



**Boulder Campus Staff Council
Staff Council Meeting Summary
September 9, 2015
Regent 302**

In Attendance: Oma Bankston, Alisha Bennett, Sam Bogan, Philip Bradley, Joe Branchaw, Thomas Christian, Robyn Copeland, Brian Drake, Laura Edlin, Aljoana Gilmore, Aileen Harker, Teresa Hernandez, Joanna Iturbe, John Kelly, Kristi Levanduski, Vonda Maki, Alex Mancero, Kathleen McGovern, Lisa Peck, Megan Schosker, Alan Slinkard, Denise Thomas, Sharon Vieyra, Randi Viola, Gaylynne von der Nuell

Not in Attendance: Sarah Douvres, Joshua Firestone, Gregg Lundgren, Greg Roers, Ruth Seaholm, George Zamarripa, Zahra Crowley

Call to order / Roll call: 12:15 p.m. Quorum present

Approval of Minutes: August 2015 minutes approved.

Chair Reports:

No report

Treasurer's Report:

- The Treasurer's Report had been distributed via e-mail before the meeting.

Human Resources Report:

- HR is redesigning their website and are looking for input from groups on campus regarding what they would like to see on the website. Laura Edlin and Megan will be members of a focus group working on this project.
- There will be changes in HR which Megan will communicate to us as they happen.
- Megan had no information on tickets for the Dalai Lama visit. Alan Slinkard asked whether Lao and Thai employees would have preferential treatment for tickets. It is unknown who is coordinating this event, or whether there are a specific number of tickets reserved for staff.
- Joanna & Laura have standing meetings with Scott Morris. If Council members have anything they would like to bring to him, let Joanna & Laura know. They will meet every 6 – 8 weeks.

Vice Chair Reports:

- Kelly Fox will not be able to join us as speaker at this meeting.

Speaker:

- Kyle Gettes from the Athletics Marketing Group gave a short talk about the Rooftop Open House being held on September 28 from 2:00 – 3:30 pm. The Athletic Director and coaches will be present, there will be raffles, and tours if the facility is finished.
Faculty and Staff get a 20% discount on football season tickets, or 15% on a 3-game pack of tickets. There are also 3 events set aside for staff appreciation. They are:
 - CU Soccer vs. Villanova on September 20 at noon. \$3.00 adult tickets, games for kids, face painter, and post-game autograph session.

- CU Football vs. Arizona, Saturday, October 17 (homecoming). \$30 includes one game ticket, hot dog and soda.
- CU Volleyball vs. Arizona on Saturday November 14 at 7:00 pm. \$3 per adult ticket which includes free popcorn, signed team photo and meet the team session after the match.
- Members of the Athletic Department will have a table at the Ice Cream Social on Wednesday, September 16 with additional information.
- Staff Council will partner with Athletics to market these events by e-mail blast and any other ideas we come up with.

Discussion Items:

- **Blood Drive/Volunteers**
 - Randi Viola gave a report on the Blood Drive and that Bonfils feels we need more volunteers to help direct donors to the room. There was discussion on the length of time donors are required to wait even if they have an appointment due to the practice of accepting walk-in donors. Numbers are seriously down this year due to the wait involved. Bonfils doesn't want to add beds because the volume doesn't warrant it. Event is being held at the Rec Center, and signage needs to be improved. There is a "save the date" and a full e-mail blast to advertise each Drive date. Josh was volunteered to set it up on Twitter. It was suggested that SC could chalk the sidewalks as there currently isn't a building sign for the Rec Center, and that might be useful in directing donors. Building proctors do receive posters to hang in their buildings and Alan and Kat offered to deliver posters to the Facman shops. Randi has reached out to student government for advertising aid by the use of their social media outlets, but has received no response.
- **Reminder about polo's and sizes**
 - A reminder was given that sizes for the new SC polo shirts must be handed in by Friday, September 11. Women's sizes are running a little small.
- **Alan Slinkard - feasibility of providing special access for the Dalai Lama's visit to members of our Buddhist staff?**
 - Megan sent a follow-up message that Dalai Lama information will be e-mailed out today, and there will be no ethnic preferences in ticket sales.
- Denise revisited the parking ban during freshman move-in by stating that her faculty members felt there should be further conversation between faculty, staff and administration concerning future parking decisions around freshman move-in in years to come. They felt unappreciated as they were not involved in conversations around that decision. Sam gave an overview of why the parking ban was put in place, indicating that it would most likely happen next year also as it contributes to a very successful move-in. Joanna & Laura will remind Scott Morris of this before planning begins for next year.

