Boulder Campus Staff Council  
Meeting Summary  
UMC 425  
January 9, 2019

In Attendance:  
- Alisha Bennett  
- Gina Bortel  
- Kati Clendening  
- Jasmin Evans  
- Colisse Franklin  
- Jessica Gammey  
- Liz Garfield  
- John Kelly  
- Lisa Landis  
- Vanessa Luna  
- Heather Martin  
- Mignon Macias  
- Mike McGrady  
- Mike McNeil  
- Kate Mills  
- Cayla Paulson  
- Deb Prestianni  
- Ron Richter  
- P. Barry Sparks  
- Marti Stewart  
- Lauren Thompson  
- Susan Ulrich  
- Adam Violante  
- Jeni Webster  
- Dylan West  

Not in Attendance: Philip Bradley, Thomas Christian, Alex Holmgren, Shelby Javernick, Kat McGovern, Betty Rasmussen, Alan Slinkard, Brandon Trujillo, and Josh Turnquist

Call to order: 12:22 pm; quorum.

Approval of Minutes: Moved to approve December Meeting Minutes.  
Approval 21, Abstaining, 2, No vote 1

Chairs’ Report:  
- Happy New Year! Starting out the New Year let’s make sure we are impacting our community and where are values are.  
- Thank you for all your hard work this year!  
- Moving into our 6 months of work for this fiscal year.  
- If you need more direction please reach out to Lauren or Co-Chairs.  
- Keep in mind:  
  - Buffs United Student Campaign that was started in 2013.  
    - Celebration of CU community that recognizes there’s value in all dimensions of diversity on campus.  
    - Build inclusion and improve campus climate in a way that affirms the values of the Colorado Creek  
  - Colorado Creed: As a member of the Boulder community and the University of Colorado Boulder, I agree to:  
    - Act with honor, integrity, and accountability in my interactions with students, faculty and neighbors.  
    - Respect the rights of others and accept our differences.  
    - Contribute to the greater good of this community.  
    - I will strive to uphold these principals in all aspects of my collegiate experience and beyond.  
  - Strive to uphold these in your everyday aspect of work.

VP Report:  
- Years of Service event – February 5th, 2pm to 4pm in Kittredge Multipurpose Room  
  - Invites have been sent (as of tomorrow) to all honorees (15, 20, 25, 30, and 35 years of service).  
  - Invites have been sent to campus leadership.  
  - Invites for Staff Council are here (at the meeting), please RSVP as requested. This event is to honor Staff Council as well.
Will need volunteers, Lauren will send our invitation.

- Speaker Series – February 28th, 12pm to 1pm in CASE E422.
  - Will be advertised in upcoming SC newsletter.
  - Will need volunteers for this event.
- Chancellor’s Employees of the Year to be honored on January 27th at the Women’s basketball game.

**Treasurer’s Report:**

- Spent more money this month.
- Remember to tell Kati when you are spending money so she expects to see it when it comes through.
- We are on track for the year.

**Secretary’s Report:**

- All is going well.
- As a reminder Jasimine will reach out to you for more than 3 absences.

**Human Resources Report (Lisa Landis):**

- Faculty and Staff assistance is no longer on a waitlist.
  - Open and fully staffed
  - Able to take anyone who calls or walks in for counseling.
  - Has FSAP been promoted anywhere yet?
    - Only on their splash page.
    - Will add to the January newsletter.
  - All faculty and staff are eligible for 6 sessions.

**Staff Council Administrator:**

- Settling in and still learning.
- Thank you for all your guidance.

**Committee Reports**

- Awards and Service Recognition (ASR) – Shelby Javernick
  - See VP Report for details on Years of Service.
- Blood Drive - Alisha Bennett
  - Blood drive coming up February 5th through 7th.
  - Volunteer sheet will go out later this week with the poster.
  - Working on setting up a Vitalant lab tour in March.
- Coats for Colorado – Deb Prestianni
  - Total collected was about 1000 coats.
  - Boulder collected the most.
  - Who got the most per head?
    - Anschutz
    - Doing it by totals makes it considered more campus united.
    - Keep it in mind for next year.
    - Easy to coordinate.
- Communications – Dylan West and Vanessa Luna
  - Keep capitalizing on the newsletter engagement.
  - Deadline for submission is January 11th.
    - Lauren sent an email reminder.
  - The Communications Co-Chairs try to respond to those who made submissions.
  - Going to have a really great human interest story about blood recipient.
Newsletter will come out January 29th.
  • If that timeframe doesn’t work for any submissions you were considering you can submit via CU Boulder Today.

