

**Staff Council Meeting Minutes**  
**January 9, 2013 UMC 245**  
**Full Council**

**Attendees:** Bradley Albus, Mary Alford, Janet Baker, Oma Bankston, Morgan Bays, Philip Bradley, Joe Branchaw, Dom DeVangel, Christian Dino, Dana Drummond, Erin Foster, AJ Gilmore, Angie Greenwald, Erika Herreria, Rachel Killam, Beth Kroger, Dana Kusjanovic, Gregg Lundgren, Vonda Maki, Brad Mathers, Kat McGovern, John McKee, Nick O'Connor, Greg Roers, Denise Thomas, Sharon Vieyra, Randi Voila, Lori Jackson

**Absent:** Alex Acosta, Laura Carpenter, Jennifer Davis, Sarah Douvres, Ben Leonard, Tatevik Madoyan,

**Visitor(s):** Patrick Hogan-Valic, Donna Maes-CU Math

**Call to order / roll call:** 12:15 Quorum present

**Approval of December 12, 2012 minutes**

**Co-Chair's Reports and Announcements**

- Co-Chairs encourage increased committee attendance and importance of reading delegate/committee reports in advance of meeting. Reminds members the importance of committee efforts and additional tasks with requests from various numbers of CU departments for SC assistance or information.
- Roers - Respectful Workplace event preparation going well. Advertising, event location registration plans in place. There will be two sessions of 40 attendees each.
  - Gilmore has reserved the C4C Treehouse 1:00-4:00 p.m., February 22<sup>nd</sup> lunch with Respectful Workplace presenter, Loreleigh Keashley. C4C will provide lunch for Loreleigh. SC members wishing to attend will pay for their individual meal. Invites will be sent to SC members and various others. Cost of lunch \$7.31 with BuffOneCard \$13.00 personal credit card. No cash.
- Co-Chairs met with Candice Bowen in December. Current resolutions were discussed. Discussed morale issues and non-logic related to the non-base building award. A budget reallocation is being looked at to provide additional training development.
- Viola - Pedestrian Safety Committee is charged with examining pedestrian safety, presenting suggestions for further improvements relative to the 2010 report, finding dollar value in achieving recommended improvements, creating a 1-5 year budget forecast for VCA Vale use in securing funding. Estimates are around \$150K per year for the first three years. Hopeful that the City of Boulder and CDOT grant allocations may be available for additional funding. Covered bicycle parking, bicycle registration fees and staff use fees are discussed.
- Thanks Outreach committee for promotion of athletics basketball discount ticket offer. Maki will contact athletics to see if further promotions will be available and if improved attendance was noticed from last promo.

**Treasurer Report**

- No questions/comments. \$1000 for Respectful Workplace was previously approved by council and will be transferred to OMBUDS office after February 21 and 22 event.

**Vice Chair Report**

- VCA Vale scheduled for February guest speaker, CFO Fox for March. Encourages council to create questions for Vale. Vale may speak some on her vision of shared governance. Strong SC attendance is requested. Send questions for Vale or Fox to Vice Chair Philip Bradley.

**Human Resource Report**

- Gloria Timmons – OEP evaluation deadline is March 1, 2013. Classified evaluation deadline is May 1, 2013.

- Upgrading 'Jobs at CU' system will also include position descriptions going online. HR will populate position descriptions on line for departments. Paper PDQ's will be eliminated. Implementation date is February 4<sup>th</sup>, 2013.
- As a result of Amendment S, changes most often seen will be the interview referral for 6 rather than 3, with having to interview all 6 persons. Recommend phone interviews as a preliminary screening. Previous 6 month temporary positions will now be 9 month appointment within a 12 month period with a 4 month break between reappointment into a position. Clarification of process is still being worked on. Retention rights have many process changes being proposed. HR will continue to provide updates.
- Thanks SC for assisting with promotion of Select Plus program.

### **Action Items**

- Kusjanovic – leads discussion suggesting the floating holiday be reinstated during the Christmas/New Year season. Knowing this was previously provided through the Governor's office, steps will be taken for requesting information and presentation of request.
- PBRL committee will take the lead on request
- Reinstatement of the Stampede bus route across Regent Drive will be led by an ad-hoc committee composed of Philip, Dom, Kat, Gregg, Oma and Lori.
  - Various departments at ARC have purchased departmental parking permits and are driving private vehicles for C4C and Regent meetings. BioTech employees voice complaints of same nature and are very frequent users of Regent Drive buildings.
  - David Cook, PTS (CU alternate mode transportation specialist) and/or Will Tour for RTD information will be contacted initially.

### **Delegate Reports**

#### **Boulder Campus Planning Commission (BCPC) - Dino**

<http://fm.colorado.edu/planning/bcpc/>

- January meeting was cancelled. Dino and Lundgren stress the importance of being aware of the Baker Hall remodel and its impact on that portion of the campus beginning in the fall of 2013.

