Withdrawal Calendars / Refund and Assessment Schedule
Summer 2018

Students are responsible for knowing the refund and assessment schedule, and for paying tuition and fees. Faculty and staff using the tuition benefit have a different schedule; see Withdrawal & Dropping Classes.

<table>
<thead>
<tr>
<th>Term</th>
<th>No Fee</th>
<th>No Refund, W Grade</th>
<th>Last Day to Withdraw</th>
<th>Dean's Signature Required After</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maymester</td>
<td>May 15</td>
<td>May 16 – May 31</td>
<td>May 31</td>
<td>May 24</td>
</tr>
<tr>
<td>A</td>
<td>June 7</td>
<td>June 8 – July 5</td>
<td>July 5</td>
<td>June 22</td>
</tr>
<tr>
<td>B</td>
<td>July 13</td>
<td>July 14 – Aug. 9</td>
<td>Aug. 9</td>
<td>July 30</td>
</tr>
<tr>
<td>C</td>
<td>June 11</td>
<td>June 12 – July 26</td>
<td>July 26</td>
<td>July 5</td>
</tr>
<tr>
<td>D</td>
<td>June 13</td>
<td>June 14 – Aug. 9</td>
<td>Aug. 9</td>
<td>July 17</td>
</tr>
<tr>
<td>D (900–999)</td>
<td>July 13</td>
<td>July 14 – Aug. 9</td>
<td>Aug. 9</td>
<td>July 30</td>
</tr>
<tr>
<td>E &amp; F</td>
<td>Through the 2nd day of class</td>
<td>3rd day through last day of class</td>
<td>Day before last day of class</td>
<td>2nd day through 3rd day of class</td>
</tr>
<tr>
<td>Augmester</td>
<td>Aug. 7</td>
<td>Aug. 8 – Aug. 22</td>
<td>Aug. 22</td>
<td>Aug. 16</td>
</tr>
<tr>
<td>BS1 1st 6 weeks</td>
<td>June 1</td>
<td>June 2 – July 5</td>
<td>July 5</td>
<td>June 21</td>
</tr>
<tr>
<td>BS2 2nd 6 weeks</td>
<td>July 12</td>
<td>July 13 – Aug. 15</td>
<td>Aug. 15</td>
<td>Aug. 1</td>
</tr>
<tr>
<td>BVS</td>
<td>Through the 2nd day of class</td>
<td>3rd day through last day of class</td>
<td>Day before last day of class</td>
<td>2nd day through 3rd day of class</td>
</tr>
</tbody>
</table>

How to Withdraw
Summer withdrawals are unique: Students may withdraw from summer sessions separately. To withdraw from a summer session:

1. Complete the Office of the Registrar’s withdrawal form.
2. Read this publication and the withdrawal checklist for the possible impacts of withdrawing.
3. Use the calendar above to find related deadlines dates.

Requirements
Students in Environmental Design, Music, Law and MBA require a dean’s signature to withdraw from a session after the date marked in the Dean’s Signature Required After column.

Students in Arts and Sciences, Business, Education, Engineering, Media, Communication and Information and the Graduate School do not require a dean’s signature to withdraw.

Deadlines
Refer to the summer withdrawal assessment calendar above for financial penalty periods, deadlines to withdraw without a W grade, dean signature requirement dates and the last day to withdraw.

The last day to withdraw is always the day before the last day of class; the last day of class is reserved for finals.

Revised 7/24/2018
# Summer 2018 Withdrawal Information

## Withdrawal Procedure

**Withdrawal Form**
To officially withdraw from the university, students should submit a withdrawal form online. For more information, see Withdraw from the Semester.

**Withdrawal Checklist**
To ensure a withdrawal is complete, refer to the withdrawal checklist.

**International Students**
International students must consult with International Student & Scholar Services (ISSS) before they withdraw. Failure to do so could endanger the student's immigration status. Contact: 303-492-8057, assist@colorado.edu.

**Student Athletes**
Student athletes must contact the Herbst Academic Center (303-492-6591) before withdrawing.

**Continuing Education (CE)**
Students enrolled only in CE classes must contact CE to withdraw. Contact: 303-492-5148, ceregistration@colorado.edu.

**Students Ordered to Active Duty & Emergency Personnel**
Students called to active duty for military or emergency services should contact the Office of the Registrar and provide a copy of their orders. After providing orders, the student may be placed on a leave of absence.

