THE ARTICLES OF ASSOCIATION
of the
UNIVERSITY OF COLORADO
ENGINEERING COUNCIL

Preamble
We, the Students of the College of Engineering and Applied Science, of the University of Colorado Boulder, in the interest of continuity and the efficiency of our student government, to strengthen our engineering and applied science community, and to secure the rights of Students today and tomorrow, do ordain and establish these Articles of Association for the University of Colorado Engineering Council.

Mission Statement
We as the University of Colorado Engineering Council work for effective allocation of student fees to engineering student organizations, initiatives, and ideas. We commit ourselves to enriching the education of students outside the classroom, while also enabling students to better our community. We serve as an open avenue of communication between students, student government, and the administration, working always to represent the interests of all engineering students.
ARTICLE I
NAME, SEAL, AND MISSION STATEMENT

A. The student governmental organization now existing and known as the University of Colorado Engineering Council shall remain and continue to exist as a student government and union under its present name of “University of Colorado Engineering Council”, and may be referred to as the Engineering Council, the Council, or UCEC.

B. UCEC shall have an official seal which may be changed from time to time by the Board of Directors. The present official seal shall continue to be the official seal of the organization until changed in the manner stated. The seal shall appear on all official UCEC documents.

C. UCEC shall have an official Mission Statement which may be changed from time to time by the Board of Directors. The present official Mission Statement shall continue to be the official Mission Statement of the organization until changed in the manner stated.

ARTICLE II
RIGHTS AND RESPONSIBILITIES

A. The responsibilities and power of the Council is inherent of the Students of the College of Engineering and Applied Sciences, of the University of Colorado Boulder, and UCEC, as a student government, is founded on their authority.

B. UCEC shall be the student government for the College of Engineering and Applied Science, and as such, shall have the power to appropriate funds to student organizations as prescribed these Articles, control and provide regulation for common and student spaces within the jurisdiction of the College of Engineering and Applied Science, provide regulation for the operation of student organizations, and shall represent the Students as a liaison between the Student Body and the College and University administration, and the University of Colorado Student Government.

C. The Students of the College of Engineering and Applied Science, of the University of Colorado Boulder shall be referred to as the Students or Student Body. The definition of the Students shall include all regular fee-paying, full-time undergraduate and graduate students of the College of Engineering and Applied Science enrolled in a minor or major program. This definition for all intents and purposes hereafter, shall also include Students studying abroad and would otherwise be considered regular Students of the College of Engineering and Applied Science.
D. All Students shall have the right to form societies, clubs, organizations, and student groups, and to hold elected or appointed positions and offices within UCEC, as provided for by these Articles.

E. No Student shall be subjected to discriminatory treatment or be excluded from any UCEC sponsored activity, or event based on any class protected by the University of Colorado, or applicable laws of the State of Colorado and the United States of America. UCEC shall also not tolerate discriminatory actions by student organizations.

F. UCEC shall represent all Students of the College of Engineering and Applied Science nationally by being an active member in the National Association of Engineering Student Councils (NAESC). It is the purpose and responsibility of UCEC to aid the University of Colorado Student Government (CUSG) in providing good student leadership, guidance, and social activities for the College of Engineering and Applied Science along with all students at the University of Colorado.

ARTICLE III
THE BOARD OF DIRECTORS

A. The legislative and executive power of University of Colorado Engineering Council shall be vested in the Board of Directors and the President. The only voting members of the Council shall be the standing members of the Board of Directors. No member shall have more than one vote, nor shall any individual hold more than one office on the Board of Directors unless permitted or required by these Articles. All Committees or Commissions of UCEC are subsidiary and subject to the jurisdiction of the Board of Directors.

B. Each member of the Board of Directors shall be a Student admitted to the Board as prescribed by Article V.

C. The standing members of the UCEC Board of Directors shall be one President, two Vice Presidents, up to two Senators, and several Representatives.

D. The Board of Directors shall enact all policy which shall be necessary and proper for carrying into the execution of the powers vested by these Articles in the University of Colorado Engineering Council, or in any organ or officer thereof. It shall approve the annual budget for UCEC, elect the President, Vice Presidents, and Senators, and when necessary, remove them from office.

