



FULL COUNCIL AGENDA
Wednesday, July 13, 2022
12:15 p.m. - 2:15 p.m.
Zoom

In Attendance:

Sara Abdulla	Shelby Javernick	Betty Rasmussen	John Zizz
Claudia Acosta	Ian King	Michael Reynoso	
Bradley Albus	Madison Lane	Kaitlyn Rye	
Nick Aniol	Vanessa Luna	Sarah Safadi	
Chantal Baca	Grace Maniscalco	Jessica Sandoval	
Alisha Bennett Stewart	Leah McDaniel Parvez	Clara Smith	
Cameron Brooks	Claudia Numan	Elyse Sutton	
Lydia Darlington	Catherine Oja	Blake Trujillo	
Jasimine Evans	Jan Owens	Josh Turnquist	
Carina Gattas	Mark Palacio	Tommy Webb	
De’Ron Jasper	Karrie Pitzer	Mike Williamson	

Not in Attendance: Omuu Abalu, Crystal Cyr, Esther Horowitz, Natalia Johnston, Blake McAllister, Tanida Ruampant, Andres Schemel Ramella, Sarah Seibold, Dan Steinke, Danielle Young

Guests: Kenny Nelson

12:15 p.m. CALL TO ORDER

ROLL CALL

12:25 p.m. Approval of June minutes – Vote by acclimation

12:30 p.m. OFFICER REPORTS

Chairs’ Report and Announcements – Jasimine Evans, Mike Williamson, Karrie Pitzer

Karrie Pitzer – Strategic Relations & Communications and on Outreach committee for Staff Council and SRS (1 yr term)

Mike Williamson – Digital Accessibility office (2 Year term)

Jasimine Evans – Career Advising/Services for students, public speaking, content building, very passionate about inclusivity and names on many executive searches, 7 years on Staff Council, At-large (1 yr term)

- We are here to be the voice of staff council to executive leadership and have the power to help push things

Vice-Chair Report/Speaker Series— Blake Trujillo and Dan Steinke

Blake Trujillo – joined Staff Council last year and was Elections Co-Chair last year. Office of Admissions and handle all front line services for that office. Serve on Enrollment Management Advisory committee with Dan Steinke and increase DEI efforts with Dan

- Assist the chairs, speaker series and upcoming Staff Council retreat and onboarding
- Speaker Series – created out of the need to have more in-depth conversations
 - o Work Modalities
 - o Cornerstone

- I&E Mentorship Program

Treasurer's Report – Bradley Albus

- Arborist for housing, At-Large Appointed, 8 years on Staff Council, keeping everyone up to date on our fiscal reports, (where our money is flowing in and out of from), what we have left to spend. Will have a report soon – still getting up to date on trainings.

Secretary's Report – Cameron Brooks Najera

- 3rd year on Staff Council, Provost Office – HR Coordinator, keeping track of voting sheets and attendance- please let me know if you unable to attend or will be late.

Parliamentarian's Report – Crystal Cyr – **Appointed as Parliamentarian for 2022-2023**

- Helps with bylaws, standing rules, policies and helps us keeps in line during meetings. Always a great resource if you have questions around procedures/voting

Human Resources Report – Kenny Nelson

- Asst. VC for Shared Services and Employee Relations in HR, been at CU for 12 years, welcomed a new baby boy into the world!
- July 1 Leave Sweeps – over the vacation limit you leave will be swept at the end of the month. Classified is based off of State laws
- August – Leave certification for all staff
- Performance Cycles – staff cycle has ended on July 1 and evaluations are due in September. (Feb 21 – June 2022
- Juneteenth Holiday – new floating holiday that can be used through the end of the year.
- Focus Week Initiatives – suggested by council and Lisa Landis – to help with employee wellness and provide some downtime to allow employees to get caught up on emails/ projects.

Staff Council Administrator – Eryn Van Poole

UCSC – Dan Steinke, Jan Owens, Esther Horowitz and Josh Turnquist

- University of Colorado Staff Council – comprised of staff council representatives from all CU campuses and help push through larger policies
- Jan Owens – work in Center for Student Involvement, 4th year in Staff Council, on the ASR committee, Advisory person for the president (unique conversations), we do campus updates
 - Getting ready for UCSC retreat – Aug 11 – 12 (Colorado Springs)
 - Getting ready for our new year with new leadership as well.
- Josh Turnquist – Work for Distribution – feel free to ask any questions regarding, mail, logistics etc... UCSC Alternate Rep, I can always attend just not always vote if other reps are in attendance, 17 years at CU, 2nd 3 year term on Staff Council, love being a part of this valuable group.

1:00 p.m.

