

**Student Academic Services Center
STEM Program Instructional Assistant
Student Assistant Level II**

Program Description: The Student Academic Success Center (SASC) is a student-oriented unit that houses TRiO Student Support Services, the McNeill Academic Program, and White Antelope Memorial/First Nations' programs. SASC programs are designed to enable students to perform effectively at the university level with increasing autonomy to pursue university education and program completion. We are committed to providing high quality, culturally-competent resources and services for students in an appropriately rigorous academic environment.

Position: SASC STEM Instructional Assistant (IA)

Job Responsibilities: The role of the IA is to facilitate a group of students to complete class activities/projects without providing the answers, as well as managing time in the class to keep students on the task. IAs should be able to implement various group facilitation strategies with the ultimate goal of enhancing student learning and personal growth outcomes. There are various job duties based on instructor's teaching pedagogy and requirements. Job duties might include, building inclusive learning environment, grading, prep well for the classes, weekly team meetings, holding office hours in the Study Hub, etc.

Required Qualifications:

Eligible Undergraduate Student applicants should be currently active in at least one SASC program; Guardian Scholars Program, McNair Scholars Program, McNeill Academic Program, TRiO Student Support Services, White Antelope Memorial Scholarship Program or First Nations Scholarship Program. Students referred by SASC students or faculty are also eligible to apply.

The applicant should have also taken one course level above the position they are interested in. Additionally, the applicant should have performed well in the course for which they are applying.

Relevant courses are (check SASC website for times):

CHEM1113: General Chemistry 1
CHEM 1133: General Chemistry 2
EBIO 1210: General Biology 1
EBIO 1220: General Biology 2
IPHY 3410: Human Anatomy

Preferred Qualifications:

Has experience working with undergraduate students (Learning Assistant, tutoring, after school programs)

Hours:

The work hours will be varying from 2-9 hours per week, based on the assigned position.

Hiring Hourly Wage:

Regular instructional assistant position is \$17.54 per hour.

To Apply: IAs should apply using the following form indicating your availability and interest. To complete the application, answers to the following questions are required:

- Why do you want to work for SASC?
- In as much detail as possible, describe what diversity means to you.
- IAs have a unique relationship to students and the curriculum, being located someplace between peer and professor. What do you anticipate could be the particular challenges and/or opportunities this role encounters?
- How will this job help you in your career plans?

SASC IA application: https://cuboulder.qualtrics.com/jfe/form/SV_eerXIKMuVCtf8Ca

Qualified applicants will be contacted for an interview follow-up.

Benefits:

All Undergraduate and Graduate Student Positions are hired as Student Hourly, and are not eligible for tuition remission. Work Study is used, if awarded and available, but not required for hire.

Benefits are limited, but include possible Student Retirement, and Sick Leave that accrues at a rate of 0.034 sick hours per every 1 hour worked, and CU FAMLI Leave if eligible. Additional information can be found here: <https://www.cu.edu/employee-services/benefits-wellness/student-employee>

Non-Discrimination Statement

The University of Colorado does not discriminate on the basis of race, color, national origin, sex, age, pregnancy, disability, creed, religion, sexual orientation, gender identity, gender expression, veteran status, political affiliation, or political philosophy. All qualified individuals are encouraged to apply. [Click here](#) for a list of ADA and Title IX coordinators. To view the Regent policy, please [click here](#). This organization participates in [E-Verify](#). We will provide the Social Security Administration and, if necessary, the Department of Homeland Security, with information from each employee's I-9 form to confirm work authorization.

Reasonable Accommodations for Applicants with Disabilities

CU Boulder is committed to making information and resources that are available via the web accessible for all users. If you are a job seeker and need accessibility assistance or an accommodation in order to apply for one of our open positions, please [submit an accessibility request](#) or call 303-735-4357 (5-HELP) to submit a request for assistance.