

Sociology 4931-Internship in Sociology first semester Spring 2017

Instructors: Glenda Walden

Office Hours for Glenda: Tues and Thurs 3:15-4:45, other hours as announced, and by appt

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Course Description:

The sociology internship program is designed to provide junior and senior sociology majors or minors with the opportunity to work hands-on in the community and to gain practical knowledge and experience, which allows students to make a connection between sociological ideas, theory and perspective and the "real world." Participation in the program requires both on-site and academic work. Each student in the first-semester program is enrolled for a minimum of three credit hours. No more than six credit hours total can be applied to internship credit in one major, and no more than a total of nine credit hours of internship can count toward the CU bachelor's degree.

Course Prerequisites:

To do an internship in the Department of Sociology, students must have junior or senior standing, be a Sociology major or minor, and have taken Introduction to Sociology (SOCY 1001) and one sociological theory course (SOCY 2001, 3001, or 3011 or equivalent with approval of internship coordinator). A minimum cumulative grade point average of 2.0 is required.

Course Requirements

The CU Boulder College of Arts and Sciences requires students to work a total of 40 hours for each hour of academic credit earned through an internship. In Sociology, the standard internship consists of three academic credits for one semester, which requires a total of 120 hours of work over the course of the semester. These hours will be distributed as follows:

1. Work at internship site: 90 hours for 3 units of credit. This means 6 hours of work each week for 15 weeks. For some of you it may not be exactly 6 each week so simply make sure your internship supervisor on site knows you need to put in 90 hours over the next 15 weeks.
 - Note: Students may earn up to 6 credit hours by working at the internship site for an additional hours per extra credit (i.e., 4 credits = 130 total site work hours, 5 credits = 170 total site work hours, 6 credits = 210 total site work hours). The internship director must approve and enroll a student for the extra credit hours.
2. In-class sessions: 10 hours total for 8 regular classes (1¼ hours per class). If you are unable to attend class meetings, there are quizzes on D2L associated with the videos, readings, and presentations posted there that will substitute for your attendance.
3. Reading, video links, lit review search, reflection paper, and final paper: 20 hours plus any additional hours or study time expected for any 3-credit, upper division course

Course Policies and Environment:

General Policies

- If you contact me via email, **you MUST put "4931" in the subject line so that I can identify your emails and respond to them in a timely manner.** If you do not use this subject line, I cannot guarantee a response to your email. I get lots of spam and non-critical emails, and your email may be inadvertently deleted if I cannot identify it by the subject line. Note that I do not check email in the evenings or on weekends, so an email sent on Friday may not receive a response until Monday. If you need an urgent response, you should talk to me after class and/or check the course website (D2L) to see if what you need is available there.
- You are responsible for material and announcements presented during all classroom meetings. It is your responsibility to get missed notes and updates from fellow students-NOT the instructor. If a due date or other administrative changes are announced, that will supersede the "tentative schedule" found in this syllabus. Class cancellations, office hour changes and other important announcements are made in email and class whenever possible, please make sure you are checking email regularly for such announcements.
- Please do not arrive late or leave early or begin to pack up prior to the end of lecture or discussion. This inhibits other students' ability to hear and understand the material.
- Please turn off cell phone ringers, and avoid engaging in side talking, reading, sleeping, texting, or surfing while in class. This is disrespectful of other students and instructors and disruptive to the learning community. If I notice you doing any of these things the possible reactions range from polite requests to cease to light public ridicule to being asked to leave the room.