E. The President of the Engineering Council shall be a Student elected by the incumbent Board of Directors near the end of the spring semester to serve for a term lasting one year. No individual shall be elected President without having
first served as a voting member of the Board of Directors for the majority of two semesters at some point prior to their election but they do not necessarily need to be a currently sitting member of the Board.

F. The powers and responsibilities of the President, as the Chief Executive Officer of UCEC shall include, but not be limited to:

1. Recommending to the Board of Directors measures he or she may judge necessary and expedient;

2. Presiding over and maintaining order at meetings of the Board of Directors as their Chair, and to call snap or emergency meetings of the Board of Directors;

3. Casting a vote as a member of the Board of Directors only when such a vote would affect the outcome of a motion;

4. Creating or dissolving temporary Committees or Commissions, overseeing day-to-day operation of the student government and ensure faithful execution of UCEC’s mission and policies as set by the Board of Directors;

5. Serving on Committees or Commissions as prescribed by these Articles, or by the Board of Directors;

6. Serving as the primary UCEC contact and spokesperson to and for the Students and NAESC, and to work with the College and University Administration to best represent the needs of the Students and goals of UCEC;

7. Appointing each of the Representatives on the Board of Directors to a Directorship, and assigning tasks to them and the Vice Presidents;

8. Being an official signer for UCEC pursuant to CUSG Student Fee Regulations;

9. Finalizing and entering contracts or memoranda of understanding with other bodies or organizations on behalf of UCEC, on the advice and consent of the Board of Directors;

10. Preparing and proposing, with the Vice Presidents, and in consultation with any Directors as is deemed necessary by the President, an annual budget for UCEC, to the Board of Directors for their consideration;
11. Temporarily delegating, when necessary, duties of an absent or unavailable Vice President to Representatives on the Board of Directors.

G. Two Students shall be elected Vice Presidents of the Engineering Council by the incumbent Board of Directors near the end of the spring semester, to serve for a term lasting one year. No individual shall be elected Vice President without having first served as a voting member of the Board of Directors for the majority of two semesters at some point prior to their election but they do not necessarily need to be a currently sitting member of the Board.

H. A Vice President shall be appointed by the President to serve as the UCEC Treasurer. The Treasurer shall be responsible for maintaining the record of all finances for UCEC.

I. The Vice President not serving as Treasurer shall be appointed by the President to serve as the UCEC Secretary. The Secretary shall keep minutes at all meetings of the UCEC Board of Directors, and shall be responsible for the official historical record, and all official UCEC documents, and ensure proper transfer of all to his or her successor.

J. The powers and responsibilities of the Vice Presidents, as Associate Executives of UCEC shall include, but not be limited to:

1. Assisting and advising the President in the execution of his or her responsibilities, and performing necessary duties to that end at the direction of the President;

2. Presiding over and maintaining order at meetings of the Board of Directors in the absence of the President. The Vice President serving as Treasurer shall be first in line to preside, and other shall be the second;

3. Entering finalized contracts or memoranda of understanding with other bodies or organizations on behalf of UCEC that have been approved by the Board of Directors, at the direction and discretion of the President;

4. Being an official signer for UCEC, pursuant to CUSG Student Fee Regulations;

5. Introducing and voting upon measures to the Board of Directors as members, when not acting as the Board’s presiding officer;

6. Serving on Committees or Commissions as prescribed by these Articles, by the Board of Directors, or at the direction of the President;
7. Serving as Acting President or succeeding the office of the President in the manners and methods prescribed by these Articles;

8. Working with the President in managing and maintaining UCEC finances, and the custody and preservation of all official UCEC records and proceedings.

K. In representing the College of Engineering and Applied Science at the University of Colorado Student Government (CUSG), UCEC shall send a minimum of one, but no more than two, Senators from the College of Engineering and Applied Science to CUSG to represent the views and voices of the Students.

