Students are responsible for knowing the refund and assessment schedule and for paying tuition and fees.

- Faculty and staff using the tuition assistance benefit, see Withdrawal & Dropping Classes.
- Students enrolled in an eight-, five- or four-week class, see Special Sessions.

### Spring 2020 Withdrawal Dates

<table>
<thead>
<tr>
<th>Description</th>
<th>Refund and Assessment Schedule</th>
</tr>
</thead>
</table>
| Nov. 4 (Mon.) – Jan. 3 (Fri.) | **Continuing** students who drop all Main Campus classes are eligible for a full refund of their tuition, fees and confirmation deposit.  
**New, readmit & transfer** students who drop all Main Campus classes are *not* eligible for a refund of their confirmation deposit. |
| Jan. 4 (Sat.) – Jan. 29 (Wed.) | **New, readmit & transfer** students are not eligible for a confirmation deposit refund, and will not be charged the withdrawal fee.  
**Continuing** students are required to pay a $200 withdrawal fee if they drop all Main Campus classes. Students who withdraw on or after the first day of classes may be required to [refund or repay unearned financial aid](#). |
| Jan. 30 (Thurs.) – Feb. 12 (Wed.) | Students who drop all Main Campus classes are required to pay 40 percent of tuition and fees (60 percent refund)* and [refund or repay unearned financial aid](#). W grades are posted to transcripts. |
| Feb. 13 (Thurs.) – Feb. 26 (Wed.) | Students who drop all Main Campus classes are required to pay 60 percent of tuition and fees (40 percent refund)* and [refund or repay unearned financial aid](#). W grades are posted to transcripts. |
| Feb. 27 (Thurs.) – March 15 (Sun.) | Students who drop all Main Campus classes are required to pay 100 percent of tuition and fees (no refund) and [refund or repay unearned financial aid](#). W grades are posted to transcripts. |
| March 16 (Mon.) – April 30 (Thurs.) | If attendance is confirmed, students who drop all Main Campus classes during this period must pay 100 percent of tuition and fees (no refund), and will have earned 100 percent of their financial aid award (i.e., no refund or repayment is necessary). |
| March 21 (Sat.) – April 30 (Thurs.) | **Environment, law, music and MBA** students require dean’s approval to drop all Main Campus classes. |
| April 30 (Thurs.) | Last day to withdraw from the university (11:59 p.m.). Students who drop all Main Campus classes are required to pay full tuition and fees, and W grades are posted to transcripts. |

*The 60 percent and 40 percent refunds apply to the net portion of tuition after COF has been paid for a resident student. Only the following fees are partially refunded: student fee, capital construction fee and athletic fee. All other fees will not be adjusted.
Spring 2020 Withdrawal Information

Withdrawal Procedure
Withdrawal Form
To officially withdraw from the university, submit an online withdrawal form (see Withdraw from the Semester).

Withdrawal Checklist
To ensure your withdrawal is complete, refer to the withdrawal checklist.

International Students
Consult with International Student & Scholar Services (303-492-8057, isss@colorado.edu) before you withdraw. Failure to do so could endanger your immigration status.

Student Athletes
Contact the Herbst Academic Center (303-492-6591) before you withdraw.

Continuing Education (CE)
If you’re enrolled in CE classes only, contact CE (303-492-5148, ceregistration@colorado.edu) to withdraw.

Students Ordered to Active Duty & Emergency Personnel
Contact the Office of the Registrar and provide a copy of your orders. See Withdraw from the Semester.

Financial Information
Refund & Assessment Schedule
Semester-specific withdrawal information is available in the resources sidebar on the Withdraw from the Semester page.

Tuition Dispute Process
The tuition dispute process is available for students with extenuating circumstances. The deadline to dispute charges is the last day of classes. (Bursar’s Office, 303-492-5381, bursar@colorado.edu)

Federal Perkins Loans
Students with Federal Perkins loans or a short-term loan must complete the loan exit interview. (Student Loan Department, 303-492-5571)

College Opportunity Fund
If you withdraw by the drop deadline, your authorized COF hours will not be deducted from your lifetime hours. After the drop deadline, authorized COF hours will be deducted.

Out-of-State Guaranteed Tuition Rate
Out-of-state students who withdraw from the term do not have their four-year guaranteed tuition period extended. (Bursar’s Office, 303-492-5381, bursar@colorado.edu)

Financial Aid
You may be responsible for returning some or all of your funding. Contact the Office of Financial Aid (303-492-5091, financialaid@colorado.edu) before you withdraw.

RA & TAs
If you withdraw within the first 12 weeks of the term, your RA/TA appointment will be reversed and you’ll be responsible for tuition charges according to the refund & assessment schedule.

Faculty & Staff
If you’re a faculty or staff member using the tuition assistance benefit for yourself, contact the Bursar’s Office (303-492-5381, bursar@colorado.edu) before you withdraw.

VA Education Benefits
If you’re receiving veteran’s education benefits, contact Veteran & Military Affairs (303-492-7322, veterans@colorado.edu) before you withdraw.

Housing & RAP Information
Housing
Follow the instructions on Housing & Dining’s Move-In & Move-Out page.

- Residence Halls: Notify your hall director and complete the checkout procedure within 48 hours of withdrawing.
- Graduate & Family Housing: Notify staff of your withdrawal at least 45 days before you move out (303-492-6384, graduatefamilyhousing@colorado.edu).
- Bear Creek: Notify staff of your withdrawal (303-735-2275, bearcreekapartments@colorado.edu).

Residential Academic Programs
Contact your RAP advisor to withdraw from the program.

Student-Selected Opportunities
Athletic Tickets
Purchased athletic tickets remain valid for the semester. To return tickets, contact the athletics box office (303-492-8337).

Recreation Services
Withdrawn students are not eligible to use The Rec, but students on an official leave of absence may purchase a student affiliate membership. For refunds or exceptions, contact Recreation Services (303-492-6880).

Health & Wellness Information
For information about insurance or billing, contact Medical Services (303-492-5101).

The following offices offer counseling services and information to all CU Boulder students:
- Counseling & Psychiatric Services offers confidential counseling up to 30 days after withdrawing. (Center for Community N352, 303-492-2277)
- The Center for Inclusion & Social Change offers support services. (Center for Community N320, 303-492-0272, inclusion@colorado.edu)
- The Office of Victim Assistance offers free and confidential advocacy and trauma counseling. (Center for Community N450, 303-492-8855, assist@colorado.edu)

Returning to CU Boulder
Degree-Seeking Undergraduates
If you received grades for at least one CU Boulder semester, you may take off up to two consecutive semesters plus one summer without having to reapply (see the return chart). You’ll keep your registration priority and retain access to your CU accounts. You may apply for optional leave of absence benefits.

Graduate, Law & MBA Students
If you don’t enroll in classes or receive grades (W grades count) in a fall or spring semester, you must apply for a leave of absence to remain in your program. You’ll keep your registration priority and may access certain benefits while away. Approval signatures are required.

Office of the Registrar
Regent Administrative Center 101
20 UCB
Boulder, Colorado 80309
Phone: 303-492-6970
Fax: 303-492-8748
email: withdraw@colorado.edu