

**Student Academic Services Center  
MATH Program – Instructional Assistant  
Student Assistant Level II  
Fall 2023**

**Program:** SASC MATH Instructional Program

**Position:** SASC MATH Instructional Assistant (IA)

**Job Responsibilities:**

The role of the IA is to facilitate a group of students to complete class activities/projects without providing the answers, as well as managing time in the class to keep students on the task. IAs should be able to implement various group facilitation strategies with the ultimate goal of enhancing student learning and personal growth outcomes. There are various job duties based on instructor's teaching pedagogy and requirements. Job duties might include, building inclusive learning environment, grading, prep work for the classes, weekly team meetings, holding office hours in the Study Hub, etc.

**Required Qualifications:**

Eligible Undergraduate Student applicants should be currently active in at least one SASC program; Guardian Scholars Program, McNair Scholars Program, McNeill Academic Program, TRiO Student Support Services, White Antelope Memorial Scholarship Program or First Nations Scholarship Program. Students referred by SASC students or faculty are also eligible to apply.

The applicant should have also taken one course level above the position they are interested in. For example, to work with Calculus I students, a student should have successfully completed Calculus II.

Relevant courses are (check SASC website for times):

- MATH 2510 Intro to Stats
- MATH 1011 College Algebra
- MATH 1150 Precalculus
- MATH 1300 Calculus
- ARSC 1720 Cosem
- ARSC 1440 Calc II Cosem

**Preferred Qualifications:**

Has experience working with undergraduate students (Learning Assistant, tutoring, after school programs)

**Hours:**

The work hour will be varying from 2-9 hours per week, based on the assigned position.

**Hiring Hourly Wage Range:**

Regular instructional assistant position is \$17.54 per hour.

**Benefits:**

All Undergraduate and Graduate Student Positions are hired as Student Hourly employees

and are not eligible for tuition remission. Work Study is used, if awarded and available, but not required for hire.

Benefits are limited, but include possible Student Retirement, and Sick Leave that accrues at a rate of 0.034 sick hours per every 1 hour worked. Additional information can be found here: <https://www.cu.edu/employee-services/benefits-wellness/student-employee>

**To Apply:**

Send a letter of interest and resume via attachment to: [maung@colorado.edu](mailto:maung@colorado.edu)