Action Items:

- **Request to create ad hoc committee for new website.**
 - There was discussion around establishing an Ad hoc committee to help Zahra decide on content for the new website. While the new website is up and running, there are times especially on mobile devices when the old website will come up rather than the new. The old website must be disconnected so this doesn't happen. The Ad hoc committee will be involved in vetting employee discounts and resources, getting bios and pictures for the website, and any other improvements felt necessary. Zahra will be the central person designated to input updates. Alex and Aileen have volunteered to join this committee.

(Reports will be recorded on full council reporting template and discussion followed during Staff Council meeting. Urgent information will be shared with the Executive Board.)

Delegate Reports:

- **Boulder Campus Planning Commission BCPC – (Joe Branchaw)**
 - No Report
- **Boulder Faculty Assembly BFA – (Vonda Maki)**
 - Vonda gave a report on the BFA meeting which included President Benson's remarks concerning the improved reputation of the University, progress in the area of ethnic diversity, progress in the area of political diversity, funding expectations including the TABOR restrictions, and the possibility of increasing endowments. BFA is revising its bylaws, is trying to communicate more effectively with students by the use of social media, and is facilitating town hall meetings at the request of Scott Morris. BFA is also in the process of hiring a new administrator.
- **Chancellor's Accessibility Committee CAC – (Thomas Christian)**
 - No Report
- **Chancellor's Executive Committee CEC – (Laura Edlin & Joanna Iturbe)**
 - No Report
- **Associate/Assistant Vice Chancellor Meeting AVC – (Laura Edlin & Joanna Iturbe)**
 - There should be transparency of communication going both ways between governance bodies. Scott Morris and Jeff Cox discussed the Affordable Care Act which is fully in place now. That Act has more to do with faculty than staff. There was discussion about the Office of Institutional Equity & Compliance or OIEC which deals with where to refer people for certain issues, which offices are confidential vs. not, and which positions are required to report things they learn. It will be suggested they come to speak to Staff Council regarding these things as it would be good information to pass on to constituents. General Council discussed CORA, Colorado Open Records Act, which describes the vulnerability of e-mail, skype, or any communications from one's work computer. Advise against using the work computer for personal business.
- **Statewide Liaison Council SLC – (Randi Viola)**
 - No Report
- **University of Colorado Staff Council UCSC – (Denise Thomas, Joanna Iturbe and Gaylynne von der Nuell)**
 - No Report
- **Campus Use of University Facilities CUUF – (Brian Drake)**
 - No Report

Committee and Special Reports:

- **Awards – (Greg Roers/ Megan Schosker)**
 - ASR will have its next meeting next week and they will be going over the years of service information
- **Blood Drive – (Greg Lundgren)**
 - The Sept. drive is still continuing this week on Tues & Wed 9/8 & 9/9.
 - Last week we collected:
 - Wednesday we collected a total of 60 units of whole blood and 18 red blood cells.
 - Thursday we collected a total of 48 units of whole blood and 12 red blood cells.
- **Communications – (George Zamarripa/ Brian Drake)**

