



# Registrar Network

UNIVERSITY OF COLORADO BOULDER

Below is the update from the Office of the Registrar for Dec. 28, 2016. If you have any questions, please contact the person or unit associated with the update.

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## Spring 2017 Post-Enrollment Requirement Checking (PERC) ([Sally Page](#))

### Schedule for Running PERC

Following what we've done in previous semesters but with a few adjustments, the Office of the Registrar will be running the PERC process in batch for spring according to the schedule below. As a reminder, PERC (post-enrollment requirement checking) gives admin users the ability to see if an enrolled student has met the requirements for a class. If a student hasn't met class requirements, PERC shows which requirements have not been met. Please note that the PERC process looks at BOTH restrictions (major restrictions, minimum unit restrictions, etc.) as well as prereqs/coreqs that are set up as requisites on the class.

### What's New

Users can now drop students who don't meet the requisites via the PERC roster, instead of via Quick Enroll. We ran a pilot of this process with a few engineering departments during the last few semesters, and this functionality is now open to all.

For more detailed information about using PERC, navigation, using the new drop feature via the PERC roster, etc., please see [The PERC Instruction Manual](#).

### Please Note

- If you want to drop a student because they do not meet the requirement, you can drop the student through the deadline to drop without a W grade, BUT you should try to have these done before the first day of classes when possible. If you drop a student, you are responsible for contacting the student to let them know they've been dropped and why.
- For spring, we'll run PERC according to the following schedule:
  - Run after deadline for fall grading and I-to-F conversion – night of Dec. 22 (already complete)
  - Run the Thursday before classes begin – night of Jan. 12
  - Run after first week of classes – night of Jan. 20

In Fall 2014, we discovered that the PERC process is not always updating the Post Enroll Req Status on the PERC rosters (see highlights in example below). This issue has been reported to Oracle. We're hopeful that Oracle will deliver a fix to this issue in a future bundle, but to date, a fix hasn't been delivered. In the meantime, we will continue to run PERC as originally scheduled.

Enrolled Students									
Personalize   Find   [?]   [grid]   First 1-47 of 47 Last									
Requirement Data		Audit / Information Links [icon]							
Select	Process Status	ID	Name	Drop / Approved Indicator	Enrollment Req Status	Post Enroll Req Status	Status	Status Note	
1	<input type="checkbox"/> Message	83	[REDACTED]	[REDACTED]		Conditional	Satisfied	Enrolled	
2	<input type="checkbox"/>	10	[REDACTED]	[REDACTED]		Satisfied	Satisfied	Enrolled	
3	<input type="checkbox"/>	10	[REDACTED]	[REDACTED]		Satisfied	Satisfied	Enrolled	
4	<input type="checkbox"/>	10	[REDACTED]	[REDACTED]	[dropdown]	Conditional	Conditional	Enrolled	
5	<input type="checkbox"/>	81	[REDACTED]	[REDACTED]		Conditional	[REDACTED]	Waiting	Pos # 7
6	<input type="checkbox"/>	10	[REDACTED]	[REDACTED]		Satisfied	[REDACTED]	Enrolled	
7	<input type="checkbox"/>	10	[REDACTED]	[REDACTED]		Conditional	[REDACTED]	Waiting	Pos # 5
8	<input type="checkbox"/>	81	[REDACTED]	[REDACTED]		Satisfied	[REDACTED]	Enrolled	
9	<input type="checkbox"/>	10	[REDACTED]	[REDACTED]		Satisfied	[REDACTED]	Enrolled	
10	<input type="checkbox"/>	10	[REDACTED]	[REDACTED]		Satisfied	[REDACTED]	Enrolled	
11	<input type="checkbox"/>	83	[REDACTED]	[REDACTED]		Satisfied	[REDACTED]	Enrolled	
12	<input type="checkbox"/>	81	[REDACTED]	[REDACTED]		Satisfied	[REDACTED]	Waiting	Pos # 6
13	<input type="checkbox"/>	10	[REDACTED]	[REDACTED]	[dropdown]	Conditional	Conditional	Enrolled	
14	<input type="checkbox"/>	10	[REDACTED]	[REDACTED]		Conditional	Satisfied	Enrolled	
15	<input type="checkbox"/>	10	[REDACTED]	[REDACTED]		Satisfied	Satisfied	Enrolled	

If you have class rosters that do not have the Post Enroll Req Status field populated AFTER our last run of PERC on Jan. 20, and the students without this field populated added the class prior to that date, please contact [cusisdev@colorado.edu](mailto:cusisdev@colorado.edu) to inquire about running PERC manually on your class roster.

If you have additional questions, please contact [cusisdev@colorado.edu](mailto:cusisdev@colorado.edu).

### New Preferred Name Functionality ([Office of the Registrar](#))

Students may now set or change their preferred name by accessing their Student Center through [MyCUInfo](#). Our office will provide resources to staff and faculty in early Spring 2017 before notifying students of this functionality.

- **Preferred first and/or middle name:** This may be a nickname, middle name, professional name, anglicized name or name more closely associated with a student's gender identity. Once set in Campus Solutions, the student's preferred name appears on all class and grade rosters, on degree audits and in D2L and several other campus systems.
- **Primary (legal) name:** This will continue to be associated with the student's official records and accounts. A student may change their primary name only by submitting a [Student Biodemographical Information Update Form](#) with required documentation.

For more information, see [Change Your Primary or Preferred Name](#). News and resources will be disseminated through the Registrar Network as information becomes available.

## Future Academic Calendars ([Office of the Registrar](#))

Summer 2018 through Spring 2020 future academic calendars are now posted on the university's [Academic Calendar](#) page. Under **Key Academic Dates** on the right, click on a term to expand its calendar.

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