#### **Boulder Faculty Assembly (BFA) - DeVangel**

<http://www.colorado.edu/FacultyGovernance/>

- BFA meetings will resume in February, 2013

#### **Chancellor's Accessibility Committee (CAC) - Kusjanovic**

<http://www.colorado.edu/odece/campusclimate/cac.html>

- Chancellor's retreat will be held January 11, 2013, 8:30-12:00. All Chancellor's special committees will be in attendance. A brown bag luncheon event will be held in April with all staff being invited.

#### **Chancellor's Executive Committee (CEC) - Randi Viola / Greg Roers**

<http://fm.colorado.edu/planning/Glossary/ChancellorsExecutiveCommittee.html>

- Meets Wednesday, January 16<sup>th</sup>.

#### **University Benefits Advisory Board (UBAB)– Madoyan**

<https://www.cu.edu/pbs/ubab.html>

- On behalf of Madoyan, Viola asks for SC members to submit ideas to Madoyan for benefit changes or additions to be taken to UBAB group.
- McKee comments that same request was presented at UCSC and ideas can be compiled.

#### **University of Colorado Staff Council (UCSC) - Drummond/McKee**

<https://www.cu.edu/StaffCouncil/>

- Video conference meeting with four locations, new system website updates, improving technology. Eventually all CU websites will be on the Drupal platform. Visual formatting will all be uniform.

- Dan Montez, Office of Policy/Efficiency, asked UCSC to review policies that are currently under review.
- UCSC Chair Hanenberg is waiting for Pollock's reply on the rejected non-base building raises.
- UCSC did not adopt either of BCSC's resolutions PMP and HB1231 although they were discussed at length.
- The Board of Regents gave Hanenberg high marks on presentation of reports and topics reported on. UCSC does support some form of raises for classified staff.
- The all staff council meeting will be held on April 12<sup>th</sup> with all staff invited. More info to come. BCSC chair will send invite to Chancellor DiStefano.

### **Special Reports or Updates**

#### **Parking Management Advisory Committee – McKee**

- Committee is comprised of students, faculty and staff, will meet once annually for the purpose of providing information on new policy implementation, updates on projects, parking and traffic regulations.

#### **University Dependent Scholarship Program Analysis – Kroger**

- Committee will focus on improvements for dependent scholarship monies to dependent students of CU staff.

#### **Campus Use of University Facilities (CUUF) – Kusjanovic**

- Currently working on listing unassigned space on the campus scheduling system, primarily for areas using EMS. Next meeting January 11, 2013. BioTech lobby is used as an example of general fund space currently requesting fees for usage.

### **Committee Reports**

#### **Awards and Staff Recognition (ASR) – Roers/Dino**

- Committee minutes were sent prior to today's meeting. In addition, certificates, invitations and congratulatory letters' wording are updated. Will request classified/oep staff list January 14<sup>th</sup>.

#### **Blood Drive – Viola**

- February drive will take place two days each for two weeks. With Viola's persistence, Bonfils has begun mention of CU in much of its correspondence. Unit count is slightly down from expected numbers. Please donate.

#### **Communication – Drummond / McKee –**

- Foster working on template for new SC newsletter. Killam working on the Communications flow chart; how communications work. Drummond and Jackson working on Drupal for moving SC website to new platform.
- Results from CU Boulder Today article asking staff to comment on preferred type of communications, electronic communication was most popular.

#### **Outreach Events – Maki/DeVangel -**

- Maki - Spring staff lunch scheduled for March 14, 2013, themed around the SC 40<sup>th</sup> year anniversary. Need a catchy title for event. Menu has been decided for salad bar, taco bar and ice cream bar. The \$5.00 per person fee will continue. An additional 2012 budget request to cover this expense was declined.
- Viola - A constituent comment regarding the staff breakfast not being -0- waste was replied to as being a financial decision. Approximately \$800 would be charged for -0- waste event for 1000 persons. Consideration will be given to 2013 breakfast for use of the UMC's 500 service glass/china and remaining service in compostable ware, which could result in more acceptable

charges for SC budget to cover. The staff luncheon is a zero waste event with the 500 setting china service use.

**PBRL** – Roers

- Minutes were distributed prior to today's meeting. Special thanks to Parliamentarian Kusjanovic for her control of the December 19<sup>th</sup> meeting where campus gun control was topic of heated discussion by guests.
- O'Connor - State Capitol Legislative trip scheduled for March 19<sup>th</sup>, 8:00 a.m., meeting with a lobbyist, a grand tour of the capitol building ending at 11:00 a.m., lunch at Cheesecake Factory followed by a tour of the Molly Brown house for those that want to attend. Lunch will be provided for by Staff Council.

**Adjournment:** First and second motions to adjourn 1:50 p.m.

Respectfully Submitted,  
Lori Jackson  
UCB Staff Council Administrator