

Boulder Staff Council Minutes
September 10, 2014 Wolf Law 300
Full Council

Attendees: Bradley Albus, Oma Bankston, Philip Bradley, Steve Cass, Robyn Copeland, Zahra Crowley, Dom DeVangel, Sarah Douvres, Brian Drake, Dana Drummond, Laura Edlin, Joshua Firestone, Joanna Iturbe, Dana Kusjanovic, Serena Leland, Gregg Lundgren, Vonda Maki, Kat McGovern, Kathy Noonan, Nick O'Connor, Deb Renshaw, Greg Roers, Alan Slinkard, Randi Voila, Lori Jackson

Absent: Joe Branchaw, AJ Gilmore, Aileen Harker, Jason Hopkins, Tim Morrissey, Denise Thomas, Sharon Vieyra

Visitor(s): Megan Bohn, HR; Mike Murray, CFO office, HR; Patrick Hogan, Valic Investments

Call to order / roll call: 12:15 Quorum present

Approval of August 13, 2014 minutes

- Approved

Chair's Reports and Announcements

- September 9th Regents meeting was well received. Chancellor led conversation of cultural activity differences in campuses. Regents openly showed interest and suggested that campus updates be given as Regent's meetings are held at the various campuses. Also presenting open door invite for enhanced communications and encouraged staff to attend Regent's meetings.

Treasurer Report

- Committee budget journals are complete. Firestone provides overview of full budget.

Human Resource Report

- Bohn – Thanks SC for having HR as Ice Cream Social guests.
- Employee Services Financial Expo is scheduled for October 27th, 10 a.m.-2 p.m. at the CU Rec Center, with focus on retirement planning and general budget info.
- CU Grow Management & Development Series, February start date, booked full in three days.
- From HR discussion at SC June Retreat – HR Service and Assessment survey by Towers Watson, provided recommendations. These recommendations have been evaluated with the HR Business Partner pilot program being firstly implemented.
 - Creating a pilot program of HR Business Partners – a strategic partner in a department who helps align business objectives with employees and with management, being both a member of the department leadership team and of HR. The HR Business Partner can be similar to departmental PPL roles, depending on PPL duties, may be very different.
 - Brett Rogers of HR will oversee and manage the program of HR Business Partners. A competitive search will be conducted to fill Brett's current position, Director of Organizational and Employee Development.
 - Mike Murray reports that Kelly Fox, CFO is initially funding the pilot program with future expectations that departments will provide funding.
 - The position of Assistant Vice Chancellor of HR will begin reporting directly to CFO Fox and will sit as a member of the Chancellor's Leadership Team.
 - Murray also reports that DocuSign will provide electronic signature access campus wide. Expectations are for full availability within 1–2 years.

Action Items

- Vice Chair Bradley presents amended SC Election Code with motion to approve added section 9 a, b, c. Motion seconded, all votes in favor, no opposed, no abstention with no further discussion.
- Chair Douvres presents formal request for funding support of GLBTI Symposium. Discussion opens and completes. Motion for vote, motion seconded, all opposed, no abstention with no further discussion.
- Douvres presents formal request for funding support Diversity Summit. Discussion opens and completes. Motion for vote, motion seconded, 24 opposed, 1 abstention with no further discussion.
- \$1500 had previously been voted in favor as matching funds with ODECE for development of a recognition for shift workers / those schedules who prevent attendance at regularly scheduled SC appreciation events.
- Communication Chair Edlin – provides summary of committee meeting, presenting list of BE statements suggested for use with SC communications, website and advertising. Healthy discussion pursues. An electronic survey will be sent to SC members for favorite BE choices. From survey results, top three choices will be announced and prepared for use.

