

University Memorial Center Board Minutes
Tuesday, October 14th, 2014
UMC 245-5:30pm

Attendance: Joseph S. (v.), Emily B. (v.), Hannah A. (v.) Jack D. (v.), Zachary P. (SVA ex-o, voting proxy for Ben P.), Debbie C. (v), Isra S. (v), Carlos G. (ex-o.), Robin M. (ex-o.), Aaron C. (ex-o.) Shambhavi S. (ex-o), Diana P. (ex-o), Austin R. (ex-o), Lindsey C. (CUNR ex-o), Lauren E. (CUGOLD ex-o), Boneth A. (E-CNTR ex-o), Hannah V. (ex-o), , Lora R. (CUSG rep.), , Kelsey G. (PC ex-o.), Andrea Zelinko. (guest), Tyler Romero (guest)

I. Call to Order (5:38 pm)

II. Approvals

I. Tuesday, September 23, 2014 Minutes

i. Bundled and approved by acclimation

II. Tuesday, October 7, 2014 Agenda

i. Bundled and approved by acclimation

III. Open Hearing- none

IV. Chair's Report

I. Laptop Discussion with Chris Bell and Julian Kinsman from OIT

i. Chris is with IT support. OIT has a student advisory board that helps set IT policies like WIFI positioning (working with student govt. If you want, please join this board. Kinsman manages technology services like student scanning and printing, computing labs, etc.

ii. The studies we did was from select groups and not so much from huge groups. The laptop program has been in the UMC for a long time. It dates back to when students did not know of computing resources. Now, students are highly up to date, causing us to register laptops, computers, iPads, and many other devices. OIT wants students to have access to unique qualities. CU has a generally greater amount of computer labs than other universities. The programs are available in particular labs for specific majors. We now are reevaluating the state of labs that don't provide unique programs to see if those labs are beneficial. This laptop program seems to be available as an expensive

convenience. The program uses a custom built application and \$50,000 hardware that needs to be repaired. 3/7 users have jobs at the UMC. It is possible that usage is by those who don't own computing devices, but there are programs in place that assist people who have the need.

iii. We are investing in virtual infrastructure. We want to access any software anywhere on any device. This model is more widely used and is more flexible, but not necessarily more inexpensive. The prominent use is for browser applications like web browsing, but not necessary components. We are transforming to virtual software delivery, like the use of Microsoft where we need to pay per user. We want to promote unique and specific value that contribute to learning.

iv. **What software will be available to students?** Software is continually being reviewed. We are excited about Office 365, which leverages Microsoft access, parallel google docs, and allows online usage of word and excel. Every student will **potentially** get full version of Office for free. It is in contract negotiation. The enterprise software and licensing of the university is behind compared to other institutions. We are looking at opportunities to reduce cost in software acquisition. This will let students do things at home rather than in computer labs that will hopefully work outside of campus as well. It is essentially a virtual environment where you log into a computer. The thing about this virtual lab is the scale where new software is not going to be available but the unique programs can be virtually accessed, which works with a large student population.

v. Kelsey: How will programs that require specific computing capacities work on computers that don't meet these requirements? Chris: The software that require specific software and certain computing capacities will now be able to work

through the virtual machine. The software will be able to run through the virtual machine that is then run through the computing devices. Zachary: I support the virtual stuff, but it seems that it benefits specifically targets engineers and ATLAS. To me, it seems like we are taking away computing abilities from the wrong people. How can we address the people who need the laptops to check CUInfo?

vi. Kinsman: We are not sure if it's true that these laptops are needed to that extent. We are guessing that the people who use it a lot use it for convenience. Zachary: How are we able to know the 4/7 other users outside of the UMC? Kinsman: We have done extensive surveying about the repurposing of funds. We look for opportunities that provided low value. It takes \$50,000 to fix the laptops, which do not encourage students to take care of their computing devices. We do struggle with the idea of people who need the computers, but we have programs available.

vii. **At what cost savings will the laptops be switched out for software?** We do not have the available \$50,000 hardware budget needed for the program. This budget does not include OIT and UMC staff costs. An R&R is done every year to maintain budget for needed programs. Question is misleading since not taking the fund for the laptops to put into the virtual software program.

viii. **How much student input did you seek?** We did a lab commissioned study. The importance seems relative where it is important for the UMC, but maybe not for engineers and other students at different places. Note that this issue did not come up in student advisory board.

ix. Isra: Where does OIT get funding? OIT gets these funds from student computing fee. It hasn't changed in many years and provides for software. OIT gets a general fund through CFO for

wireless structure for research, teaching, and learning. We also get auxiliary funding. Students contribute a significant amount of funding. 55/65 computing labs are funded by students.

