Student Employee of the Year Nominations

The Office of Financial Aid and Student Employment will recognize and honor student employees for their contributions to the university community. Students are nominated by faculty and staff members.

Eligibility:
- Enrolled in a CU Boulder Degree program at least half time.
- Complete or expect to complete, at least three months full time or six months part time employment during the Academic Year, June 1, 2019 to May 31, 2020.
- Employed as a work-study, hourly or salaried student employee at CU Boulder.

Nomination Procedure:
- Nomination Forms are available online at https://www.colorado.edu/studentemployment/student-employee-year-nomination-form
  Or you may complete this paper nomination and submit it to Student Employment in Regent 205, by mail at 77 University Campus Box, Boulder, Colorado 80309-0077, or by fax at 303-492-4544.

Award:
- The first place campus winner will receive Buff Gear donated by the CU Bookstore and will be nominated for the Western Association of Student Employment Administrators Student Employee of the Year award for the state and regional competitions. (Winners of the state competition will receive a plaque and a $50.00 check, and will go on to the regional competition. Regional winners will receive a plaque and a $100.00 check and be eligible for the National Student Employee of the Year competition. Winner of the National competition will receive a cash award of $1,000 which will be announced at the start of National Student Employment Week, April 12-18.)

- The second place campus winner will receive Buff Gear, donated from Student Employment, Office of Financial Aid.

- Recognize your outstanding student employee(s) during the National Student Employment Week April 12-18, 2020.

Questions:
- Visit the Student Employment Office in the Regent Administrative Center, room 205, call us at (303) 492-7349 or email us at studentemployment@colorado.edu.

Deadline:
- February 14, 2020
Student Employee of the Year Nomination Form
2019-2020

The CU Boulder Student Employee of the Year Award recognizes the contributions of student employees to the university community and honors their efforts. Faculty and staff may nominate a CU Boulder student employee who is enrolled in a Boulder degree program at least half time and has completed or expects to complete, at least three months full time or six months part time employment during this academic year, June 1, 2019 to May 31, 2020. Hourly, work-study and salaried student employees are eligible. You may nominate more than one student.

Student Employee Information

Student First Name: ___________________________ Student Last Name: _________________________

Pronunciation of Name: ____________________________________________________________________
Example: Keyley Zimmerman is “Key-lay Zim-mur-man”

Student ID: ___________________________ Student HRMS ID: ___________________________
Do not list social security number

Student Local Mailing Address: Student Permanent Address (if different than mailing):
________________________________________________________________________
________________________________________________________________________

Student Email: ___________________________________________ Student Hire Date (mm/dd/yy): ___/___/___

Student Major(s): ____________________________________________

Student Length of Employment: __________________________ Career Level: [ ] Undergraduate  [ ] Graduate
Academic Level: [ ] Freshman  [ ] Sophomore  [ ] Junior  [ ] Senior  [ ] Not Applicable

Nominator Information

Name and Title of Nominator(s):
________________________________________________________________________
________________________________________________________________________

Pronunciation of Name(s): ____________________________________________________________________
Example: Jannie Hamwein is “J-knee Ham-why-n”

Department: __________________________________________________________________________

University Campus Box: ___________________________ Work Phone: ___________________________

Nominator Email(s): ____________________________________________
Please complete and submit the following form. Nominations will be judged on the following characteristics: reliability, quality of work, initiative, professionalism, and the uniqueness of the student’s contribution to the employer.

- Attributes – Provide an example that demonstrates the nominees’ greatest attributes and how these attributes enhance their contributions to the position.
- Expectations – Provide an example of how the nominee goes above and beyond the expectations listed in their job description.
- Leadership/Style – Leadership - Provide an example of how the nominee’s leadership skills, initiative or style helped to improve how your office functions. Style – Describe the quality of the nominee’s work style and how their style of work is well suited for your department.
- Impact – Provide an example of the positive impact the nominee has had to your department, campus or community.

Please note: Additional materials will not be considered. The information you provide may be shared with the public through press releases and other promotional opportunities.

Nominee’s Job Title and Brief Job Description (100 word limit):
In the space provided below, please provide examples of the nominee’s reliability, quality of work, initiative, professionalism and uniqueness of contribution. (350 word limit for each category)

**Attributes:**
Provide an example that demonstrates the nominees' greatest attributes and how these attributes enhance their contributions to the position:

**Expectations:**
Provide an example of how the nominee goes above and beyond the expectations listed in their job description:
Leadership & Work Style:
Provide an example of how the nominee’s leadership skills, initiative or style helped to improve how your office functions. Style – Describe the quality of the nominee’s work style and how their style of work is well suited for your department.

Impact:
Provide an example of the positive impact the nominee has had to your department, campus or community.

Deadline for submission is February 14, 2020.
Recognize your outstanding student employee(s) during the National Student Employment Week April 12-18, 2020.