

Student Academic Services Center
Academic Peer Advisor - Student Assistant III
Spring 2024

Program: The Academic Peer Advisor (APA) program provides holistic academic support for students in the SASC (Student Academic Success Center) community. APA's will engage in on-going and one-off sessions with peer mentees seeking academic support with the overarching goal of further developing students' academic success across disciplines and curricula.

Position: Provide academic support for either writing, computer science, economics, physics, or mathematics for students within the SASC learning community. Hold consistent weekly hours in the Study Hub for drop-in academic support. Work with session attendees to identify learning styles, strengths, academic goals, and create study plans. Provide direct assistance to students preparing for exams in economics, physics, computer science, and math.

Job Responsibilities:

- Hold in-person drop-in hours for students in the Study Hub (4 hours per week)
- Provide cross-content mentoring if and when applicable.
- Engage in ongoing professional development training.
- Attend to and take care of the Study Hub and annex spaces.
- Have at least two programming sessions dedicated to either content for exam study sessions and/or content related workshops.
- Attend all required weekly staff meetings.
- Work with program supervisors to ensure the delivery of program goals.

Required Qualifications:

- Have completed at least 24 credit hours.
- Minimum GPA of 3.0
- General interest in education & mentorship

Preferred Qualifications:

- Previous peer tutoring and/or mentoring experience
- Desire to work in a multicultural organization
- Successful completion of courses at CU in any of the following disciplines/courses:
 - CHEM 3311 Organic Chemistry
 - Computer Science: any level
 - PHYS 1110 Physics 1
 - Writing: any written communication course
 - Statistics: Any statistics course
 - Math 2300 Calculus 2
 - Math 2400 Calculus 3
 - Math 2130 Linear Algebra
 - MATH 3430 Differential Equations
 - ECON 2010 & 2020 Principles of Micro and Macroeconomics

Hours: Average of 5 hours per week (up to maximum of 8 hours per week) for the semester. Sessions are held 3pm – 5pm Monday through Friday. Staff meetings are held every Friday afternoon at 3:30 PM Mountain Time. Occasional programming (up to one hour twice a semester) will be added into general hours.

Hiring Hourly Wage Range: \$19.50 per hour

Benefits:

All Undergraduate and Graduate Student Positions are hired as Student Hourly and are not eligible for tuition remission. Work Study is used, if awarded and available, but not required for hire.

Benefits are limited, but include possible Student Retirement, and Sick Leave that accrues at a rate of 0.034 sick hours per every 1 hour worked. Additional information can be found here: <https://www.cu.edu/employee-services/benefits-wellness/student-employee>

To Apply: APAs should apply using the following form indicating your availability and interest. To complete the application, answers to the following questions are required:

- Why do you want to work for SASC?
- Many APAs have a unique relationship to students, being a fellow peer mentor who also has experience in the relating to the content. What challenges and opportunities do you anticipate would come with this role?
- Consider what special skills and experiences you have that might benefit your work in this position (e.g. multi-lingual, experience working with classroom technologies, web design, pervious mentoring positions, etc.).
- How will this job help you in your career plans?

SASC APA Application: https://cuboulder.qualtrics.com/jfe/form/SV_2b4qv0R XM5yHvWC