1. Senators from the College of Engineering and Applied Science shall be elected by the incumbent Board of Directors near the end of the spring semester, to serve for a term lasting one year, or two full CUSG Legislative Sessions, whichever is longer. No individual shall be elected Senator without having first served as a voting member of the Board of Directors for the majority of one semester at some point prior to their election, but do not necessarily need to be a currently sitting member of the Board.

2. The Senators shall perform all duties necessary and required of them by, and are subject to, the jurisdiction of the applicable laws of the University Colorado Student Government. These include, but are not limited to, attendance at meetings of the Council of Colleges and Schools and the Legislative Council, as the official representatives of the Students of the College of Engineering and Applied Science. Each shall enjoy all the privileges afforded to them by student government law as a holder of such office.

3. Senators shall act as the primary liaisons between UCEC, the Students, and CUSG, and shall make regular reports to the two organizations on pertinent information.

4. Senators may introduce and vote upon measures as members of the Board of Directors.

5. If unavailable to attend a meeting of the Council of Colleges and Schools, the Legislative Council, or any other body the Senator may be a member of, Senators may designate members of the Board of Directors to attend in their place as a proxy. If no such member is available, a Senator may choose any individual whom is enrolled, at the minimum, in a minor program in the College of Engineering and Applied Science.
L. There shall also be several Representatives on the Board of Directors whose primary purposes shall be to represent the Students and their major department to the best of their ability, and to fill Directorships in UCEC, overseeing the effective administration of various areas of Council interest as prescribed by these Articles.

1. The number of Representatives appointed to each Directorship shall be at the discretion of the President, but every post must be filled with one Representative at the minimum. If more than one Representative is assigned to a Directorship, they shall hold equal status in that role.

2. Each Representative may introduce and vote upon measures as a member of the Board of Directors.

M. The Standing Directors of UCEC shall be the:

1. Director(s) of Corporate Outreach, who shall be responsible for correspondence with, and outreach to, corporations and local companies for sponsorship and support of UCEC events, activities, and operations;

2. Director(s) of Dean Relations, who shall attend all meetings of the Dean’s Advisory Board as the delegation from UCEC, maintain correspondence, and proper communication between the Students, the Council, and the College Administration, be responsible for representing UCEC on any other bodies established by the College Administration on which UCEC participates, and on other advisory bodies established by the Students as needed, and make regular reports on their business;

3. Director(s) of Engineering Week, who shall be responsible for organizing and conducting the annual Engineering Week or Engineering Days, overseeing all related business thereof. One shall serve as chair of the Standing Commission on Engineering Week;

4. Director(s) of Freshman Council, who shall be shall be responsible for organizing, convening, communicating with, guiding, and directing the UCEC Freshman Council;

5. Director(s) of Strategic Relations, who shall be responsible for all UCEC social media, and the official website, maintaining proper communication between UCEC and the Students, and shall ensure the creation of official UCEC advertisements, posters, handouts, etcetera, and control of UCEC’s official branding, public relations and marketing.
6. Director(s) of Student Organizations, who shall be responsible for correspondence with all affiliated student organizations and their leadership, maintaining the official register of such organizations, and handling all other related business including but not limited to: coordinating events with them, promoting student engagement, and regulating the allocation of controlled spaces. One of whom shall chair the Allocations Committee.

N. UCEC shall also have a Faculty Adviser, who shall maintain non-voting membership on the Board of Directors, representing the Dean of the College of Engineering and Applied Science, and provide advice on matters whenever necessary.

O. In the elections of the President, Vice President, and Senators, each person wishing to be a candidate shall present themselves before the Board of Directors for their consideration or shall make their intent to run known to the Board of Directors in writing. Each candidate shall be given an equal opportunity to present their platform to the Board.

1. A majority vote of the members of the Board of Directors, present and voting, shall be necessary for to elect anyone to office.

2. When there are more candidates for an office than there are seats available, and no candidate or candidates (for plural offices) receive a majority, subsequent runoff elections shall be held.

   i. For the office of President, the field of candidates shall shrink by removing the candidate receiving the fewest number of votes in each round, until a candidate achieves a majority.

   ii. For the offices of the Vice Presidents and Senators, the field of candidates shall shrink by removing the candidate receiving the fewest number of votes in each round, until a candidate achieves a majority. At this point, another election shall be held for the remaining open seat, with the field of candidates being all those except the one that has already been elected, again shrinking by removing the candidate receiving the fewest number of votes in successive rounds of voting, until a candidate achieves a majority.

