



**Boulder Campus Staff Council
Staff Council Meeting Summary
October 11, 2017
UMC 247**

In Attendance: Alisha Bennett, Samuel Bogan, Philip Bradley, Jasimine Evans, Colisse Franklin, Jessica Gammey, Liz Garfield, John Kelly, Kat McGovern, Mike McNeil, Deb Prestianni, Ron Richter, Mirinda Scott, Alan Slinkard, P. Barry Sparks, Joshua Turnquist, Jeni Webster, George Zamarripa, Joshua Firestone, Megan Schosker, Glenn Wojcik, Kati Clendening

Not in Attendance: Hillary Campbell, Thomas Christian, Shelby Javernick, Rebecca Machen, Heather Martin, Alex Thompson, Katie Young, Jennifer Huettl

Call to order: 12:15 p.m.

Approval of Minutes: September 2017 minutes approved.

Visitors: None

Chair Report:

- Chancellor State of the Campus: Tuesday, October 17th at 8:30am at UMC. John moderating questions. Thank you to those who sent questions. Please attend if your schedule permits.
- CEC presentation: Mirinda and John presenting about Staff Council at next CEC meeting, 10/25.

Treasurer's Report:

- Please see attached Treasurer's Report; biggest cost recently was admin office.

Human Resources Report (Megan Bohn):

- Chancellor Employee of the Year Award nominations: Happy with 21 nominations; in process of review. Once selected will work with Staff Council to coordinate Basketball game award recognition.
- Employee/Faculty Engagement Survey – Will receive invitation to participate in November. Will have opportunity from 11/06-11/20. There will be 2 surveys, one for faculty and one for staff. Intensive campaign and roll-out of results as HR will be engaging with department leads and managers about their staff results.
 - Question: Will HR share the questions? Is there any way to get them in advance?
 - Megan will ask. Also, HR worked with a national company to conduct survey, Arthur J Gallagher. HR will provide website link to highlight methodology and process.

Vice Chair Report:

- New Representative Orientation: After meeting new SC reps will receive Doodle Poll inviting them to participate in a New Member Orientation week of October 23rd over the lunch hour. Goal of meeting is to continue to share governance and other SC details as well as check-in about how everyone is doing and ensure questions are answered. Also invite veteran Representatives to join and contribute.
- Introduce October Speakers: Michelle Martinez and Marita Vieth (CU Employee Services) and MaryAnn Enstad and Emily Bell (Boulder Bursar's Office)

Speaker(s):

- Tuition Benefit Discussion: Michelle Martinez and Marita Vieth (CU Employee Services) and MaryAnn Enstad and Emily Bell (Boulder Bursar's Office)

- Complex system between multiple campuses and different at each campus. Pilot opportunity for dependents to go to different campuses. Goal to be transparent and learn during pilot period. Identifying roadblocks (ex: applying for classes first day of class). Deadlines and process are what they are carefully reviewing. Improving communication process between campuses and how information is shared with faculty and staff. 43% higher use than last year at Boulder Campus.
- Questions:
 - How can SC help? Partner and coordinate efforts?
 - Degree vs. non-degree seeking student. Messaging of what benefit is and how to use.
 - Give clear examples of who is eligible and who is not and why.
 - This is a recruiting and retention tool for university, how does it compare to other institutions?
 - CFO is supportive and wants to increase benefit
 - Messaging around who denied and why? Clarity?
 - Discussion around application process, enrollment, and then benefit process. CU Boulder has a model that the other campuses are trying to replicate.
 - Goal to take feedback and create better communication and clarity about benefit

Discussion Items and Action:

UCSC Update (Megan Schosker)

- Please review delegate report
- Introduced Annie Melzer and Carissa Smith from UCSC who presented findings from the UCSC Four Campus Employee Survey conducted last year. Boulder Campus administered survey using Qualtrics. Delay of releasing results due to going through 4600 comments. Next steps is break out results by campus. President, Board of Regents, CFOs and Chancellors have all received results.
- Parental Leave – Annie Melzer
 - Almost two years of work, created White Paper, presented to CHROS, received feedback and request for more information. Working on cost estimate, comparison with similar institutions (Pac 12) and comparable businesses. Identified Regent champion, Heidi Ganahl. Hoping to eventually form University Work Group that could use staff time to address issue as opposed to volunteer time. Will continue to keep BCSC apprised of work and direction.

Mission, Vision and Purpose

- Chairs will work to be neutral moderators
- Concerns about issues coming from SC Representatives rather than staff or constituents. How do we ensure we are aligning with what and who we are?
 - Comments about SC role:
 - Representing the interests of constituents and our role of advisory.
 - Liaison between employees and Boulder campus.
 - How best improve morale of staff and be an influential partner?
 - How do we better partner with Administration in a way this is fair and equitable?
 - How do we get temperature of constituents and represent staff interests?
 - How do we pull away from politics and focus more on impactful policies?
 - Time to take a break and ask ourselves what our focus is; who we are and what we want to accomplish? What is our focus?
 - How do we use our political capital and be most effective?

UCSC Representative: elected Jeni Webster

Diversity Planning Summit: Deb Prestianni presented that she is working to put together a Staff/Staff Council specific panel/event/forum for this event and is seeking any and all support. Please send names directly to her to get involved.

Elections: proposed Standing Rules approved

(Reports will be recorded on full council reporting template and discussion followed during Staff Council meeting. Urgent information will be shared with the Executive Board.)

Delegate Reports:

Boulder Faculty Assembly (BFA) – (Colisse Franklin)
Chancellor’s Accessibility Committee (CAC) – (Thomas Christian)
Chancellor’s Executive Committee (CEC) – (Mirinda Scott and John Kelly)
Associate/Assistant Vice-Chancellor Meeting (AVC) – (Mirinda Scott and John Kelly)
Statewide Liaison Council (SLC) – (Heather Martin)
University of Colorado Staff Council (UCSC) – (Kat McGovern & Megan Schosker)
Campus Use of University Facilities (CUUF) – (Josh Turnquist)
Diversity Summit Planning Committee – (Hillary Campbell and Deb Prestianni)

Committee and Special Reports:

Awards – (Joshua Firestone – Philip Bradley presented)
Blood Drive – (Alisha Bennett)
Communications – (George Zamarripa)
Elections – (Philip Bradley)
Outreach Events – (Colisse Franklin)
Payroll/Benefits/Retirement/Legislative – (Ron Richter)

Next meeting: November 8, UMC 247, 12:15 p.m. - 2 p.m.
First and second motions to adjourn 2:06 p.m.

Respectfully submitted,
Corinne Carpenter
Staff Council Administrator
Boulder Campus Staff Council

