

**Student Academic Success Center**  
**SASC Humanities and Social Sciences Student Group Coordinator**

**Program Description:** SASC is establishing a student group designed to help Humanities and Social Sciences students connect with each other, with SASC alums working in Humanities and Social Sciences (HaSS) fields, and with community groups in related areas. The group will help students explore career trajectories and make informed decisions about their education and career.

**Position:** Student Coordinators will work as a team with the faculty Coordinator, and are responsible for organizing events, making community and alum connections, and building camaraderie among SASC students in HaSS fields of study.

**Job Responsibilities:** Plan and organize events, recruit students to the group, communicate with potential speakers, community members and SASC alums.

**Required Qualifications:** Must be in a Humanities and Social Sciences major, or in the process of completing an Intra-University Transfer into a HaSS major. Engaged in SASC community. Ability to reach out to possible speakers whom you might not know, communicate over email, Zoom, and phone. Reliable communication and attendance at team meetings and events. Strong organizational skills.

**Preferred Qualifications:**

**Hours:** 3-4 hours per week in total over the semester, with variable hours for event weeks. Some evenings may be required for events.

**Hiring Hourly Wage:** \$16.89

**To Apply:** Send a letter of interest and resume via attachment to:

[angela.buchanan@colorado.edu](mailto:angela.buchanan@colorado.edu)

**Benefits:**

All Undergraduate and Graduate Student Positions are hired as Student Hourly, and are not eligible for tuition remission. Work Study is used, if awarded and available, but not required for hire.

Benefits are limited, but include possible Student Retirement, and Sick Leave that accrues at a rate of 0.034 sick hours per every 1 hour worked, and CU FAMLI Leave if eligible. Additional information can be found here: <https://www.cu.edu/employee-services/benefits-wellness/student-employee>

**Non-Discrimination Statement**

The University of Colorado does not discriminate on the basis of race, color, national origin, sex, age, pregnancy, disability, creed, religion, sexual orientation, gender identity, gender expression, veteran status, political affiliation, or political philosophy. All qualified individuals are encouraged to apply. [Click here](#) for a list of ADA and Title IX coordinators. To view the Regent policy, please [click here](#). This organization participates in [E-Verify](#). We will provide the

Social Security Administration and, if necessary, the Department of Homeland Security, with information from each employee's I-9 form to confirm work authorization.

### **Reasonable Accommodations for Applicants with Disabilities**

CU Boulder is committed to making information and resources that are available via the web accessible for all users. If you are a job seeker and need accessibility assistance or an accommodation in order to apply for one of our open positions, please [submit an accessibility request](#) or call 303-735-4357 (5-HELP) to submit a request for assistance.