3. If a candidate is also an incumbent member of the Board of Directors, they shall not be disenfranchised for the election they are running in and shall be permitted to vote for themselves.
4. Each member of the Board of Directors may only vote for one candidate each time a ballot is cast.

P. Quorum for the Board of Directors shall consist of a majority of the voting members including the presence of the President or a Vice President.

Q. The Board of Directors shall adopt measures by majority vote, unless otherwise prescribed by these Articles.

R. Meetings of the Board of Directors shall be held no less than once per month during the fall and spring semesters, excluding the months of December and May, wherein no meeting shall be required.

S. Members of the Board of Directors shall serve until they are either removed from the Board, resign, are no longer a Student of the College, or have graduated. After the expiry of the term of an elected officer, and the conclusion of the academic year, or their removal from elected office, the persons formerly holding such offices or any of the Directorships, shall become/return to being Representatives, and shall retain voting membership on the Board.

T. Each member of the Board of Directors shall regularly report to the Board the states and statuses of their assigned tasks, responsibilities, and focus areas.

ARTICLE IV
STANDING COMMITTEES AND COMMISSIONS

A. A system of several Standing Committees and Commissions shall exist as departments of UCEC to oversee the proper execution of the directives, policies, and mission goals of UCEC, as set by the Board of Directors.

B. The distinction between Committees and Commissions shall be defined by their memberships. Committees shall only be filled by members of the Board of Directors, whereas, Commissions may have membership from both the Board of Directors and the Student Body.

C. All Standing Committees shall make decisions by majority vote. Each member of a Committee shall have one vote. The following shall be the Standing Committees:

1. Allocations
   a. The Allocations Committee shall exist to administer appropriations and space allocation decisions for the various student organizations, and the controlled spaces of the College, and oversee the execution of related policy as set by the Board of Directors and these Articles.
i. The standing members of the Allocations Committee shall be the Director(s) of Student Organizations, one of whom shall be its chair, the President, and Vice Presidents, and the Director(s) of Engineering Week.

ii. Any additional voting members of the Allocations Committee may be appointed by the President from the membership of the Board of Directors.

2. Selection

   a. The Selection Committee shall exist to act as an organ of perpetuation for the governance of UCEC, and specifically for the recruitment and admission of new members to the Board of Directors. The Selection Committee shall oversee this process as prescribed by these Articles.

   b. The members of the Selection Committee shall be the incumbent President, incumbent Vice Presidents, the Faculty Adviser as a non-voting member, the newly elected President and Vice Presidents and up to three other incumbent members of the Board of Directors as appointed by the President, with the advice and consent of the Board. Total voting membership of this Committee shall not exceed seven.

   c. The Selection Committee shall create the application and review process for Student applicants seeking admission to Board of Directors as Representatives. This application and review process shall be subject to the approval of the Board of Directors.

D. All Standing Commissions shall make decisions by majority vote. Each member of a Commission shall have one vote. Term of membership for Students on Commissions, who are not on the Board of Directors, shall be the academic year, and may be renewed annually by the Commission Director/chair. The following shall be the Standing Commissions:

1. Engineering Week

   a. The Engineering Week Commission shall be guided by the Director(s) of Engineering Week. The Engineering Week Commission shall exist and be empowered to oversee the proper planning and execution of the annual campus Engineering Week as is necessary and proper.
b. Membership of this Commission shall consist of the Director(s) of Engineering Week, the Director(s) of Student Organizations, other members of the Board of Directors appointed to the Commission by the President, and Students recruited to serve on this Commission.

c. The Director(s) of Engineering Week and the Board of Directors shall seek to actively and publicly recruit general Student membership on this Commission.

