**Sociology 4931**

**Certificate in Social Innovation Internship Course**

**Spring 2020**

Instructor: Glenda Walden

Email: Email me through the Canvas site for a more prompt response. If you do email Glenda.Walden@colorado.edu, please put socy 4931 in the subject heading

Glenda’s Office hours and location: Wednesday 1-2:30pm and Thursday 2-3:30 in Ketchum 171 Other hours as announced and by appointment

**Course Description:**The Social Innovation Certificate internship program is designed to provide junior and senior certificate students with the opportunity to work hands-on in the community and to gain practical knowledge and experience, which allows students to make a connection between ideas, theory and the “real world.” Participation in the program requires both on-site and academic work. Each student earns 3 units of upper division sociology credit toward earning the certificate.

**Course Prerequisites:**

To be enrolled in an internship course in any Arts and Sciences program, students must have junior or senior standing, have a minimum overall grade point average of 2.0, and for this course be enrolled in the social innovation certificate program and successfully passed (C or better) the prerequisite courses (see application).

**Course Requirements**

The CU Boulder College of Arts and Sciences requires students to work a total of 40 hours for each hour of academic credit earned through an internship. For this course that will include:

* Work at internship site: 90 hours for 3 units of credit. Make sure your internship supervisor knows how many hours you need to work to earn the credit as specified in the contract you both signed
* Reading, video links, online discussions, reflection papers, resume update, experience evaluation, and final paper: 30 hours plus any additional hours or study time expected for any 3-credit, upper division course

**Course Policies and Environment:**

**General Policies**

If you contact me via email, please do so through the Canvas site and put “socy 4931 in the subject line so that I can identify your emails and respond to them in a timely manner.  If you do not use this subject line, I cannot guarantee a response to your email.  I get lots of spam and non-critical emails, and your email may be inadvertently deleted if I cannot identify it by the subject line. Note that I do not check email in the evenings or on weekends, so an email sent on Friday may not receive a response until Monday. Please send email through CANVAS site for a more timely response.

Sexual Misconduct, Discrimination, Harassment and/or Related Retaliation-- This applies to our email exchanges and online interactions as well as the environment you experience at your internship site. We are committed to your safety and well-being. Please communicate any situation or interaction that causes concern or discomfort for you. As a “mandatory reporter” I will be required to report the incident to the OIEC, as we can address the situation that way. The University of Colorado Boulder (CU Boulder) is committed to maintaining a positive learning, working, and living environment. CU Boulder will not tolerate acts of sexual misconduct, discrimination, harassment or related retaliation against or by any employee or student. CU’s Sexual Misconduct Policy prohibits sexual assault, sexual exploitation, sexual harassment, intimate partner abuse (dating or domestic violence), stalking or related retaliation. CU Boulder’s Discrimination and Harassment Policy prohibits discrimination, harassment or related retaliation based on race, color, national origin, sex, pregnancy, age, disability, creed, religion, sexual orientation, gender identity, gender expression, veteran status, political affiliation or political philosophy. Individuals who believe they have been subject to misconduct under either policy should contact the Office of Institutional Equity and Compliance (OIEC) at 303-492-2127. Information about the OIEC, the above referenced policies, and the campus resources available to assist individuals regarding sexual misconduct, discrimination, harassment or related retaliation can be found at the [OIEC website](http://click.communications.cu.edu/?qs=529946df7916528f3284996ba71057efe53eaece4b912f42fb5a7cee7b30b605930c01046d6cd628).

Honor Code--All students enrolled in a University of Colorado Boulder course are responsible for knowing and adhering to the [academic integrity policy](http://click.communications.cu.edu/?qs=529946df7916528f4d6b86f372becae9f02963da09b6c6f7329cc71e86703ad7a33955882b8ce110) of the institution. Violations of the policy may include: plagiarism, cheating, fabrication, lying, bribery, threat, unauthorized access, clicker fraud, resubmission, and aiding academic dishonesty. All incidents of academic misconduct will be reported to the Honor Code Council(honor@colorado.edu; 303-735-2273). Students who are found responsible for violating the academic integrity policy will be subject to nonacademic sanctions from the Honor Code Council as well as academic sanctions from the faculty member. Additional information regarding the academic integrity policy can be found at[honorcode.colorado.edu](http://click.communications.cu.edu/?qs=529946df7916528ff43e701dd4af10042e7a89bb058744e4ff30250e1f76b1e3f997388d0458e881).

**Evaluation Components-**

Assignment % Points

Successful completion of internship hours 30

Supervisor’s evaluation 30

Online posts 5

Initial reflection paper 5

Resume/Vitae update 5

Final Paper/project 20

Experience Evaluation 5

100

**Assignment Descriptions-**

**Online Posts**

At minimum you should post in three different threads and respond to three different posters.

**Initial Reflection Paper:**

 For this paper you should discuss the organization with whom you are working, their mission, your duties, and your reflections about sociological questions or topics of interest that arise from your observations that you want to explore further in your final analysis/research paper. Assignment description on Canvas.

**Resume Update:**

If you are not in town, go to <https://www.colorado.edu/career/students/resumes> for resources to update your resume to incorporate your experiences, contributions, and skills development during your internship. If you are in town, drop in to go over your resume with a career services consultant. They suggest starting with a 15 minute drop in appointment during these times: M - TH | 11 AM - 4 PM at the C4C roomS440. I will be looking for how well you incorporate and highlight the experience and skills you gained through this internship.

**Experience Self-Evaluation**

The form with prompts for this is posted on Canvas. Please thoughtfully address each of the questions. This is your opportunity to reflect on what you contributed and how you benefited from your internship experience and to evaluate your supervisor and the opportunities provided by the organization.

**Analysis Paper Description:**

 Please follow ASA standards for citation and reference. Please see description on Canvas in assignment description. Your paper will need to draw from at least 5 sources from the field of social innovation (in “Social Innovation Readings” folder on Canvas) and 5 other sources.

**Tentative Schedule and Due Dates:**

**We meet in Hellums 181 every other Wednesday from 4-5:30pm**

**Week 1 – 1/15**

Topic-Introductions, context of class and expectations, self-care

Readings-syllabus and orient self on Canvas

**Week 3 – 1/29**

Topic-Making observations, First Paper guidelines and support

 Readings- Paper One folder readings on Canvas

**Week 5 – 2/12**

Topic-Check-in and First Paper support and/or drafts

 Readings-any topical on canvas that look like they connect to your observations at site

**Paper One due on Canvas by 5pm Monday, 2/17**

**Week 7 – 2/26**

Topic-feedback on first paper, refining ideas, lit search support

**Week 9 – 3/11**

Topic-Check in on experience and analysis and outside readings

 Readings-Lit Review folder on Canvas and outside readings

**Week 11 – 4/1**

Topic-Resume or CV know the difference

 Bring yours to class to share if you are comfortable

 Readings-Those you have found in your lit search for you topic

**Week 13 – 4/15**

Topic-Self-Evaluation form set up and final paper check-in and expectations

 Readings-Keep going with your 10 sources

**Week 14 - 4/22—notice change in sequence here to set you up for final paper and give you more time for wrap up here and in other classes during last week.**

Topic-Final Paper support

**Resume Revamp submitted to Canvas by 5pm April 24**

**All online discussions close 5pm, April 27**

**Self Evaluation submitted to Canvas by 5pm, April 29**

**Final Paper submitted to Canvas by 5pm, April 30**