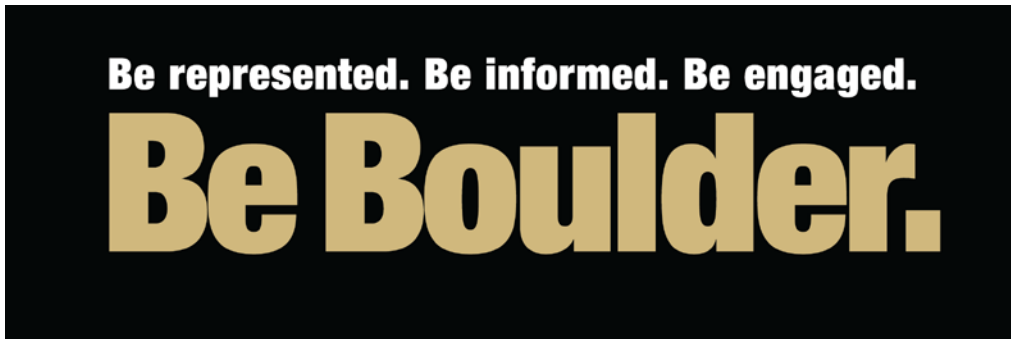
- Brian reports that the posters introducing SC members to their areas are going well. An e-mail template for each member to send to their constituents has been developed and will be available soon.
- **Elections – (Lisa Peck)**
 - Lisa Peck reported there is an opening in Area 8. The only person on the ballot who has not been accepted on Staff Council is Annette Croughwell from Career Services, so Lisa will reach out to her.
- **Outreach Events – (Aileen Harker/ Kristi Levanduski)**
 - The Ice Cream Social will be on Wednesday September 16th from 11am-1pm. Please sign up for a volunteer spot using the Google Doc Zahra sent out. Set up starts at 9:30am.
 - We will be giving away stick on phone wallets and pens to people who visit the staff council table
 - We will have 15+ vendor tables to visit who have info for Staff and some discounts, so encourage your fellow staff members to attend.
 - Mark your calendars, coming up we will be having a staff Breakfast at the UMC on Tuesday December 8th from 7-9am. There will be a Collection drive, with details to come on what to bring.
 -
- **Payroll/Benefits/Retirement/Legislative – (Alan Slinkard)**
 - Upcoming events
 - PERA Workshops
 - Meet your Legislators
 - Payroll (Alan/Gaylynne – Vonda Going forward)
 - Discussion of HCM system
 - It's effects on frontline staff
 - Benefits | Caveats
 - Will provide update at next months meeting
 - Vonda will be the Committee liaison for payroll issues going forward
 - Benefits (Alan / Gaylynne going forward)
 - Brief overview of Telemedicine | Anthem only
 - Only for minor symptoms | may require a PCP visit before you can access
 - No other issues at this time
 - Gaylynne will be the committee benefits Liaison going forward
 - Retirement (Alan)
 - PERA Workshops
 - Meeting scheduled for 9/10 to make final arrangements
 - Rec Center – Ice Rink Conference room has been selected as location
 - Tentative dates (10/7 or 10/8)
 - AM session – 11:00 am – 12:30 pm
 - PM Session – 4:00 pm – 5:30 pm
 - Reservation on hold
 - Legislative Issues (Alex Mancero)
 - Discussion of Article 10 – Regents bill dealing with Pregnancy issues in regard to hiring, leave, termination, harassment, etc
 - Questions around the new Wilderness Place Animal research facility
 - Effects on staffing, benefits, hiring protocols, etc...

- Will have Joe Branchaw provide additional input on this issue
- Around the Table
 - Gaylynnne – Will continue monitoring and updating SC on the HCM platform
 - Alex/John – Will provide updates on the items noted above at next mtng.
 - Vonda – Will provide info on payroll issues to the committee at next session
 - Alan – requested input into whether we should ask for special status for Buddhist members of our staff during the Dali Lama’s visit.

- **Special Committee**

Next meeting: October 14th, UMC 245, 12:15 – 2 p.m.
 First and second motions to adjourn 1:40 p.m.

Respectfully submitted,
 Vonda Maki
 Secretary
 Boulder Campus Staff Council



Delegate Reports	
Joe Branchaw	Boulder Campus Planning Commission http://fm.colorado.edu/planning/bcpc/ <i>No report</i>
Vonda Maki	Boulder Faculty Assembly http://www.colorado.edu/FacultyGovernance/ Vonda gave a report on the BFA meeting which included President Benson’s remarks concerning the improved reputation of the University, progress in the area of ethnic diversity, progress in the area of political diversity, funding expectations including the TABOR restrictions, and the possibility of increasing endowments. BFA is revising its bylaws, is trying to communicate more effectively with students by the use of social media, and