Diversity Summit—Deb Prestianni
  • Refer to the summary in the Delegate reports.
  • Romy left so there is a member on the Diversity Summit team.
    • Let Deb know if you are interested.
    • Meetings on Fridays 11am to 12pm.
  • We need to think about whether we should do a hospitality suite.
    • Last time there were many people on their devices, and not much talking going on.
  • Perhaps staffing the summit should be our focus.
    • Survey with promotion.
    • Room hosts.
    • Morning meeting with Administration.
    • Moderators at tables.
  • In fall it is a two day session, in spring a one day session.
    • In spring it will be Tuesday, February 12th.
      • Continuing same theme.
      • Deadline is January 23rd to submit sessions.
      • Should we submit one?
  • There is a real desire to learn how to engage staff in more numbers.
    • Topics: intent vs. impact.
    • Able to engage students more with evening events.
    • Figure out how to share with our areas.
    • Host events via zoom and heavily promote that session?
      • Staff Council sponsor that for the fall 2019 session?
        • Need to make that decision now.
        • Diversity and inclusive excellence would be good for SC to host.
        • November will be a Tuesday and Wednesday, we’ll need to keep that in mind for the full council meeting that month.
  • Diversity would love for offices to allow their staff to come.
    • Bring it up to the AVC and focus on one specific session?
      • More than one?
  • Including diversity and events into performance reviews.
    • Draft plan for IDEA.
    • The more it is talked about the more chance it will happen.
    • Will not go through another open feedback.
      • Next steps are tightening up and going to leadership.
      • Hope is that it will be accepted and enacted.
    • If you haven’t read it make time to read it.
    • Work piece falls on us to own and to find out what we can do.
      • Apply to self.
  • Deb will send write up to newsletter.

Elections – Barry Sparks
  • Process is starting.
  • Start thinking of nominations.
  • Building ballot.
  • Call for nominations starts on February 25th.
Lauren will send out updated roster with year terms.
  • To show transparency on who will be up and areas that will be open.
  • Direction needed from Philip on vacancies.
  • What communication goes out to those that don’t win?
    • “You didn’t win, but you can still participate”
  • There should be post communication.

Outreach – Kati Clendening
  • Started planning the Staff Field Day event.
  • Tentatively set for Thursday, June 6th.
    • Reserved date, but still have to submit event management form.
    • Construction will be going on in IMIG.
  • Submit band suggestions.
  • Stay tuned for more information.

Payroll, Benefits, Retirement and Legislative (PBRL) – Ron Richter and Anna Thomas
  • Parking and Transportation Speaker Series on February 21, 4pm – 5:30pm
    • Poster out soon.
    • Will need volunteers.
    • Tom McGann, Tom Christian, and Clark Rider will be the presenters.
  • Child care initiative:
    • Getting survey data.
    • Got an update from a past SC person that had a lot of data on Child Care.
      • Shared this data with us.
      • Still needs lots of work done as data is from 12 years ago.
    • Child Care was a hot topic in the Shared Governance Committee.
      • Academic Futures: Childcare dominated the conversation.
      • Chancellor eager to hear what is said.
      • Survey results are supposed to be sent in February
        • By the Office of Data Analytics.
      • Shared Governance:
        • Chancellor exploring a partnership with BVSD on this.
  • CU Advocacy Day:
    • Tuesday, January 29th.
    • 7:30am to 12pm.

UCSC—Jeni Webster
  • See the attached UCSC Delegate Report.
  • Put on your calendar: Professional Development Day:
    • Friday, April 26th
    • 8am to 3pm.
    • CU South Campus.
  • Presidential Search Committee:
    • Corey Edwards is the Staff Representative for the Presidential Search Committee.
    • Co-Chairs sent him a letter to invite him to BCSC meetings.