COMMITTEE REPORTS

- ASR – (Eryn)
 - Awards & Staff Recognition – Years of Service (Host a ceremony or send out the certificates, letters and amazon gift cards throughout the year). Plan end of year luncheon and decide on end of year recognition gift.
 - Meetings are first Tuesday of the month from 12-1p.
 - Accomplishments:
 - Created Peer to Peer recognition program during COVID and help sponsor the idea of rolling Kazoo platform to all of campus.
- Blood Drive – Alisha Bennett Stewart and Mark Palacio Sr.
 - Host a Blood Drive with Vitalant 5 times a year the rec center on campus, Bethematch(Bone Marrow & Blood Stem Cells donations) in attendance as well and handle Coat Drives and Food Drives for the campus. (over 1,000 donors this last year)
 - July 26th first meeting, usually 3rd Tuesday of the month

- Communications – Vanessa Luna and Dylan West
 - Responsible for promoting Staff Council events and efforts that support the council’s mission. We do not create the policy (Tri-Chairs do) – we just help distribute.
 - Meeting are 2nd Thursday of the Month 11-12p.
 - Newsletter – very proud of this accomplishment! Great successful engagement with campus and leadership uses this as their guidepost.
 - Consistent over 50% open our newsletter and average 30% click through rate.
 - June Survey Response rate – 203 responses! Super high response rate around leave eligibility and feeling supported to take in
 - We need content writers/contributors, editors/proofreading, web design, networking (reach out to departments across campus) and jack of all trades
- Elections –Blake Trujillo (Eryn)
 - Bylaws and Standing Rules are amended in this committee. Make sure we are represented by the people you would like to see. General Elections and Officer Elections are handled through this committee. Partner with Front line Staff committee to help garner more representatives and voting from Front Line Staff.
 - Mike is offering up a reward for those who sign up for Elections today! – Thank you Josh!
- Front Line Staff – Crystal Cyr (Eryn)
 - We are generally striving to improve opportunities for FLS voices to be included in Staff Council conversations.
 - [21-22 Accomplishments](#)
 - This year, a primary goal is to work closely with elections to ensure the new 5 appointed FLS rep positions are filled. Remaining goals will be determined by the committee.
 - Meetings are 4th Wednesday of the month.
- Committee for Advancing Equity, Diversity, Inclusion and Belonging– Jasimine Evans
 - Multitude of things across campus, communications, adopted statements devoted to advancing equity, diversity, inclusion and belonging that will be added to the website.
 - Please make sure you are serving on this committee, if people aren’t participating actively – you could be moved to another committee.
 - Meetings are first Tuesday @ 10AM – 11AM
- Outreach and Events – Betty Rasmussen and Karrie Pitzer
 - In previous years we would plan and execute 3 in-person events a year (Staff Appreciation Breakfast- 800 attendees and Executive Leadership are servers), Ice Cream Social – May 24th & Staff Field Day). We adapted over covid to have more a virtual presence with virtual game nights and happy hours etc..
 - We think of ways to build community with our staff here at CU. Please bring your ideas.
 - Meetings are Third Thurs @ 11AM
- Payroll, Benefits, Retirement and Legislative (PBRL) – Grace Maniscalco
 - [White Paper for Child Care and Elder Care](#) – pulled together research related to staff benefits and created survey to collect more current data to use in white paper
 - Once adopted by Staff Council – will send around for signatures and then will send to Kenny (HR Liaison) who will push to executive leadership.
 - This committee helps craft the messages to bring these staff concerns to leadership.
 - This committee works on varying staff benefit concerns and State/Federal Legislative issues that need to be brought to staff’s attention.

1:40 p.m.

THE PULSE

Please fill out [The Pulse Form](#) if you have anything you want to share/update/discuss at the next Full Council meeting that you have heard from campus.

- We have the power to meet with executive leadership and pull in the right people to get these concerns heard.

topic: Amazon Lockers – Ian King

Staff is curious about why there is no amazon lockers on campus and could students and staff benefitting from lockers being accessible on campus. Just curious about why there is none currently/ if there was any reason for that.

- No formal relationship between Amazon and CU exists currently. Amazon is not technically a vendor for CU because Amazon wanted to be the sole vendor for CU - which was a non-starter.
 - o There has been conversations around adding some Amazon Lockers in UMC, but it is tricky.
 - UPS Store has locations physically across campus that is controlled by Distribution/Facilities.
 - People aren't supposed to use campus/state resources for personal package deliveries and this could open the availability of that.
 - o Amazon lockers (Intelligent Lockers) would have to exist on campus where the building is not already controlled by other areas on campus.
 - There are so many different drivers for Amazon and they don't all have knowledge on where things should go on campus.
 - Formal ask could be to gauge interest through the newsletter (Call to Information through CU Boulder Today – which would reach students too).
 - Where are you located?
 - Collect Names, and personal information
 - Are you interested in having mail lockers available to you?
 - o Ask building proctors at a few locations on campus that we could use to test. (Josh will reach out)

2:01 p.m. **ADJOURNMENT**

Next scheduled Full Council (FC) Meeting – August 10, 2022 (Retreat), CASE-E422, 12:15PM – 2:15PM

Online access to [Roberts Rules](#)

Upcoming Events: [Staff Council Calendar](#)

Newsletter: [June 2022](#)

Delegate Assignments

(Reports to be delivered to the Secretary, Cameron Najera, 3 days prior to full council meetings and to be circulated to Full Council prior 2 days prior to full council meetings. Discussion to follow during Staff Council meeting/s. Urgent information will be shared with the Executive Council.)

Current assignments:

- ✓ BFA, Boulder Faculty Assembly: **VACANT** / Back up: **VACANT**
- ✓ University Safety Advisory Group: **VACANT** / Back up: **VACANT**
- ✓ UCSC, University of Colorado Staff Council: Daniel Steinke, Jan Owens, Esther Horowitz
- ✓ Graduate and Professional Student Government (GPSG): **VACANT** / Back up: **VACANT**
- ✓ "Mission" Working Group for the University's Reaccreditation process- **VACANT**
- ✓ Student CUSG: **VACANT** / Back Up: **VACANT**
- ✓ CUPD Oversight Board: **Clara Smith** and **VACANT**