



United Government for Graduate Students Legislative Discretionary Fund ByLaws

Last Modified: March 2017

- I. Purpose:
 - A. To provide funding for UGGS Representatives who wish to accomplish new projects that will enhance graduate student life or bring awareness to issues negatively affecting the CU community.
- II. Applying for funding
 - A. Applications for the Legislative Discretionary Fund are accepted on an as-needed basis.
 - 1. Change in campus/global climate
 - 2. New ideas to enhance graduate student life
 - B. Groups applying for the funds must complete the online application.
 - 1. Detailed description of project
 - 2. Explanation of how it enhances graduate student life at CU or address changes in campus/global climate
 - 3. Timeline of project
 - a) Definitive end (less than 1 calendar year)
 - b) Long term (greater than 1 calendar year)
 - (1) Must include a long term funding strategy
 - 4. Allocation of funds
 - 5. Additional funding sources
- III. Funding limits
 - A. New projects may apply for a total of \$2000 funding, every calendar year.
 - B. Funding a specific project multiple times is permitted if:
 - 1. Funding does not exceed Section III.A
 - 2. On the second application, the group provides a long term funding strategy
 - 3. Within three calendar years of submission of the first application, there is only one additional application for a new project
- IV. Approval for funding
 - A. Applications must abide by the bylaws of UGGS and all Student Fee Regulations associated with the UGGS Main Account

- B. Applications must first be reviewed by the UGGS Finance Committee (UFC) with at least one week's time to internally discuss the pro's and con's of the discretionary allocation application
- C. After reviewing by the UFC, the application will be distributed to all current UGGS representatives prior to the soonest assembly meeting following the week waiting period
- D. The UFC shall recommend to the general assembly the preferred action on each request:
 - 1. Overall recommendation for approval or denial
 - 2. Dollar amount to be awarded. Standard projects are funded for a maximum of \$2000
 - 3. Any stipulations to be placed on the project
- E. In making its recommendation to the General Assembly, the UFC shall give greater weight to requests:
 - 1. From allocations sponsored by multiple UGGS Representatives who have attended and participated in General Assembly meetings
 - 2. For "first-time" projects
 - 3. For projects that have fewer avenues through which to acquire funding
- F. In making recommendations, the UFC under the direction of UGGS Vice President of Finance, will consult other UGGS Officers to determine the appropriateness and the availability of funding for new projects.
- G. Applications will not be considered if the yearly allocated budget for the Legislative Discretionary Fund is overspent due to the approval of the application.

V. Funding timeline

- A. Submission of application
- B. One week wait period for UFC to discuss the implications of the application
 - 1. Availability of group applying to meet with UFC and discuss application
- C. Distribution of application to all UGGS representatives for review prior to next Assembly meeting
- D. Assembly meeting
 - 1. Presentation of application by applicant
 - 2. Review of requested money, additional funding sources, and long term funding strategy by VP of Finance or finance sub-committee member
 - 3. Recommendation of UFC
 - 4. Vote of General Assembly
 - a) Must receive a majority vote in order to be allocated
 - b) The UGGS President shall vote only in the case of a tie
 - c) The UGGS VP of Finance shall recuse himself/herself/themselves from any such vote