Delegate Reports	
Joe Branchaw	Boulder Campus Planning Commission http://fm.colorado.edu/planning/bcpc/
Dom DeVangel	Boulder Faculty Assembly http://www.colorado.edu/FacultyGovernance/
Dana Kusjanovic	Chancellor's Accessibility Committee http://www.colorado.edu/odece/campusclimate/cac.html Chair/Co-Chair group considering becoming an 'executive committee' to allow for enhanced representation and strength in accomplishing tasks. CAC full committee's retreat is September 26 th with an opportunity for all members to meet with Chancellor and Provost on October 10 th
Sarah Douvres	Chancellor's Executive Committee http://fm.colorado.edu/planning/Glossary/ChancellorsExecutiveCommittee.html Meets week of September 15 th , 2014
Dana Drummond Denise Thomas Joanna Iturbe	University of Colorado Staff Council https://www.cu.edu/StaffCouncil/ Meets week of September 15 th , 2014
Dana Kusjanovic	Campus Use of University Facilities http://www.colorado.edu/policies/CUUF Meeting held September 5 th . Senior Associate Counsel, John Sleeman has retired. New lead will be chosen in weeks ahead. Chair Maren Additon has also retired with new chair Maia Andreasen having raised concerns of special exceptions, with consideration that overall negative impacts may result. Requests for 5K races are being submitted. An established 5K course is available. Requests for high risk alternate routes have resulted in an adhoc committee to consider incorporating 5K races within the CUUF policies.
Sarah Douvres	Statewide Liaison Council http://www.slccolorado.org/ Meets November, 2014

Committee Reports	
Greg Roers	Awards Committee Serena Leland's spotlight article featuring Vince Aquino was a great success. Roers/Bradley have met with Athletics and Chancellor's staff to begin arrangements for public recognition of Chancellor's Employee of the Year and are hopeful that deep staff discounts will be available during upcoming volleyball game recognition events through new catering services.
Laura Edlin	Communications Committee <ul style="list-style-type: none"> Communications Plan As a committee we decided it would be beneficial to create a communications plan. In this plan we would capture who, what and when of our communications initiatives for the coming year. This would help to track which articles are scheduled each month and to work more closely with the other SC committees to ensure we're hearing a varied voice in our communications. This "plan" will include timelines for our self-promotional pieces, be statements, website updates and articles. Laura will create initial plan in excel and send to committee for additions and feedback. This plan will also help us to achieve our 1 article/month goal! <ul style="list-style-type: none"> Drupal Platform Talked about adding Drupal experience as a qualification for Lori's replacement. Also adding website updates into the job description for this position. Discussed that the new person may not have bandwidth to work on the website until late spring/early summer 2015. The Communications committee therefore might like to create our initial Drupal website building on the work that Dana has already done. Several committee members will take the free UCOMM Drupal training. Here is the link to the training: http://www.colorado.edu/webcentral/content/training Maybe we should cancel our meeting on Oct. 7 th and have as many communications members are possible take the training then? Thoughts??? <ul style="list-style-type: none"> Next Article Laura will connect with the Outreach Committee and ask them to write a recap article about the Ice Cream Social with a due date of Sept. 19 th . Communications will review and get published with pics ☺ <ul style="list-style-type: none"> Recap BE Boulder presentation/began work on BE statements Discussed how to create BE Statements using the worksheet provided by UCOMM. Came up with several statements we will present at full council next week to start the conversation and ask for more ideas. Create qualtrics survey to gauge most liked BE statements and create our user approved SC statements. Determine if we should have different BE statements for each SC platform (i.e. donation, recognition, events, resources etc.)
Philip Bradley Vonda Maki	Elections Committee Election Code revised. SC to vote on acceptance. Redistricting of SC geographic areas will begin soon.
Denise Thomas Aljoana Gilmore	Outreach Committee September 9 th Ice Cream Social was well attended. A recap article will be written for submission to CBT for week of September 22.
Nick O'Connor	Payroll, Benefits, Retirement, Legislative Committee No report. Will meet week of September 15 th .
Randi Viola Gregg Lundgren	Blood Drive September drive has taken in 180 units with two day's donations yet to be counted.

Adjournment: First and second motions to adjourn 1:30 p.m.

Respectfully Submitted,
Lori Jackson
UCB Staff Council Administrator