2. Freshman Council

a. The UCEC Freshman Council shall be chaired by a Director of Freshman Council. The Freshman Council shall exist to promote engagement and involvement for First-year Students in the College of Engineering and Applied Science.

b. Membership of the Freshman Council shall consist of the Director(s) of Freshman Council, and those First-year Students seeking to be involved with the Commission, at the discretion of the Director(s).

c. The Director(s) of Freshman Council, and the Board of Directors shall seek to actively and publicly recruit general Student membership on this Commission.

ARTICLE V
ADMISSION TO THE BOARD OF DIRECTORS

A. In addition to election to offices by the Board of Directors as prescribed by Article III, the following shall also be methods for the admission of Students to the Board of Directors:

1. Admission as a Representative to the Board by the Selection Committee

   a. The Selection Committee shall review applicants to the Board of Directors sometime in late spring semester according to a timeline set by the Board of Directors. They shall then present their nominations to the entire Board of Directors.

   b. In making nominations, the Selection Committee shall be mindful of the major/minor program the applicant represents, and shall to the best of their ability, choose nominees that balance the departmental representation on the Board of Directors.
c. Nominees shall be admitted to the Board of Directors if no formal objections to them being members are made by the incumbent Board. If a formal objection is raised, the Board shall take a vote to determine the nominee’s admission no later. The Board shall be required to discuss each nominee carefully. Final dates for nominee presentation and the opportunity for Directors to object shall be set by the Board, ensuring that enough time for a transition meeting to occur between the incumbent and new members before the date of Commencement.

d. All nominees shall be admitted to the Board of Directors as Representatives.

2. Special Admission to the Board of Directors during the year to fill vacancies or newly created positions. This process shall be determined by the Board of Directors.

B. The number of Representatives admitted to the Board of Directors shall be set on an annual basis by the incumbent Board of Directors for the following year, however, this number may not be fewer than the number of Students required by the President to fill each Standing Director position with at least one individual.

1. If this number cannot be met due to rejections, objection by the Board, or otherwise, a Special Admission process must occur starting at the beginning of the fall semester to actively seek out Students for the vacancies, or the President must reassign Representatives to the vacant post until each Directorship is held by at least one individual.

ARTICLE VI
REMOVAL AND SUCCESSION

A. All members of UCEC organs shall retain the right to resign. Letters of resignation shall be transmitted to the Board of Directors.

B. Members of the Board of Directors who have chosen to study abroad during the year shall be placed on a leave-of-absence and shall be able to return to full membership on the Board upon their return to the University. In the interim, the Board may act to fill the post temporarily by Special Admission.

C. Any elected officer may be removed from office by a motion for a vote of no-confidence in their ability to serve, made by a member of the Board of Directors. A vote of no-confidence shall only be carried by a two-thirds vote of the entire membership of the Board of Directors.
1. Before the vote is held, equal time shall be provided for the member calling for the vote of no-confidence, and the officer against whom the motion was made, to present their cases to the Board for removal and retention, respectively.

2. If an officer is removed from office, they shall return to the status of Representative and shall retain voting membership as a member of the Board of Directors. The President shall assign the individual a Directorship.

3. If the President is removed from office, the Board of Directors shall elect one of the Vice Presidents to the office of President. The newly elected President shall then have the option to appoint a new Vice President from among the membership of the Board of Directors, subject to the confirmation of the Board. The Board of Directors shall then act to fill the vacant seat with a Student, as deemed necessary, or as is required by these Articles.

4. If a Vice President is removed from office, the President shall have the option to appoint a new Vice President from among the membership of the Board of Directors, subject to the confirmation of the Board. The Board of Directors shall then act to fill the vacant seat with a Student, as deemed necessary, or as is required by these Articles.

D. Any member of the Board of Directors may be removed from the Board by a two-thirds vote of the entire membership of the Board of Directors. A motion calling for a vote to remove shall be conducted in the same manner as a vote of no-confidence, wherein, equal time is provided for the presentation of cases.

1. Vacancies shall be filled by the Board of Directors, as deemed necessary, or as is required by these Articles.

E. In both circumstances above, causes for removal from office, or from the Board shall include, but not be limited to, failure to substantially fill the duties of their elected office or Directorship, and for conduct that is unbecoming of a member of the Board.

