuss the results with the board and in the subcommittee.

V. Laptop Program Update

- i. I will send this to everyone tonight. They found that the number of student without laptops were 3279 students, which is 9% of non-continuing education students. They will send more answers on Nov. 3rd. Keep in mind that the cost for the program is \$50,000.*
- ii. Zach: I was wondering if they were going to get information regarding people using the UMC laptop program, particularly if it was part of this email or will be in the next one. Joseph: They found 259 unique users. Zach: What I meant was information about the users who use the UMC laptop program because they need/ do not have one as opposed to those who use it for convenience. Joseph: That question is not answered yet but we can ask him. Isra: Can we throw in a question about how much have done to advertise the program since unused may be due to lack of knowledge?*

VI. Space Allocations Committee

- i. Isra is vice chair for this committee with information presented by Jimmy. Any interest? We are hoping to meet next week. Timings may be different than set ones this coming week since Jimmy's available hours are varied for these coming weeks.*
- ii. Carlos: You may or not know that there is space for the Help Line group for students in distress, which is manned by other students. They used to be aligned with Wardenburg, but are not currently. We gave them space since it was unique as a counseling group. This committee should think about whether this space should be used for something else since they partnering with another group or if they still merit space.*

VII. New Cost Center Plan

- i. *Brief introduction by Joseph: The cost center is funded by student fees and govt. dollars. UMC is 1 of 12 cost centers. Most important fact is that it is something funded by student fees. Questions on how it works? Reminder that questions are short to fit in all questions. Please be respectful.*
- ii. *Lora: Chelsea is president of external affairs and Luedon is president of student affairs. We ultimately want transparency while we are moving forward. The new cost center is being built for student group activities. We have been tabbing conversations in student govt. about this issue and have given out a survey to SOFO and similar other groups about what we can do to help student group sustainability. We came up with combining student involvement and SOFO. They are currently separate entities where SOFO deals with finances and student involvement is under the UMC. This summer we got to go on trip to see the support of student groups in different universities, one of which is combining these offices. The first implementation meeting is this Friday. We really want to make this cost center a reality. We are currently figuring out what programs it will include, funding/budget, etc. and are want it implemented next academic year. Chelsea: The big component is the input of student advising. We saw student groups were not sustainable because of the lack of group history passed on and the changes in leadership. The idea is that all student group and finances are centralized where finances and student advising are put under one office.*
- iii. *Isra: I'm glad you got in touch with input and ways to improve sustainability. I followed up until the cost center. I am wondering about the specific benefits of the cost center? Can use the current infrastructure and improve that instead? I wonder about the stability and sustainability of implementing this new exciting*

idea. Lora: We want an individualized source with an individual center, basically having it be a cost center and be its own topic.

We want a program specialized in student organizations and

saw the best way was to make it its own cost center. Isra: So the implementation is underway and decision has been made?

Chelsea: We found it was hard to seek advising, particularly since SOFO is not advising group (only indirectly). Within new cost

center, we thinking about having advice over fundraising. Isra: Is there a specific problem identified with the new system? Can we

just improve the current infrastructure? I'm concerned over the stability and sustainability of this. Lora: The idea is to be

transformative and new, something built from the ground up.

The way it is set up would be sustainable. Chelsea: The trip was

insightful and opened our eyes to new methods. We found the solution to this problem in the steps these universities took.

iv. *Austin: How does this fit with SGFB? Lora: It's going to continue under CUSG. The idea of the office is to provide help about what students do, where to get the funds, etc.*

v. *Aaron: Which universities did you go to? Lora: We went to the 5-12 Tournament at Washington State, the University of Washington, Arizona State, and the University of Texas at Austin.*

vi. *Ben: Can you draw the hierarchy of how the structure works?*

Lora: CUSG is on top, Cost Centers like UMC and SOFO are underneath and Student Involvement is placed under the UMC.

Why not put SOFO with student involvement and combine it?

Lora: We really want to be specific and have specialized

attention. An example it how the Volunteering Resource is

specific to volunteering. Ben: By breaking out from the UMC, can

groups break off support from UMC? Lora: That's something we

are still working on. The cost center will not include SGFB. It will have a connection tied with new cost center, but we have not

discussed it in detail. We view it as being unbiased. The purpose of the board is to allocate fees is to have diverse group determine where funding is allocated. Ben: Can we clarify that the center does not provide ways to managing money after getting money, but advice on how to get money? Chelsea: As a board, we generally gave advice to student groups on how to fund but it was not sufficient. We need a specific place that will give the advice. The implementation team will work to make this vision possible with questions like should SGFB be under the cost center.

