

Boulder Staff Council Minutes

April 8, 2015 ARCE 620

Full Council

Attendees: Omaira Bankston, Joe Branchaw, Dom DeVangel, Sarah Douvres, Brian Drake, Joshua Firestone, Aileen Harker, Joanna Iturbe, Gregg Lundgren, Greg Roers, Alan Slinkard, Denise Thomas, Sharon Vieyra, Kathy Noonan, Kathleen McGovern

Absent: Bradley Albus, Philip Bradley, Steve Cass, Robyn Copeland, Dana Drummond, Laura Edlin, Aljoana Gilmore, Jason Hopkins, Dana Kusjanovic, Vonda Maki, Tim Morrissey, Nick O'Connor, Randi Viola, Zahra Crowley, Deb Renshaw

Visitor(s): Gaylynne Vonderell (spelling?) from Housing, Erik Hepner

Call to order / roll call: 12:17 Quorum not present

Addendum to March minutes:

Tom's name is mis-spelled: Should be "Sebok"

Co-Chair's Reports and Announcements

- Retreat
 - When we want the retreat but not enough people to make a decision
 - Discussion
 - Will open up to SCREPS group with actual dates (Survey Monkey) with Fridays as options and will do most chosen
- Zahra fell downstairs
 - Doing OK but will be out for at least a week
-

Treasurer Report

- Listed that \$60 to gift fund. It was actually \$50, so that's been adjusted.
- \$1500 from Diversity isn't showing b/c it happened in April, not March.
 - Outreach balance can add \$1500 from Diversity, Equity and Community Engagement
- A few things that should have been charged to Awards that were initially charged to operating speedtype. Will be journaled over to Awards speedtype this month.
- What happens at the end of the year if money isn't spend?
 - Typically have had to use surplus budgets from some to cover deficits in others.
 - If there's anything left, once balances have been adjusted across speedtypes if needed, Sarah will research what happens (if it zeroes out or rolls over to next year).
- We are our own organization, and our budget is transferred directly from University's operations budget

Human Resource Report

- Dr. Mirna Jacobson coming from Texas A&M coming to us for Org Development and Change Management within HR; previously worked at UMC
 - Our campus hasn't had this level of a leader in organizational development to-date so she'll bring significant experience and credentials in building programs that identify specific needs of individuals and organizations and merging gap
- Announced search for Director of HR Business Partners function Monday
 - Only open to CU-Boulder employees

- Closes April 17
- Merit Season – No more info yet
 - CU Regents approved 3% merit increase pool for faculty and University staff
 - State-mandated COLA/merit increase of 3% for classified
 - Not final until House and Governor approve/sign it

No Speaker

Action Items

- Waiting for response on Sarah's follow up on smoking ban.

Delegate Reports

Recorded on the reporting template included at the end of these minutes.

Boulder Campus Planning Commission (BCPC) - Branchaw

<http://fm.colorado.edu/planning/bcpc/>

Boulder Faculty Assembly (BFA) - DeVangel

<http://www.colorado.edu/FacultyGovernance/>

Chancellor's Accessibility Committee (CAC) - Kusjanovic

<http://www.colorado.edu/odece/campusclimate/cac.html>

Chancellor's Executive Committee (CEC) – Douvres

<http://fm.colorado.edu/planning/Glossary/ChancellorsExecutiveCommittee.html>

Statewide Liaison Council (SLC) – Douvres / Viola

<http://www.mscd.edu/~csc/slweb/>

University of Colorado Staff Council (UCSC) – Drummond / Thomas / Iturbe

<https://www.cu.edu/StaffCouncil/>

Campus use of University Facilities – Kusjanovic

Special Reports or Updates

Committee Reports

Recorded on the reporting template included at the end of these minutes.

Awards – Roers

Blood Drive – Viola / Lundgren

Communication – Edlin

Election – Maki / Bradley

Outreach Events – Thomas / Gilmore

PBRL – O'Connor

Special Event -

New Business:

- Constituent came to Greg Roers – was classified and was reclassified to University staff. Had long-term disability insurance plan as classified staff. Insurance was canceled when she transferred to University staff but wants to continue paying for it until the date she qualifies for the university to start covering it (on her one year anniversary of becoming a University staff member).

- Greg has policy stuff from website.
- Joe will look into it.
- Denise Thomas – Outreach committee update regarding spring BBQ.
 - Questions brought up about costs being accounted for.
 - Denise has gone to vendor, hasn't been vetted through EC.
 - Five weeks out from event.
 - Six Scenarios – 5 under budget, 1 over budget
 - Cross roads as committee because first time done outside which comes with risks – what's the aversion of risk that council has with going forward with it or not.
 - Scenarios:
 - Plan A – Go with original plan/budget. Setting it up, vendor has to know 1 week before event for food, pick one of the 6 budget options (weather is driving point). Rec center can cancel event up to the day of. Rec center is willing to give us Carlson Gym as last-minute, if needed, and changes it to a grab-and-go vs. sit-down.
 - Sand-based field so it will drain. Super rare to cancel events.
 - Damage waiver is negotiated down to \$106 – goes into R&R to set-aside if they need to reseed it.
 - Cost to rent field is \$63/hour. Vendor needs 6 hours to set up tent, table, chairs.
 - Sarah offers more info on Plan A – Rec center form hasn't been completed yet. Many meetings and things need to get signed off on before that happens. Denise has talked to Patty regarding the form, and if we got the form to her this week, it would be do-able. A little behind because of commencement, but will be fine.
 - Plan B – Scrap it – start over and try to do something in June at the UMC. UMC is raising prices and has limited time.
 - Plan C – Scrap it, don't do anything – try to roll money over and refund money back to Diversity.
 - Email to EC to find the best time where as many people as possible can come to go over plans and alternatives and make a final decision; notify full council
 - Sarah asks Denise if the've talked to any other campus groups/dining about making connections (AJ was leading that, so Sarah will follow up)
 - Oma has targeted distribution list

Adjournment: First and second motions to adjourn 1:50 p.m.