## Financial Information

### Refund/Assessment Schedule
A withdrawal calendar/refund and assessment schedule for Main Campus classes is available. See Withdraw from the Semester.

### Tuition Dispute Process
The tuition dispute process is available for students with extenuating circumstances. The deadline to dispute charges is the last day of classes. Contact: 303-492-5381, bursar@colorado.edu.

### Federal Perkins Loans
Students with Federal Perkins loans or a short-term loan must complete the loan exit interview. Contact: Student Loan Dept., Bursar's Office, 303-492-5571.

### College Opportunity Fund
In-state undergraduate students who withdraw by the drop deadline will not have their authorized COF hours deducted from their lifetime hours. After the drop deadline, authorized COF hours will be deducted from their 145 lifetime hours.

### Out-of-State Guaranteed Tuition Rate
Out-of-state students who withdraw from the term do not have their four-year guaranteed tuition period extended. Contact: Bursar's Office, 303-492-5381, bursar@colorado.edu.

### Financial Aid
Students who received Financial Aid may be responsible for returning some or all funding. Students with aid should contact the Office of Financial Aid before withdrawing. Contact: 303-492-5091, financialaid@colorado.edu.

### RA's and TA's
Graduate students who receive an RA/TA appointment and withdraw within the first 12 weeks of the term will have their RA/TA appointment reversed, and will be responsible for tuition charges according to the refund/assessment schedule.

### Faculty and Staff
Faculty/staff using the tuition waiver benefit should contact the Bursar's Office about withdrawing. Contact: 303-492-5381, bursar@colorado.edu.

### VA Education Benefits
If you’re receiving veteran's education benefits, contact Veteran's Services before you withdraw to ensure they’re aware of your situation. Contact: 303-492-7322, veterans@colorado.edu.

## Housing Information

### Residence Hall
Residents must notify the residence hall director of their withdrawal and complete the housing checkout procedure within 48 hours of withdrawing. For more information, contact Student Housing (303-492-6673, studenthousing@colorado.edu).

### Bear Creek
Residents must notify the Bear Creek office (303-735-2275) of their withdrawal.

### Family Housing
Residents must notify the Family Housing Office (303-492-6384) of their withdrawal and provide 45 days' notice before they move out.

### Student Selected Opportunities

#### Athletic Tickets
Purchased athletic tickets remain valid for the semester. To return tickets, contact the athletic ticket box office (303-492-8337).

#### Student Opportunity Fees
Students who selected student opportunities are billed based on their selections. The deadline to request a refund of fees is the drop deadline. To request a refund, contact the office providing the service.

### CU Recreation Center
Withdrawn students are not eligible to use the Recreation Center. Students on an official leave of absence may purchase a recreation center pass. For refunds or exceptions, contact the CU Recreation Center (303-492-6880).

### Planning to Return to CU?

#### Degree-seeking undergraduate
Students who’ve received grades for at least one semester at CU Boulder may take off up to two consecutive semesters plus one summer without having to reapply (see the return chart). They’ll register with the same priority as before and retain access to their CU accounts. They can apply for a leave of absence to access certain benefits.

#### Graduate, law and MBA
Students who do not enroll or receive grades (W grades count) for a fall or spring semester must apply for a leave of absence. They’ll register with the same priority as before and are able to access certain benefits while away. Approval signatures are required.

## Cultural Unity & Engagement Center

### CUE
Offers free counseling. Contact: Center for Community N320, 303-492-5667, cuestu@colorado.edu.

### The Office of Victim Assistance (OVA)
OVA offers free and confidential advocacy and trauma counseling. Contact: Center for Community N352, 303-492-8855, assist@colorado.edu.

## Health & Wellness Information

For information about insurance or billing, contact Wardenburg Health Services, 303-492-5101.

*The following offers counseling services and information to all CU Boulder students:*

### Counseling & Psychiatric Services
CAPS offers confidential counseling up to 30 days after withdrawing. Contact: Center for Community N352, 303-492-2277.

### Cultural Unity & Engagement Center
CUE offers free counseling. Contact: Center for Community N320, 303-492-5667, cuestu@colorado.edu.

### The Office of Victim Assistance (OVA)
OVA offers free and confidential advocacy and trauma counseling. Contact: Center for Community N352, 303-492-8855, assist@colorado.edu.