ARPAC Centers
ReAuthorization Process Overview and Q&A

September 28, 2021
Why Reauthorization?

- Achieve success in fulfilling its mission
- Contribute to the missions of its parent unit and the university
- Engage faculty and students across disciplines
- Attract and generate external resources
- Provide outward facing activities
- Evolve and change over time
Dec 15, 2021
All required Center reauthorization materials should be submitted to Alicia Adelman at centers@colorado.edu and included in your electronic self-study submission.
Centers Establishment and Reauthorization Process and Procedures

- C. Process and Procedures Statement
  - (2) Reauthorization of Existing Centers

- Page 2

- REMINDER: Parent units should conduct a mid-cycle review of each center in the time period between each reauthorization request.

Academic Review and Planning 2022 Program Reviews

- Question 11: Centers

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- Task: Reauthorize affiliated centers.
Step 1
Complete Required Reauthorization Materials

- Updated program plan
- Updated bylaws
- Five-year revenue and expenditure budget
- 1-2 page statement
- Industrial or other membership agreements or memoranda
Step 1: Updated program plan
Complete Required Reauthorization Materials

• Please submit in track changes mode to allow for easy identification of updates.

• Program Plan Template
Step 1: Updated bylaws

Complete Required Reauthorization Materials

- Please submit in track changes mode to allow for easy identification of updates.

- Bylaws Template
Step 1: Five-year revenue and expenditure budget

Complete Required Reauthorization Materials

- **Budget Template - Reauthorization**

- Will be reviewed by the Office of Budget & Fiscal Planning
Step 1: 1-2 page statement

Complete Required Reauthorization Materials

Should describe:
(a) the center’s success in accomplishing its goals, supporting the missions of the parent unit and the University, and maintaining fiscal solvency
(b) the benefit of the center’s work to the research, education, and/or service programs of CU Boulder.
(c) the justice, equity, diversity or inclusion efforts your center has undertaken, is involved in and/or is planning for in the next 7 years.
Step 1: Industrial or other membership agreements or memoranda

**Complete Required Reauthorization Materials**

- This one will **not** need to be completed for all centers.
- For review by University Counsel.
Step 2
Submit to RIO

• All required reauthorization materials should be submitted to Alicia Adelman at centers@colorado.edu

• All required reauthorization materials should be included in your electronic self-study submission

• Both are due no later than December 15, 2021.
Then what?

- RIO works with Associate Deans for Research, the Office of Budget and Fiscal Planning and University Counsel to review and provide feedback.

- Final approval of Reauthorizations will come from the Vice Chancellor for Research.

- If all materials are provided in a timely manner, Reauthorizations should be completed by the end of the Spring Semester.

- Centers which do not supply this information risk being discontinued and will no longer be recognized as or be permitted to operate as campus centers.
Open Q&A
We welcome any questions you may have!

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