Respectfully Submitted,
 Joanna Iturbe
 UCB Staff Council Secretary

Delegate Reports

Joe Branchaw	Boulder Campus Planning Commission http://fm.colorado.edu/planning/bcpc/ No Report
Dom DeVangel	<p>Boulder Faculty Assembly http://www.colorado.edu/FacultyGovernance/ April 2, 2015: President Benson was the guest speaker at the BFA Meeting. He discussed online courses; perception of CU by industry, the Colorado Legislature and the community; Budget; and the need for increased marketing of all CU campuses (in the spirit of the CSU Global ads).</p> <p>Officer elections were also held and the newly elected officers for the BFA are:</p> <ul style="list-style-type: none"> • Chair: Melinda Picket-May • Vice-Chair: Bob Ferry (incumbent) • Secretary: Adam Norris (incumbent) <p>The new Chair will begin in her new role at the May meeting.</p> <p>The May meeting will be the last meeting until the beginning of Fall courses.</p>
Dana Kusjanovic	Chancellor's Accessibility Committee http://www.colorado.edu/odece/campusclimate/cac.html
Sarah Douvres	Chancellor's Executive Committee http://fm.colorado.edu/planning/Glossary/ChancellorsExecutiveCommittee.html
Dana Drummond Denise Thomas Joanna Iturbe	University of Colorado Staff Council https://www.cu.edu/StaffCouncil/
Dana Kusjanovic	Campus Use of University Facilities http://www.colorado.edu/policies/CUUF
Sarah Douvres Randi Viola	Statewide Liaison Council http://www.slccolorado.org/
	Special / Delegate Report

Committee Reports

Greg Roers	Awards Committee Just certificates 5 yr 146 10 137 15 108 Certificates, gift certificates, and invited to event. Can bring 2 guests. 20 53 25 27 30 11 35 2 40 6 45 1 ASR also coordinates with the Chancellor's Office and Athletics to honor the Chancellor's Employees of the Year, 4 this year at the PAC 12 Women's BB Opener in January. ASR also coordinates with the BFA to honor the above in April. ASR also coordinates with the BFA and the State to honor Gov't Workers during Gov't Employee Appreciation Month in May.
Laura Edlin	Communications Committee <ul style="list-style-type: none"> • Area rep flyers should be up in all buildings now. Please check in with your building proctors if you don't see them in your given area. • Articles <ul style="list-style-type: none"> ○ Bullying article on hold for now ○ Randi wrote article on "Why it's cool to be a SC member!" ○ Identikey log in name changes article written by Greg Roers submitted for CUBT publication today, March 9th ○ Grad Journalism student writing next employee spotlight article, employee interviewed last week, hope to publish later in March ○ Brian Drake and Robyn Copeland will write article about our capital tour this Friday. • Communications team looking into how trainings are reported and whether there is a "self-reported" option in SkillSoft and also how to incorporate Lynda trainings in this • Erin Frazier and Matt Tucker from UCOMM coming to April 7th communications meeting to speak about accessibility, policy, best practices etc. All are welcome and communications will write up best practices guidelines for SC
Philip Bradley Vonda Maki	Elections Committee
Denise Thomas Aljoana Gilmore	Outreach Committee

Alan Slinkard	<p>Payroll, Benefits, Retirement, Legislative Committee</p> <p>Talked about continuing the framework that Nick had previously laid for PBRL, that being the voice and liaison to front line staff on issues that affect them in the way of pension data, benefit updates, insurance and legislative issues. The process by which we address these issues is still in the works.</p> <ul style="list-style-type: none"> Continue to develop a final vision for the committee, but there appears to be a consensus that we are on the right path. <p>Adding new members was deemed a high priority as well.</p> <p>Talked about SB 15-080 PERA benefit changes (direct vs defined) Also looked at info from the long bill concerning staff raises (Approved 1% pay hike / 1.8% merit)</p> <p>Had a heady discussion of issues surrounding present healthcare options, reviewing the fact that the limited time allocated to Open Enrollment was a sore spot with much of our frontline staff.</p> <ul style="list-style-type: none"> Make certain we stay on top of the Open enrollment issue and keep staff informed. <p>Sarah brought up the need to possibly re-introduce the PERA Forums to update staff on issues affecting their pensions. It was decided that we would begin assessing venues and possible dates Discussed possibly offering two /year. Will determine best times and begin designing soon!</p> <p>Final item discussed was the best day for committee meetings – Thursday one week prior to full council mtng</p>
Randi Viola Gregg Lundgren	<p>Blood Drive</p>
	<p>Special Committee:</p>