

## May 9, 2015 Dean's Commencement Calendar

Date:	Title/Description:
Feb. 20 (Fri.)	Sarah Adderholt: Names of honorary degree recipients due for diploma printing.
Feb. 23 (Mon.)	ROTC: Candidates for commission due for program.
	School of Education: Diploma in Education list due for program.
Mar. 16 (Mon.)	Graduate School: Thesis titles due for program (proof).
Apr. 1 (Wed.)	May/August Graduates: Deadline to apply online for May or August graduation and get name in program.
	GRAD and LAW students: Last day to apply for or cancel a spring graduation application online or make changes to an existing graduation application.
Apr. 7 (Tue.)	Graduate School: Thesis title corrections due.
	Board of Regents: Citation changes due for program.
	Grad Coordinators: Deadline for commencement program changes (approve or deny applications).
	Sarah Adderholt: Lists of outstanding graduates and marshals due for program.
Apr. 9 (Thu.)	Grad Coordinators: Honors lists due on confirmed list template for program and medal orders.
Apr. 17 (Fri.)	Honors Department: Honors list due.
Apr. 24 (Fri.)	Grad School: Confirmed lists for PhD due to Registrar by noon.
May 1 (Fri.) – Last Friday before Graduation	UGRD Students: Last day to apply for or cancel a spring graduation application online or make changes to an existing graduation application.
	Grad Coordinators: Honors medals available for pickup in Registrar's Office.
May 4 (Mon.)	Dean's Offices: Honors medals available all week in Dean's and Honors Offices.
	Departments: Diploma covers available for pickup in Regent 101.
	Registrar's Office: Send copy of Bursar's hold lists to Grad Schools.
May 6 (Wed.)	Paradigm: PhD diploma delivery to Grad school.
	<b>Distribution Services:</b> Program delivery due to Events Center by 3 p.m. Three boxes to Regent 101, two boxes to Chancellor's Office.
May 9 (Sat.)	Commencement – 8:30 a.m. Folsom Stadium

Date:	Title/Description:
May 13 (Wed.)	Registrar's Office:      Post PhD degrees.      Upload PhD dissertation titles to ISIS.      Run I-to-F conversion.
May 14 (Thu.)	Registrar's Office:  Mail PhD diplomas (with programs) not picked up at ceremony.  Send below-2.0 transcripts to Dean's Offices.
May 29 (Fri.)	Grad Coordinators: Deadline to make changes to grad roster before losing access.
Jun. 1 (Mon.)	Grad Coordinators: Confirmed lists and Honors lists for UGRD, MAS and LAW due by noon on confirmed list template.
	<b>December Graduates:</b> Deadline to update diploma name and address through online grad application.
Jun. 9 (Tue.)	Grad Coordinators: Last-minute changes for degree posting due to Registrar by noon.
Jun. 12 (Fri.)	Registrar's Office: Transcripts with degrees posted available for order.
Jun. 19 (Fri.)	Registrar's Office: Diploma order due to Paradigm for printing.
Jul. 10 (Fri.)	Paradigm: Diplomas mailed to students.