- x. *Lora: Can we find out how many students don't have laptops? Chris: The only data we have is from Mac address. It will be difficult to determine while maintaining privacy, but we can potentially do this by taking the difference between people who access wifi and those on computing labs. Kinsman: We may have hear of some percentages, but we are not sure if it is possible to answer these questions. We can try. We welcome other action items, which we can send through email or present in person.*
- xi. *Kelsey: The supportive laptop program requires a receipt and makes students take out student loans. I myself relied heavily on the UMC laptop checkout and think that this program really helps with students who are self-supporting. Chris: We have no plans to address that, and it may not be OIT's job to address that issue. It seems like this is a ultimately a philosophical question of whether it is the responsibility of peers to support needed students or institutional responsibility. Kelsey: I suggest that there be a program provided in place of the laptop program to support this issue to address what students should do if they cannot afford a laptop.*
- xii. *Emily: What will happen to the laptops? Chris: The University has a disposal program where we have to go through a proper disposal process. We managed to get it so that we can sell them. Emily: Can we sell them back to students at lower costs? We used to give them to departments that needed it and didn't charge them, but it cost a lot since they had unknown expectations like needed installation and manuals.*
- xiii. *Boneth: What Virtual software machine are we using? CISCO unifying computing system. If interested, you can reach out for*

more information. We currently have users in the law school, Biotech building, and in Norlin. It will shortly be at full production.

- xiv. Chris: So I think the things that we need to bring back is a 1) best guess of how many students do not have laptops, which is a broad question, and the narrowed question of determining distinct users. 2) What does OIT expect for students who cannot afford laptops and rely on the laptop program?*
- xv. Chris: What are you guys going to do?*
- xvi. Joseph: We are not sure yet, the board just wanted to have all information possible.*
- xvii. Chris: Students can have an effect on the change. Please send opinions to OIT and to Larry Levine and possibly get someone on the OIT advisory board. We would love to hear and answer any questions.*

II. Veteran's Day Celebration: Tuesday, November 11th

- i. We are in the process of working on it. All student members on the board are welcomed to volunteer with that, preferably non-veterans.*

III. UMC Student Group Subcommittee Update

- i. The first meeting on Oct. 6th was productive so thanks everyone who showed up. It was a foundational meeting with history and introduction. The next regular meeting is tomorrow and other meetings will be on Oct. 15th, 22nd, and 29th. Email Joseph if interested you're interested.*
- ii. It was created to evaluate relationship between students, which includes looking for ways to make the relationship more beneficial. It is currently vague so that we now are currently flexible and will later define how to move forward. This subcommittee bleeds into the space allocation issue because this is our most direct relationship with student groups.*

- iii. *Lora: I wanted to correct the rumor that people think we are giving bowling alley for multicultural space. Kelsey: Is that a possibility? Because it would screw Club 156 over. Joseph: Carlos and others make up a committee that is working on what to do with it. Kelsey: Can a member of program council be on committee since we are affected heavily by this? Yes.*

IV. Diversity Trainings

- i. *If you were on board before Sept 16th, the last training option is tomorrow by 3:30pm. If you are an employee and did do the training, you probably already filled out the form and we believe it satisfies the diversity training requirement. Others may need to just fill out the form or need to go to UMC diversity training and fill out form to fulfill this training. The form is generally tailored for employees but it can work for board members. Joseph is the supervisor, so you will have a short discussion with Joseph about the training session. These forms are done so that we can use the forms to prove board has taken diversity training.*
- ii. *CUSG bill was written under the assumption that everyone needs to take the diversity training. Lora: The UMC is one of the best cost centers about keeping to the bill. We are looking into what happens for recurring board members and if bill needs to be revised to clarify this issue.*

V. Optional Tour of Ballroom

- i. *After this meeting, Carlos will give a 10 minute tour to see the ballroom.*

V. **Director's Report**

a. Ballroom Update

- i. *It will be fully completed on January 21st and we are looking at 26th or 27th for grand opening date. We are leaning towards the 27th since more people are in UMC on Tuesdays than Mondays.*

