What’s Changed in the DEPA Form for 2022?

1) In the “Investigator Information” section of the form, there is now an additional mandatory question included in “Investigator Confirmation” relating to NSF-funded activities. This is at the top of the DEPA form.

1. Investigator Confirmation
   * Are you responsible for the design, conduct or reporting of research
     ☐ Yes ☑ No

   * Are you involved in the delivery, development, or assessment of NSF-funded educational activities
     ☐ Yes ☑ No

2. Investigator Status - Relationship to University of Colorado Boulder (CU Boulder)
   * Are you an employee of CU Boulder?
     ☑ Yes ☐ No
   * Are you also a CU Boulder graduate or undergraduate student?
     ☐ Yes ☑ No
   * Are you a full-time employee of CU Boulder?
     ☑ Yes ☐ No

2) There is a new section toward the bottom of the form titled “Conflicts of Commitment Acknowledgment”. You will need to acknowledge that you have received approval from your Department and/or Supervising Authority for your external activities and/or interests.

CONFLICTS OF COMMITMENT ACKNOWLEDGMENT

I understand that, for any activities and/or interests disclosed in the preceding sections (if applicable) on which I spend time or effort outside of my university employment obligations, I — depending on my employment requirements — have or will receive approval from my academic department and/or Supervising Authority for the external activities and/or interests that I am involved in and the corresponding time commitment.

* Approval Received ☐

3) There is a 2nd new section at the bottom of the form titled “Foreign Government Talent Recruitment Programs”. You will need to state whether you are involved with a Foreign Government Talent Recruitment Program. If you are, you will need to declare with what Entity and in what Country by selecting the “+” to add them as indicated below.
4) In the PHS/NIH Publicly-Traded Entity (PTE) table, there is a new question toward the bottom of the table relating to student and university personnel’s affiliations with the entity. If there are students and personnel affiliated with the entity, you will be asked to list them.

5) In the PHS/NIH Non-Publicly Traded Entity (NPTE) table, there is a new question toward the bottom of the table relating to student and university personnel’s affiliations with the entity. If there are students and personnel affiliated with the entity, you will be asked to list them.

6) In the PHS/NIH Intellectual Property table, there is a new question at the bottom of the table relating to royalties and whether the royalties come directly from CU.
7) In the PHS/NIH Travel table, there is a new question towards the bottom of the form regarding the purpose of the trip and whether it was related to your PHS/NIH research.

8) In the NSF table, there is a new question toward the bottom of the table relating to student and university personnel’s affiliations with the entity. If there are students and personnel affiliated with the entity, you will be asked to list them.

9) In the Other External Interests & Activities table, there is a new question toward the bottom of the table relating to student and university personnel’s affiliations with the entity. If there are students and personnel affiliated with the entity, you will be asked to list them.
<table>
<thead>
<tr>
<th>Question</th>
<th>Yes</th>
<th>No</th>
<th>Unknown</th>
</tr>
</thead>
<tbody>
<tr>
<td>Does Entity do business with the university?</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Are students and/or additional university personnel affiliated with Entity?</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Please list names of all CU personnel affiliated with Entity</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Days / Semester working for Entity on campus</td>
<td>18</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Days / Semester working for Entity off-campus</td>
<td>9</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
REMINDER ON ADDING ENTITIES

1. In order to add an Entity to your DEPA Form, you must select your Entity from the progressive text list and then click the “+ Add Entity” button

2. IF YOUR NAME DOES NOT APPEAR IN THE LIST AS YOU TYPE IT INTO THE “Start typing to locate entries” TEXT FIELD, DO THE FOLLOWING:
   a. Type “Entity Not Found” into the “Start typing to locate entries” text field
   
   [*Entity, Organization, and Institution Information*]
   
   [Entity Not Found (*)] + Add Entity

   ![Image](image1)

   [NOTE TO DISCLOSER: If you CANNOT find your Entity, please type “Entity not found” AND select it from the list. Then click “+ Add Entity”. A separate write-in option will appear.]

   b. Select “Entity Not Found” from the list.
   
   [*Entity, Organization, and Institution Information*]
   
   [Entity Not Found (*)] + Add Entity

   ![Image](image2)

   [NOTE TO DISCLOSER: If you CANNOT find your Entity, please type “Entity not found” AND select it from the list. Then click “+ Add Entity”. A separate write-in option will appear.]

   c. Select “+ Add Entity” button
   
   [*Entity, Organization, and Institution Information*]
   
   [Entity Not Found (*)] + Add Entity

   ![Image](image3)

   [NOTE TO DISCLOSER: If you CANNOT find your Entity, please type “Entity not found” AND select it from the list. Then click “+ Add Entity”. A separate write-in option will appear.]

   d. Fill out the table in its entirety and enter your Entity Name into the “Type Entity Here” field.