ARTICLE VII
GENERAL PROVISIONS

A. Temporary or permanent vacancies on the Board of Directors, or in any body of UCEC during the school year may be filled by Students in a process set by the Board of Directors, unless otherwise prescribed by these Articles.
B. UCEC meetings are public proceedings, and as such any Student shall be able to attend, and all official documents shall be made available upon request.

C. No member of the Board of Directors shall hold more than position simultaneously.

ARTICLE VIII
AMENDMENTS

A. These Articles may be amended by a two-thirds affirmative vote of the Board of Directors

B. All amendments ratified shall be signed by the President and the Vice Presidents.

ARTICLE IX
RATIFICATION AND ADOPTION

A. These Articles shall supersede and nullify all previous Constitutions and Bylaws of the University of Colorado Engineering Council, effective immediately when adopted by an affirmative vote of three-fourths of the Board of Directors.

   a. Members of the inaugural UCEC Board of Directors shall be those who are serving as current “Members of the Council”, as well as the President, Vice Presidents, and Senators, as defined by the Articles of Organization which these Articles of Association supersede.

B. These Articles, upon ratification by the Council, shall be signed by the members of the Board of Directors serving at the time of adoption.

ARTICLE X
APPROPRIATIONS AND SPACE ALLOCATION

A. UCEC shall have two regular funding rounds for the affiliated student organizations, once in the fall and once in the spring, and a round for Engineering Week to subsidize events of affiliated organizations in-part or in-whole.

B. The application through which affiliated organizations may request funds or use of UCEC controlled spaces, shall be designed by the Director(s) of Student Organizations, and approved by the Board of Directors. This application and its applicable submission deadlines for each round shall be distributed and published on the UCEC official website.
1. The affiliated organizations shall be the student organizations that have registered all current and pertinent contact information with the Director(s) of Student Organizations. Student Organizations eligible for registration are those having a significant focus or mission in science, technology, engineering, or mathematics. The Board of Directors shall have the final authority to decide the registration status of any student organization, and may grant exemptions to the focus requirements above, or revoke the status of any student organization, by a two-thirds majority vote.

   a. To remain eligible for funding, student organizations must be affiliated, abide by the CU Student Government Student Fee Regulations, and be in good standing with the Center for Student Involvement, completing any trainings or requirements mandated by CU Student Government or its bodies.

C. All funding and space allocation decisions, including but not limited to, approval of funding requests (applications), amount of appropriations (subject to the bounds of the approved budget), and conditions of use of funds or space, shall be determined by the Allocations Committee.

D. The Allocations Committee shall give funding priority to affiliated organizations that have participated or are planning to participate in the annual Society Fair and/or Engineering Week.

E. The Allocations Committee shall prioritize funding for expenditures other than food, unless determined by a majority of the Allocations Committee that such an expenditure is crucial to the execution of an event.

   1. The Allocations Committee shall have the authority to fund travel expenditures.

   2. The cap for funding that can be requested in a single application shall be determined by the Board of Directors.

F. All decisions of the Allocations Committee shall be appealable to the Board of Directors, which shall have final authority over any of the actions of the Allocations Committee. The Allocations Committee shall submit a report to the Board regarding the decisions it has made for a funding round, and Board shall have the power to override any decision of the Allocations Committee by a majority vote.
ADOPTED BY A UNANIMOUS VOTE, 16 OCTOBER 2017

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Apurva Subramanian
UCEC President

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Aleka Stevens
UCEC Vice President

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Catherine Witt
UCEC Vice President

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Gabriel Elbert
CUSG Senator

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Kelly Gazarik
CUSG Senator

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Peter Heller
Director of Corporate Outreach

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Ashley Nelson
Director of Engineering Week

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Carmen Vogt
Director of Freshman Council

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Katherine Mosley
Director of Strategic Relations

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Aaron Zetley
Director of Dean Relations

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Alyxandra Golden
Director of Dean Relations

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Sophie Foster
Director of Student Organizations