



Below is the update from the Office of the Registrar for Nov. 29, 2016. If you have any questions, please contact the person or unit associated with the update.

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Web Grading Training ([Hannah Zdanowitz](#))
Wednesday, Dec. 7, 2:30 to 4 p.m., UMC 247

Are you a grade liaison or grading faculty in need of first-time training or a thorough refresher?

Susan Dorsey, Associate Registrar for Enrollment and Record Services, will provide an overview of the web grading cycle, address frequently asked questions and demonstrate how to:

- export grades from D2L and import them into Campus Solutions,
- enter grades in Campus Solutions and
- post a roster.

Please RSVP to [Hannah Zdanowitz](#). Feel free to forward this information to others in your department.

Spring Tuition Classification Petition Deadline ([Tuition Classification](#))

With the Spring 2017 residency petition deadline fast approaching, petitioners have only three opportunities left to attend a Tuition Classification 101 or 501 session to learn about the petitioning process: Dec. 1, 12 and 15. To sign up, visit the [Attend a Session](#) webpage.

The final deadline to submit a Spring 2017 petition to the Office of the Registrar is Friday, Dec. 16, at 5 p.m.

UIS Production Systems Maintenance, 12/4 ([Sally Page](#))

Description

UIS production systems maintenance: Sunday, Dec. 4, 6 a.m.–6 p.m.

All production services will be unavailable during the maintenance window.

Application Impact

- **Affected:** 1800 Grant VDIs | Campus Solutions | Campus Solutions Mobile Application | Cherwell | CIW | Cognos | Concur Travel & Expense | CRM | CU Analytics | CU Marketplace | Secure File Transfer Protocol | DATC | Enterprise Portal | eRA | File and Print Services | Finance | HCM | ImageNow | Integration Gateway | ISSS | JIRA

| Law Toolbox | LegalFiles | My Leave | OAO | OnBase | Parchment | Phire | R25 Interface Server Application | SES | SharePoint | Singularity | Skillsoft | TeamMate | Terminal Server | TTO Portal

- **Available:** 1800 Grant Phones | Email | Skype for Business | VPN | Wired and Wireless network for 1800 Grant

Refer to the [Business Calendar](#) for future maintenance window dates and times. For more information about UIS services, please go to the [UIS Service Catalog](#).

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