Withdrawal Calendars / Refund and Assessment Schedule
Summer 2019

Students are responsible for knowing the refund and assessment schedule, and for paying tuition and fees. Faculty and staff using the tuition assistance benefit have a different schedule; see Withdrawal & Dropping Classes.

<table>
<thead>
<tr>
<th>Term</th>
<th>No Fee</th>
<th>No Refund, W Grade</th>
<th>Last Day to Withdraw</th>
<th>Dean’s Signature Required After</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maymester</td>
<td>May 14</td>
<td>May 15 – May 30</td>
<td>May 30</td>
<td>May 23</td>
</tr>
<tr>
<td>A</td>
<td>June 6</td>
<td>June 7 – July 4</td>
<td>July 4</td>
<td>June 21</td>
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<tr>
<td>B</td>
<td>July 12</td>
<td>July 13 – Aug. 8</td>
<td>Aug. 8</td>
<td>July 29</td>
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<td>C</td>
<td>June 10</td>
<td>June 11 – July 25</td>
<td>July 25</td>
<td>July 4</td>
</tr>
<tr>
<td>D</td>
<td>June 12</td>
<td>June 13 – Aug. 8</td>
<td>Aug. 8</td>
<td>July 16</td>
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<tr>
<td>D (900–999)</td>
<td>July 12</td>
<td>July 13 – Aug. 8</td>
<td>Aug. 8</td>
<td>July 29</td>
</tr>
<tr>
<td>E &amp; F</td>
<td>Through the 2nd day of class</td>
<td>3rd day through last day of class</td>
<td>Day before last day of class</td>
<td>2nd day through 3rd day of class</td>
</tr>
<tr>
<td>Augmester</td>
<td>Aug. 6</td>
<td>Aug. 7 – Aug. 21</td>
<td>Aug. 21</td>
<td>Aug. 15</td>
</tr>
<tr>
<td>BS1 1st 6 weeks</td>
<td>May 31</td>
<td>June 1 – July 4</td>
<td>July 4</td>
<td>June 20</td>
</tr>
<tr>
<td>BS2 2nd 6 weeks</td>
<td>July 11</td>
<td>July 12 – Aug. 14</td>
<td>Aug. 14</td>
<td>July 31</td>
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<tr>
<td>BVS</td>
<td>Through the 2nd day of class</td>
<td>3rd day through last day of class</td>
<td>Day before last day of class</td>
<td>2nd day through 3rd day of class</td>
</tr>
</tbody>
</table>

How to Withdraw
Summer withdrawals are unique:
Students may withdraw from summer sessions separately. To withdraw from a summer session:

1. Complete the Office of the Registrar’s withdrawal form.
2. Read this publication and the withdrawal checklist for the possible impacts of withdrawing.
3. Use the calendar above to find related deadlines dates.

Requirements
Students in Environmental Design, Music, Law and MBA require a dean’s signature to withdraw from a session after the date marked in the Dean’s Signature Required After column.

Students in Arts and Sciences, Business, Education, Engineering, Media, Communication and Information and the Graduate School do not require a dean’s signature to withdraw.

Deadlines
Refer to the summer withdrawal assessment calendar above for financial penalty periods, deadlines to withdraw without a W grade, dean signature requirement dates and the last day to withdraw.

The last day to withdraw is always the day before the last day of class; the last day of class is reserved for finals.
Withdrawal Procedure

Withdrawal Form
To officially withdraw from the university, submit an online withdrawal form (see Withdraw from the Semester).

Withdrawal Checklist
To ensure your withdrawal is complete, refer to the withdrawal checklist.

International Students
Consult with International Student & Scholar Services (303-492-8057, isss@colorado.edu) before you withdraw. Failure to do so could endanger your immigration status.

Student Athletes
Contact the Herbst Academic Center (303-492-6591) before you withdraw.

Continuing Education (CE)
If you’re enrolled in only CE classes, contact CE (303-492-5148, ceregistration@colorado.edu) to withdraw.

Students Ordered to Active Duty & Emergency Personnel
Contact the Office of the Registrar and provide a copy of your orders. See Withdraw from the Semester.

Financial Information

Refund & Assessment Schedule
Semester-specific withdrawal information is available in the resources sidebar on the Withdraw from the Semester page.

Tuition Dispute Process
The tuition dispute process is available for students with extenuating circumstances. The deadline to dispute charges is the last day of classes. (Bursar’s Office, 303-492-5381, bursar@colorado.edu)

Federal Perkins Loans
Students with Federal Perkins loans must complete the loan exit interview. (Student Loan Department, 303-492-5571)

College Opportunity Fund
If you withdraw by the drop deadline, your authorized COF hours will not be deducted from your lifetime hours. After the drop deadline, authorized COF hours will be deducted.

Summer 2019 Withdrawal Information

Out-of-State Guaranteed Tuition Rate
Out-of-state students who withdraw from the term do not have their four-year guaranteed tuition period extended. (Bursar’s Office, 303-492-5381, bursar@colorado.edu)

Financial Aid
You may be responsible for returning some or all of your funding. Contact the Office of Financial Aid (303-492-5091, financialaid@colorado.edu) before you withdraw.

RAs & TAs
If you withdraw within the first 12 weeks of the term, your RA/TA appointment will be reversed and you’ll be responsible for tuition charges according to the refund & assessment schedule.

Faculty & Staff
Faculty and staff using the tuition assistance benefit should contact the Bursar’s Office (303-492-5381, bursar@colorado.edu) before you withdraw.

VA Education Benefits
If you’re receiving veteran’s education benefits, contact Veteran & Military Affairs (303-492-7322, veterans@colorado.edu) before you withdraw.

Housing Information

Residence Halls
Notify your hall director and complete the checkout procedure within 48 hours of withdrawing.

Bear Creek
Notify the Bear Creek office (303-735-2275) of your withdrawal.

Family Housing
Notify the Family Housing Office (303-492-6384) of your withdrawal and provide 45 days’ notice before you move out.

Residential Academic Programs
Contact your RAP advisor to withdraw from the program.

Student-Selected Opportunities

Athletic Tickets
Purchased athletic tickets remain valid for the semester. To return tickets, contact the athletics box office (303-492-8337).

Student Opportunity Fees
The deadline to request a refund of selected student opportunities fees is the drop deadline. To request a refund, contact the office providing the service.

CU Recreation Center
Withdrawn students are not eligible to use the Recreation Center; students on an official leave of absence may purchase a recreation center pass. For refunds or exceptions, contact the CU Recreation Center (303-492-6880).

Health & Wellness Information
For information about insurance or billing, contact Medical Services (303-492-5101).

The following offices offer counseling services and information to all CU Boulder students:

- Counseling & Psychiatric Services offers confidential counseling up to 30 days after withdrawing. (Center for Community N320, 303-492-2277)
- The Center for Inclusion & Social Change offers support services. (Center for Community N320, 303-492-0272, cisc@colorado.edu)
- The Office of Victim Assistance offers free and confidential advocacy and trauma counseling. (Center for Community N320, 303-492-8855, assist@colorado.edu)

Returning to CU Boulder

Degree-Seeking Undergraduates
If you received grades for at least one CU Boulder semester, you may take off up to two consecutive semesters plus one summer without having to reapply (see the return chart). You’ll keep your registration priority and retain access to your CU accounts. You may apply for optional leave of absence benefits.

Graduate, Law & MBA Students
If you don’t enroll in classes or receive grades (W grades count) in a fall or spring semester, you must apply for a leave of absence to remain in your program. You’ll keep your registration priority and may access certain benefits while away. Approval signatures are required.