b. Hourly Issue

- i. *Andrea's been doing a lot on it. It limits students to work only 25hrs a week or 50 hours for 2 weeks. Out of 250/ 300 UMC student employees, it affects 20-30 students. There is flexibility in transitioning towards the new policy. We have put in exemptions for certain students, but not all exemptions are submitted yet. Exemptions are granted this fiscal year but maybe not as many will be granted next year. The main reason is academics and we do not expect the policy to change too much. Kelsey: What will be done for job descriptions that require 30-40 hours/week. Andrea: We need to figure out the transition. Carlos: Those over the limit will receive warning, but we are not sure what happens following warning. Andrea: We submitted the question, but do not have a reply yet. Work study is not exempt from the policy. This makes sure students are under the work threshold. The 1st year we're not charged for health care but they probably won't be as lenient next year. Other campuses already implement this with around 20 hours/week as the limit. Kelsey: Students that are self-sustaining can't follow this and may get more outside jobs. This will increase their stress and ultimately affect their academics more than the current situation. Carlos: Note that there was zero student input on issue. Lora: We raised a lot of these questions and told them that the communication has been really poor. They said they will put out a Q&A to answer these questions that will hopefully clarify a lot of these issues.*

VI. CU Nightride

- a. *We are operating with October hours, which start at 6pm.*

VII. Student Veterans' Association

- a. *Nov. 1st: Military appreciation dinner*
b. *Nov. 7th-21st: Veterans Speak, look for more information online*
c. *Nov. 11th: Veteran Day at the stadium*

VIII. Food Service

- a. *Robin: We need to think about pizza. The contract for Dominoes ends in Dec. Another option is another local Dominoes, Cosmos, Blackjacks, Abo's, self-operated that we will run, or etc. We will probably bring this up in November. Shoot comments to Robin. Carlos: We contacted Dominoes and they were not interested in extending with 5 year contract and gave of time to figure their replacement by signing a 1 year contract with us.*
- b. *Jack: Is there a way for places to be open past 6pm? Robin: The problem is that foot traffic is small past that time in the day.*

IX. CU Gold

- a. *Nov 8th: 10am-4pm is the Annual Leadership Conference.*

X. Program Council

- a. *We have tons of movies and club shows. Joseph is stoked for Guardians of the Galaxy showing. There are 2 advanced viewing, one of which is Dumb and Dumber. We have a homecoming concert next Wednesday with Pepper. Add Kelsey on Facebook if you want to be in the know or like the Program Council page.*

XI. Environmental Center

- a. *We are teaming up with engineering to use compost to treat fracking.*
- b. *We are teaming with Pepsi to fund recycling research to increase recycling on campus.*
- c. *We received the 1st small grant for sustainable CU. The large grant due Nov. 14th.*

XII. CUSG

I. Executive

- i. *Lora: We are focusing on the student hourly issue since the cost centers employ a lot of student employees. We are talking to decision-makers about it.*

II. Legislative

- i. *Lora: We have a resolution for the Halloween campaign 'That's my culture not a costume'. To support this idea, make sure*

costumes are not derogatory and that people respect student identities.

- ii. Carlos: The UMC will have costume party and we want to ensure that we follow the Halloween costume campaign. Are there specific costumes off-limits? Kelsey: I like to wear costumes on the El Dia de Los Muertos, but for fun and as part of the culture. It's not derogatory in any way.*
- iii. Lora: The resolution does not state specific descriptions. It basically just outlines that people should be mindful of what you're wearing and how you present yourself, keeping respect in mind.*

III. Freshman Council

- i. The students on the council have all been decided. The first meeting this Weds. Hopefully we will have a representative within the next 2 weeks.*

XIII. Feedback -none

XIV. Old Business

- a. Tyler: Food in the Connection late night is awesome! Robin: Put the word out or else we cannot support it.*
- b. Shambhavi: SASA Halloween Night this Friday so please come! Kelsey: Events are always fun 😊*

XV. New Business

- a. Isra: The retreat is 11/7 in UMC 247 around 5-9pm . I will email out specific details later.*
- b. US36*
 - i. Carlos: We were asked about displaying a kiosk with information about US36 in the UMC. They would give us a monthly pay for doing so and would pay to install it. Hannah: Although the display is somewhat unappealing, I think it is a good idea to put in the UMC so commuters can know more about it. Kelsey: For veteran commuters, it's a bit too much to see since we already*

know about it. It would be more useful at the bus station where people are generally uninformed or at the C4C for freshmen to look at. Lora: I think it's a win-win situation since we just have to put it in a corner somewhere and we get profit while providing knowledge to the commuters. Carlos: I agree with Hannah in that it's not so appealing, but we do have a place we can put it. Zachary: I think we need more information since we don't really know what the system entails.

- c. Homecoming starts this Friday. There is an events calendar on CUSG webpage. Attend the parade and be a part of the fun!*

XVI. Adjournment (7:04 pm)

Robert's Rules

1. Motion (to approve...)
2. 2nd
3. Call to Question
4. Acclimation (all in favor)
5. Any Objections?