- vii. Diego: It's always going to be hard to involve student groups. What basis are you guys using to gain the increase of student group participation? Lora: From student input, we saw that students felt isolated and alone. We want them to come in know that they will get support. We saw that multiple universities on the trip have great student involvement success although they have less provided space than us. Chelsea: We think students come into our current office where we do not have answers. Instead they are referred to SOFO, which is an accounting office. We hope that students that want to be involved can go to this office.*
- viii. Hannah V: As a board, what you see the role of the UMC as you take this role away. Lora: This will be issue that will go under discussion. Hannah V: Do see there being a place where UMC will be involved and work with this office?*
- ix. Austin: Is this going to be SOFO and a new cost center or one new office? Lora: It will be a combined new office.*
- x. Jack: Is the advising from faculty or students? Lora: We see it as having more professional help but it will have a joint board like the UMC board. Underneath the board will be program councils with many student aspects on top of joint board.*

- xi. *Hannah A: Will this increase student fees? Lora: We hope not and are looking at how to make cost efficient.*
- xii. *Joseph: The little details will be solved by the implementation team. Although we are involved in implementation, I'm concerned with our lack of involvement with the decision. I just want to ensure future boards are not seemingly undermined so that our voices are heard. Lora: I think the decision was made the way it was because of amount of research and information that backed it up. We really wanted that feedback but we strongly feel that this was the right decision. Chelsea: We want have all players be involved, but to be honest, we don't have enough time. Lora: We were lucky that we knew what the previous members were doing. The decision was not hastily made and was made after a long process with a lot of research.*
- xiii. *Aaron: How does SOFO feel about it? Lora: I think SOFO is excited to get started and help the issue. They have a lot of great ideas and have also relayed concerns.*
- xiv. *Ben: Joseph made excellent point where your actions seem to state that you want our support but not gain our input. This cost center implementation seems nebulous, particularly since what fees and what groups will be involved have not been thought out. It seems like it follows a warm and fuzzy pretense. Lora: We do know that this model works. We can provide the research to you at a later date. I don't think it's a decision based on warm and fuzzy ideas but a right decision after a lot of thought.*
- xv. *Lora: I know you guys have lots of question but we just wanted to be fully transparent and for you to be knowledgeable of what is happening. We want feedback at the initial implementation process. We think that this is the right direction and can provide more details in coming weeks. The implementation team includes: Kirsten as chair, Joseph, Jimmy, Stephanie, Director of*

Student Involvement, Finance board chair, etc. They will have biweekly meetings.

- xvi. *Aaron: One of the stated problems is student group sustainability. I am part of student groups and did not see that problem. When I created my own student group, I was successful after using resources from SOFO or Model UN. Juedon: I myself created a group and am now struggling with the leadership transition. I did do that but I had no advice on it. I think beginning students groups need advice like how to create transitional leadership documents and etc. Chelsea: I think it varies from student group to student group. I had the same experience as Juedon where we did not know what to do, like how to go through the bureaucracy. Lora: The UMC has seen this in the space allocation cycle. Chelsea: The idea is to have a source.*
- xvii. *Jack: Will this cost center take over space management? Lora: No.*
- xviii. *If you have any questions, email them to Joseph and he can forward to the 3 executives. Ben: Do we vote on this? Joseph: No. There is not the room for the UMC to do anything, particularly in terms of the constitution. Carlos: Although we could work to support or not support it, there's not a whole lot we can do. Joseph: The plan has been forming for over a year and I was only aware of it 2 weeks ago. As soon as I found out, I talked to Lora.*
- xix. *Ben: I think they have a lot of important questions that are not addressed like increase in student fees and involvement. I am shocked that they are not more put together. Colin: I think that's why finance board is involved. With new the implementation, we cannot know 100% but they have good people to work with. Ben: The idea seems pretty broad. Austin: I think they came to us not with a fully fleshed out plan, but to let us know what is going on.*

Aaron: I've gotten everything I've needed from SOFO and find the website navigable. I don't feel like we have to add anything.

Hannah A: I think I'm confused with the order and want the UMC to be involved. I think it's good to look at other options and good that they are addressing the problem.

- xx. Isra: I wanted to respond to Aaron. I think this is a identified and reoccurring need that even the UMC board has previously identified. Although I'm glad they are addressing the issue, I am concerned with stability and sustainability of restructuring.*
- xxi. Jack: I have a few different thoughts like how can the UMC restructure itself so that power is not taken away. I think it's good that student groups can gain more power although our power is decreased.*
- xxii. Colin: I think what the current system lacks is that SOFO does have knowledge but primarily acts as place for advice on funding. However, it would be good to have a centralized place. It's good that getting students involved is emphasized but there seems to be confusion over where to go. I think having all sources in one place will be beneficial so that people do not need to go to 10 different offices for help. Jack: After they brought it up, I looked up the website for Office of Student Involvement and couldn't find it. I think it's an issue where the office is not publicized in the most effective ways.*
- xxiii. Ben: I think the issue is our concept of the process vs. the product. I think there is uncertainty in the second where a clean distinction of resource providers and managers is needed. I think the important questions are not fully fleshed so moving forward is not the best way to go. Lora: That is the point of the implementation team. They are to work through the details. I also think that this office will get funding from other sources. I think this is the best decision in the long run for everyone. I*

understand the anxiety to new system but we will work to bring back answers to address the anxiety.