New Business:
  • Delegate Vacancies
  • BFA: reference write up in Delegate Reports.
    • Faculty and Staff retiree event possibly in the future.
    • Executive Committee will first discuss this.
    • Faculty has a retired faculty gathering.
- Wanted to know if staff wanted to be a part of it.
- Alumni Association turned it down.
- Would not be through Alumni, but through BFA and Staff Council.
- Find out what Alan has done and go from there.
- Honor staff retirees.
  - Why doesn’t campus use flex time?
    - There for people to use, but depending on how department is set up they might choose not to use it.
    - We can look at it if we weave it into our current initiatives we are working on.
    - More offices open for flexibility.
    - Article to write on how it can be utilized?
      - Paint a picture.
      - Human interest angle.
      - Promotes wellness.
      - Helps transportation/parking situation.
      - Different way to compensate employees.
      - Check boxes, run it by Lisa,
      - Start an outline.
      - Find out why they aren’t approving flex time:
        - Counterpart doesn’t allow it?
        - Supervisor might not approve it?
  - Possible Speaker Series or Town Hall?
  - Focus group of supervisors?
    - Alisha will rally some people to help start working on this.
  - What have we seen in our departments?
    - Many people working from home because many buildings are maxed out.
      - Becoming a bigger issue every day.
    - Staff share offices on flex schedule for days on/off.
      - Certain jobs can’t offer that.
      - Share space 3 days then each work from home one day a week.
    - Office of Contracts and Grants has staff sign a contract of what they can/can’t do during flex time/working from home.
      - Compile all this information into a google drive.
      - Include these contracts.
      - Everyone add their experience into a google doc to start working on this.
    - Some offices require that staff sent them an outline of what was done and how time was spent while working from home.
  - All supervisors manage it differently.
    - How to do you say it when hiring?
      - Office/unit would need to decide.
    - Campus space allocations online.
      - Jessica will follow up on this.
  - Link to child care?
  - Flex time for retention
    - Adds flexibility
      - Part of what keeps you at a job.
  - OIT issues with security?
    - VPN
    - What are those challenges?
Continuity of operations.
If you can’t work in your building in emergency situations, how is that handled?
  - Happy Hour late February/early March.
  - Survey for best time will be out soon.
  - ROC tour coming later this spring.
  - Using the tuition benefit: Bursars office is a helpful guide to any inquiries.
    - Other campuses do not have the same resource.
    - Contact Bursars Office with any questions.
    - Willing to come and talk to us?
      - Tuition Benefit Speaker Series?
      - Restricted on what can be done, but helpful.
      - For PBRL to follow up on.
  - Safety on campus:
    - Dismount locations becoming more and more dangerous.
    - Facilities increasing signage.
    - Enforcement?
    - Safety is now under a new office.
    - Article with CU PD on what they are doing to monitor those areas?
      - Dan Jones.
      - Broad approach.
      - City vs. Campus: rules of the city are not necessarily the same as on campus.

Upcoming:
- Blood Drive:
  - Tuesday, February 5\textsuperscript{th}, 9am to 2:30pm, Rec Center Ice Overlook
  - Wednesday, February 6\textsuperscript{th}, 9am to 1:30pm, Rec Center Studio 1
  - Wednesday, February 6\textsuperscript{th}, 9am to 10:40am & 12pm to 2:30pm, Bloodmobile on Marine Street, East Campus
  - Thursday, February 7\textsuperscript{th}, 9am to 2:30pm, Rec Center Ice Overlook
- Years of Service:
  - Tuesday, February 5\textsuperscript{th}
  - 2pm to 4pm
- Speaker Series: Parking and Transportation on Campus
  - Thursday, February 21\textsuperscript{st}
  - 4pm to 5:30pm
  - CASE Auditorium
- Speaker Series: Buffs Supporting Buffs
  - Thursday, February 28\textsuperscript{th}
  - 12pm to 1pm
  - CASE E422

Adjournment: 1:44pm

Respectfully submitted,
Lauren Thompson
Staff Council Administrator
Boulder Campus Staff Council