- Late papers and assignments are not accepted. Exceptions to this policy may be granted for unforeseen and emergency circumstances and carry a point penalty.
- Please keep all returned work in the event that you have a grade dispute at the end of the semester. If your calculation of your grade does not match our records, it is your responsibility to provide proof of graded work.
- **Religious Holidays**--Campus policy regarding religious observances requires that faculty make every effort to deal reasonably and fairly with all students who, because of religious obligations, have conflicts with scheduled exams, assignments or required attendance. In this class, I do not distinguish between excused and unexcused absences, but attendance is a small portion of the grade. If you think your attendance is jeopardizing your grade, please see me. Missed exams will be offered an essay makeup due a week after the exam is given or after religious observations have ended. Paper due date conflicts will be given up to one week extension. See the campus policy regarding religious observances for full details.
- **Classroom Behavior**--Students and faculty each have responsibility for maintaining an appropriate learning environment. Those who fail to adhere to such behavioral standards may be subject to discipline. Professional courtesy and sensitivity are especially important with respect to individuals and topics dealing with differences of race, color, culture, religion, creed, politics, veteran's status, sexual orientation, gender, gender identity and gender expression, age, disability, and nationalities. Class rosters are provided to the instructor with the student's legal name. I will gladly honor your request to address you by an alternate name or gender pronoun. Please advise me of this preference early in the semester so that I may make appropriate changes to my records. For more information, see the policies on classroom behavior and the student code.
- **Sexual Misconduct, Discrimination, Harassment and/or Related Retaliation**--The University of Colorado Boulder (CU Boulder) is committed to maintaining a positive learning, working, and living environment. CU Boulder will not tolerate acts of sexual misconduct, discrimination, harassment or related retaliation against or by any employee or student. CU's Sexual Misconduct Policy prohibits sexual assault, sexual exploitation, sexual harassment, intimate partner abuse (dating or domestic violence), stalking or related retaliation. CU Boulder's Discrimination and Harassment Policy prohibits discrimination, harassment or related retaliation based on race, color, national origin, sex, pregnancy, age, disability, creed, religion, sexual orientation, gender identity, gender expression, veteran status, political affiliation or political philosophy. Individuals who believe they have been subject to misconduct under either policy should contact the Office of Institutional Equity and Compliance (OIEC) at 303-492-2127. Information about the OIEC, the above referenced policies, and the campus resources available to assist individuals regarding sexual misconduct, discrimination, harassment or related retaliation can be found at the OIEC website.
- **Statement regarding expectations of confidentiality and disclosure**--In my role as instructor I am considered a "mandatory reporter." For more on what this means and resources available to you if you feel you may have experienced harassment, discrimination, or other threatening behaviors or situations please see <http://cuvictimassistance.com/issues/mandatory-reporting-policy-at-cu-boulder> However, I am also a legally ordained member of the clergy. If you bring up anything in conversation with me not related to course material, I will assume you are discussing this with me in my role as ordained clergy rather than as course instructor.
- **Honor Code**--All students enrolled in a University of Colorado Boulder course are responsible for knowing and adhering to the academic integrity policy of the institution. Violations of the policy may include: plagiarism, cheating, fabrication, lying, bribery, threat, unauthorized access, clicker fraud, resubmission, and aiding academic dishonesty. All incidents of academic misconduct will be reported to the Honor Code Council (honor@colorado.edu; 303-735-2273). Students who are found responsible for violating the academic integrity policy will be subject to nonacademic sanctions from the Honor Code Council as well as academic sanctions from the faculty member. Additional information regarding the academic integrity policy can be found at honorcode.colorado.edu.
- **Learning Support and Accommodations**-- If you qualify for accommodations because of a disability, please submit to your professor a letter from Disability Services in a timely manner (for exam accommodations provide your letter at least one week prior to the exam) so that your needs can be addressed. Disability Services determines accommodations based on documented disabilities. Contact Disability Services at 303-492-8671 or by e-mail atdsinfo@colorado.edu. If you have a temporary medical condition or injury, see Temporary Injuries guidelines under the Quick Links at the Disability Services website and discuss your needs with your professor.

Course Objectives: It is my intention that you not only gain experience within your chosen field, but also that you are given the opportunity and resources that will facilitate your self-reflexive and sociological understanding of that experience and the organization with whom you participated. Also, I want to provide you with support in processing some of the potentially confusing, confronting, and difficult situations and insights that may arise. Toward that end I have assigned readings and made other resources available optionally that are designed to provide you with frameworks for possible understandings of your observations and experiences.

Evaluation Components-

Assignment	% Points
Successful completion of internship hours as stated by supervisor on eval form	30
Internship Supervisor's evaluation of work performance	30
online responses or attendance	5
Initial Ideas Reflection paper	10
Internship analysis paper	25
Total	100

Tentative Schedule every other Tuesday at 5pm (with exceptions as listed below) in

Date	Topic	Reading
8/29	Getting settled in	Mills "The Promise," Observing
9/12	Methods and making socy Observations	Methods readings and Ethnography video
9/26	Socy analysis of your site And paper discussion	SEL and socy readings
10/10	updates and Paper One Due	assigned readings
10/24	paper one feedback matching theory to observations	assigned readings
11/7	Writing a literature review	Lit review guides and video
11/28 Note change	Lit Review Wrkshp/feedback follow up on lit review, check-in and final paper guidelines	readings for lit review optional lit review draft
12/12	Final Paper and any issues	readings for final paper

Final Eval form will be sent by instructor to supervisors Monday, Dec 11. Final evals from supervisors will be due Monday, Dec 18. Final Internship Papers will be due in Ketchum 165 by Tuesday, May 9 by 5pm

Required Readings

Schwalbe, Michael. 2007. *The Sociologically Examined Life*. Mountain View, CA: Mayfield Publishing, available on D2L in TSEL folder, other readings as noted on D2L or assigned by instructor, and those found in lit review search

Recommended Readings

Brym, Robert. 2009. *Sociology as a Life or Death Issue*. Belmont, CA: Wadsworth Publishing.

Korgen, Kathleen Odell, Jonathan M. White, and Shelley K. White (ed). 2014. *Sociologists in Action*. Los Angeles: Sage Publishing.

Korgen, Kathleen Odell and Jonathan M. White. 2014. *The Engaged Sociologist*. Los Angeles: Sage Publishing

Rettig, Hillary. 2006. *The Lifelong Activist*. New York, NY: Lantern Books.