	is facilitating town hall meetings at the request of Scott Morris. BFA is also in the process of hiring a new administrator.
Thomas Christian	Chancellor's Accessibility Committee http://www.colorado.edu/odece/campusclimate/cac.html <i>No report</i>
Laura Edlin Joanna Iturbe	Chancellor's Executive Committee <i>No report</i>
Laura Edlin Joanna Iturbe	Associate/Assistant Vice Chancellor Meeting There should be transparency of communication going both ways between governance bodies. Scott Morris and Jeff Cox discussed the Affordable Care Act which is fully in place now. That Act has more to do with faculty than staff. There was discussion about the Office of Institutional Equity & Compliance or OIEC which deals with where to refer people for certain issues, which offices are confidential vs. not, and which positions are required to report things they learn. It will be suggested they come to speak to Staff Council regarding these things as it would be good information to pass on to constituents. General Council discussed CORA, Colorado Open Records Act, which describes the vulnerability of e-mail, skype, or any communications from one's work computer. Advise against using the work computer for personal business.
Denise Thomas Joanna Iturbe Gaylynn von der Nuell	University of Colorado Staff Council https://www.cu.edu/StaffCouncil/ <i>No report</i>
Brian Drake	Campus Use of University Facilities http://www.colorado.edu/policies/CUUF <i>No report</i>
Sarah Douvres Randi Viola	Statewide Liaison Council http://www.slccolorado.org/ <i>No report</i>
	Special / Delegate Report

Committee Reports

**Greg Roers
Megan Schosker**

Awards Committee
ASR will have its next meeting next week and they will be going over the years of service information

**George Zamarripa
Brian Drake**

Communications Committee
Brian reports that the posters introducing SC members to their areas are going well. An e-mail template for each member to send to their constituents has been developed and will be available soon.

Lisa Peck

Elections Committee
Lisa Peck reported there is an opening in Area 8. The only person on the ballot who has not been accepted on Staff Council is Annette Croughwell from Career Services, so Lisa will reach out to her.

**Kristi Levanduski
Aileen Harker**

Outreach Committee
The Ice Cream Social will be on Wednesday September 16th from 11am-1pm. Please sign up for a volunteer spot using the Google Doc Zahra sent out. Set up starts at 9:30am.
We will be giving away stick on phone wallets and pens to people who visit the staff council table
We will have 15+ vendor tables to visit who have info for Staff and some discounts, so encourage your fellow staff members to attend.
Mark your calendars, coming up we will be having a staff Breakfast at the UMC on Tuesday December 8th from 7-9am. There will be a Collection drive, with details to come on what to bring.

Alan Slinkard

Payroll, Benefits, Retirement, Legislative Committee

- **Upcoming events**
 - **PERA Workshops**
 - **Meet your Legislators**
- **Payroll (Alan/Gaylynne – Vonda Going forward)**
 - **Discussion of HCM system**
 - **It's effects on frontline staff**
 - **Benefits | Caveats**
 - **Will provide update at next months meeting**
 - **Vonda will be the Committee liaison for payroll issues going forward**
- **Benefits (Alan / Gaylynne going forward)**
 - **Brief overview of Telemedicine | Anthem only**
 - **Only for minor symptoms | may require a PCP visit before you can access**
 - **No other issues at this time**

	<ul style="list-style-type: none"> ▪ Gaylynnne will be the committee benefits Liaison going forward • Retirement (Alan) <ul style="list-style-type: none"> ○ PERA Workshops <ul style="list-style-type: none"> ▪ Meeting scheduled for 9/10 to make final arrangements ▪ Rec Center – Ice Rink Conference room has been selected as location ▪ Tentative dates (10/7 or 10/8) <ul style="list-style-type: none"> • AM session – 11:00 am – 12:30 pm • PM Session – 4:00 pm – 5:30 pm ○ Reservation on hold • Legislative Issues (Alex Mancero) <ul style="list-style-type: none"> ○ Discussion of Article 10 – Regents bill dealing with Pregnancy issues in regard to hiring, leave, termination, harassment, etc ○ Questions around the new Wilderness Place Animal research facility <ul style="list-style-type: none"> ▪ Effects on staffing, benefits, hiring protocols, etc... ▪ Will have Joe Branchaw provide additional input on this issue • Around the Table <ul style="list-style-type: none"> ○ Gaylynnne – Will continue monitoring and updating SC on the HCM platform ○ Alex/John – Will provide updates on the items noted above at next mtng. ○ Vonda – Will provide info on payroll issues to the committee at next session ○ Alan – requested input into whether we should ask for special status for Buddhist members of our staff during the Dali Lama’s visit.
<p>Randi Viola Gregg Lundgren</p>	<p>Blood Drive The Sept. drive is still continuing this week on Tues & Wed 9/8 & 9/9. Last week we collected: Wednesday we collected a total of 60 units of whole blood and 18 red blood cells. Thursday we collected a total of 48 units of whole blood and 12 red blood cells.</p>
	<p>Special Committee:</p>