xxiv. Jack: I want to clarify the UMC's position on issue. Joseph: We will still be charged with managing student offices like issues with office space. Like I said, it was not brought to board until 2 weeks ago. Jack: It seems that we don't have much say. Joseph: Although we lacked say on the structure decision, we'll have say with everything else with the implementation.

xxv. Lora: We plan to pass this as bill by the end of this semester or next semester. We are currently talking to Leg Council and Finance Council. There is a happening on Oct. 15th.

V. Director's Report

a. First Quarter Report

i. We will submit it to the Finance Board soon and will provide updates next week

b. Glenn Miller Ballroom Update

i. We are on target although we had trouble with the material for acoustic effect. It was was changed due to material unavailability and slightly changes the color scheme. It may be done sooner but construction is holding onto the set date.

VI. CU Nightride

a. We are getting ready for Halloween. We are starting Nov. hours this Friday where hours start 15 minutes earlier.

VII. Student Veterans' Association

a. This Saturday is the Military Appreciation Day Game where many veterans are coming to have ceremonies. At half time that Zach will get donations. Our massive community program of Veterans Speak is coming up.

VIII. Food Service

a. We are preparing to move back into catering space with purchased high tech equipment with new china and flatware. We have a new clean

elegant look for larger events. Retail is still busy although catering is slower. We are looking forward to Thanksgiving. The Night food is losing \$75 a night, but we hope that as weather is changing that this will change. The meal card is good there.

IX. CU Gold

- a. Hannah for Lauren: The leadership conference is on Saturday where there is a discount for students. We had high numbers for enrollment since we had great advertisement. We are looking to hire student coordinator to train to eventually take up Lauren's current role once she graduates so if you are interested or know anyone interested, please apply..*

X. Program Council

- a. We finished our month of crazy and are working towards spring stuff and 2 or 3 club shows. The Claire-Witch Project went well and we had a sold-out show. We have 6 or 10 more events for this semester. We are waiting on dates for future events.*

XI. Environmental Center

- a. Lora: A 90% diversion rate is currently being worked on with the sustainability director. More information will be presented next week.*

XII. CUSG

I. Executive

- i. The student activity office busy, particularly since the implementation team starts this Friday.*
- ii. In promoting the vote effort, we have drop ballots off at the Rec Center so spread the word. Our results are low so far so we're working with New Era to advertise it.*
- iii. We are working on a campus climate survey that will come out in Nov., which is still in the pre-testing phase and tailored to Boulder. Data from survey will impact future programs.*

- iv. *We are working on a campaign against sexual assault. We ultimately want students to take the pledge and shift the current culture.*

II. Legislative

- i. *We passed a resolution to support the 'We're a culture, not a costume' campaign. Spread the word and help hold accountability. Soon the session will end so I will sadly be leaving and new Leg rep will come join the board.*
- ii. *We are working on program to provide books with Lakeside elementary school.*

III. Freshman Council

- i. *Austin Miles was picked today as a UMC board representative.*

XIII. Feedback

XIV. Old Business

a. US 36 Kiosk

- i. *A document was sent with more information.*
- ii. *We will get a profit of \$250 per month if we go forward with it. They will implement it themselves so the only cost for us is the electricity used, which shouldn't be much.*
- iii. *Hannah A: Although it's ugly, I think it's a great thing for us to do, particularly in providing useful information. Kelsey: I agree.*
- iv. *Isra: Does the board want to do something with the profit? Carlos: The profit would go into the general UMC revenue. We could do something with it, but it would be nice to use it as an offset to our planned deficit from remodeling the ballroom.*
- v. *It may be placed where the Scarpies used to be so it's easily accessible but not in the way.*

XV. New Business

- a. *Diana: I contacted the Director of the Ethnic Living and Learning Committee and may be able to give out information to the participating students about the UMC Board as well as gain feedback.*

b. *Isra: We had our first meeting for the Connection review committee. Our goal is to review programs involved in the Connection. We are considering other options and are looking at its current footprint. We want solid recommendations from board and will look at budget in regards to the recommendations. We are not too deep yet. Ben: Sell beer in pitchers?*

XVI. Adjournment (6:57pm)

Robert's Rules

1. Motion (to approve...)
2. 2nd
3. Call to Question
4. Acclimation (all in favor)
5. Any Objections?