



# Theatre and Dance

UNIVERSITY OF COLORADO **BOULDER**

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## EVALUATION FORM

To be completed by the Work Supervisor. Please return this form to the Faculty Sponsor.

Student Name:		Organization Name:	
Work Supervisor Name:			

Please rate your student intern using the following scale:

- 5 = exceptional ability and promise in this field
- 4 = very good work, handled duties responsibly and competently
- 3 = satisfactory work, fulfilled commitments with average ability
- 2 = below average, responsibilities were not met satisfactorily
- 1 = unacceptable, very poor work

Confidence in the intern's own abilities/skills	1	2	3	4	5
Completion of the intern's responsibilities	1	2	3	4	5
Interpersonal skills	1	2	3	4	5
Self-motivation/initiative	1	2	3	4	5
Punctuality	1	2	3	4	5
Dependability	1	2	3	4	5
Willingness to learn new skills	1	2	3	4	5
Fulfillment of potential	1	2	3	4	5

Did the intern complete agreed upon hours? ☐ yes ☐ no

Describe your intern's overall work performance.

Were your expectations of the intern met? If not, please describe.

Was the intern as punctual, dependable and responsible as you would expect a regular employee to be?

What was the most valuable aspect of having this intern work for you?

Please suggest a letter grade, which reflects the overall quality of this intern's performance.

Would you be willing to take another student intern from CU-Boulder?

Can you recommend any organizations or individuals that might be interested in sponsoring an intern in the future?  
Please list name of organization, address, telephone/email, and contact person.

Do you have any suggestions or comments for the Internship Program, or feelings that this form does not adequately address?

Please attach additional information if necessary.