

## Withdrawal Calendars / Refund and Assessment Schedule

### Summer 2019

Students are responsible for knowing the refund and assessment schedule, and for paying tuition and fees. Faculty and staff using the tuition assistance benefit have a different schedule; see [Withdrawal & Dropping Classes](#).

Term	Full Refund	No Refund, W Grade	Last Day to Withdraw	Dean's Signature Required After
Maymester	May 14	May 15–May 30	May 30	May 23
A	June 6	June 7–July 4	July 4	June 21
B	July 12	July 13–Aug. 8	Aug. 8	July 29
C	June 10	June 11–July 25	July 25	July 4
D	June 12	June 13–Aug. 8	Aug. 8	July 16
D (900–999)	July 12	July 13–Aug. 8	Aug. 8	July 29
E & F	Through the 2 <sup>nd</sup> day of class	3 <sup>rd</sup> day through last day of class	Day before last day of class	2 <sup>nd</sup> day through 3 <sup>rd</sup> day of class
Augmester	Aug. 6	Aug. 7–Aug. 21	Aug. 21	Aug. 15
BS1 1 <sup>st</sup> 6 weeks	May 31	June 1–July 4	July 4	June 20
BS2 2 <sup>nd</sup> 6 weeks	July 11	July 12–Aug. 14	Aug. 14	July 31
BVS	Through the 2 <sup>nd</sup> day of class	3 <sup>rd</sup> day through last day of class	Day before last day of class	2 <sup>nd</sup> day through 3 <sup>rd</sup> day of class

### How to Withdraw

Summer withdrawals are unique: Students may withdraw from summer sessions separately. To withdraw from a summer session:

1. Complete the Office of the Registrar's [withdrawal form](#).
2. Read this publication and the [withdrawal checklist](#) for the possible impacts of withdrawing.
3. Use the calendar above to find related deadlines dates.

### Requirements

Students in Environmental Design, Music, Law and MBA require a dean's signature to withdraw from a session after the date marked in the **Dean's Signature Required After** column.

Students in Arts and Sciences; Business; Education; Engineering; Media, Communication and Information; and the Graduate School *do not* require a dean's signature to withdraw.

### Deadlines

Refer to the summer withdrawal assessment calendar above for financial penalty periods, deadlines to withdraw without a W grade, dean's signature requirement dates and the last day to withdraw.

The last day to withdraw is always the day before the last day of class; the last day of class is reserved for finals.

# Summer 2019 Withdrawal Information

## Withdrawal Procedure

### **Withdrawal Form**

To officially withdraw from the university, submit an online [withdrawal form](#) (see [Withdrawal from the Semester](#)).

### **Withdrawal Checklist**

To ensure your withdrawal is complete, refer to the [withdrawal checklist](#).

### **International Students**

Consult with [International Student & Scholar Services](#) (303-492-8057, [iss@colorado.edu](mailto:iss@colorado.edu)) before you withdraw. Failure to do so could endanger your immigration status.

### **Student Athletes**

Contact the [Herbst Academic Center](#) (303-492-6591) before you withdraw.

### **Continuing Education (CE)**

If you're enrolled in only CE classes, contact CE (303-492-5148, [ce@colorado.edu](mailto:ce@colorado.edu)) to withdraw.

### **Students Ordered to Active Duty & Emergency Personnel**

Contact the Office of the Registrar and provide a copy of your orders. See [Withdrawal from the Semester](#).

## Financial Information

### **Refund & Assessment Schedule**

Semester-specific withdrawal information is available in the resources sidebar on the [Withdrawal from the Semester](#) page.

### **Tuition Dispute Process**

The [tuition dispute process](#) is available for students with extenuating circumstances. The deadline to dispute charges is the last day of classes. (Bursar's Office, 303-492-5381, [bursar@colorado.edu](mailto:bursar@colorado.edu))

### **Federal Perkins Loans**

Students with Federal Perkins loans or a short-term loan must complete the loan exit interview. (Student Loan Department, 303-492-5571)

### **College Opportunity Fund**

If you withdraw by the drop deadline, your authorized COF hours will not be deducted from your lifetime hours. After the drop deadline, authorized COF hours will be deducted.

## **Out-of-State Guaranteed Tuition Rate**

Out-of-state students who withdraw from the term do not have their [four-year guaranteed tuition period](#) extended. (Bursar's Office, 303-492-5381, [bursar@colorado.edu](mailto:bursar@colorado.edu))

## **Financial Aid**

You may be responsible for returning some or all of your funding. Contact the Office of Financial Aid (303-492-5091, [financialaid@colorado.edu](mailto:financialaid@colorado.edu)) before you withdraw.

## **RAs & TAs**

If you withdraw within the first 12 weeks of the term, your RA/TA appointment will be reversed and you'll be responsible for tuition charges according to the refund & assessment schedule.

## **Faculty & Staff**

Faculty and staff using the tuition assistance benefit should contact the Bursar's Office (303-492-5381, [bursar@colorado.edu](mailto:bursar@colorado.edu)) before you withdraw.

## **VA Education Benefits**

If you're receiving veteran's education benefits, contact [Veteran & Military Affairs](#) (303-492-7322, [veterans@colorado.edu](mailto:veterans@colorado.edu)) before you withdraw.

## Housing Information

### **Residence Halls**

Notify your hall director and complete the checkout procedure within 48 hours of withdrawing.

### **Bear Creek**

Notify the Bear Creek office (303-735-2275) of your withdrawal.

### **Family Housing**

Notify the Family Housing Office (303-492-6384) of your withdrawal and provide 45 days' notice before you move out.

### **Residential Academic Programs**

Contact your RAP advisor to withdraw from the program.

## Student Activities

### **Athletic Tickets**

Purchased athletic tickets remain valid for the semester. To return tickets, contact the athletics box office (303-492-8337).

### **CU Recreation Center**

Withdrawn students are not eligible to use the Recreation Center; students on an official [leave of absence](#) may purchase a recreation center pass. For refunds or exceptions, contact the CU Recreation Center (303-492-6880).

## Health & Wellness Information

For information about insurance or billing, contact [Medical Services](#) (303-492-5101).

The following offices offer counseling services and information to all CU Boulder students:

- [Counseling & Psychiatric Services](#) offers confidential counseling up to 30 days after withdrawing. (Center for Community N352, 303-492-2277)
- The [Center for Inclusion & Social Change](#) offers support services. (Center for Community N320, 303-492-0272, [cisc@colorado.edu](mailto:cisc@colorado.edu))
- The [Office of Victim Assistance](#) offers free and confidential advocacy and trauma counseling. (Center for Community N352, 303-492-8855, [assist@colorado.edu](mailto:assist@colorado.edu))

## Returning to CU Boulder

### **Degree-Seeking Undergraduates**

If you received grades for at least one CU Boulder semester, you may take off up to two consecutive semesters plus one summer without having to reapply (see the [return chart](#)). You'll keep your registration priority and retain access to your CU accounts. You may apply for [optional leave of absence benefits](#).

### **Graduate, Law & MBA Students**

If you don't enroll in classes or receive grades (W grades count) in a fall or spring semester, you must apply for a [leave of absence](#) to remain in your program. You'll keep your registration priority and may access certain benefits while away. Approval signatures are required.