



Registrar Network

UNIVERSITY OF COLORADO BOULDER

Greetings, catalog contributors!

It's almost time to start editing the *2017–18 University Catalog*. As you know, we're leveraging a new online catalog management system this year, so we're strongly encouraging authors and contributors to attend a two-hour, on-site training session in early November.

When: Wednesday, Nov. 9, or Thursday, Nov. 10.

Where: Duane Physics computer lab (DUAN G116).

Look for an email invitation in late October to sign up for your hands-on training session.

What We Need From You

First, please make a list of all staff and colleagues who write, edit and/or approve your unit's university catalog content. We'll be collecting that information in the coming weeks to make sure all catalog contributors are correctly provisioned prior to November's training sessions.

Second, please review your content in the [2016–17 University Catalog](#) and start drafting changes for the 2017–18 edition. Bring those edits to your training session so we can walk you through the editing and approval process.

What's Happening Now

- The Office of the Registrar has met with representatives from each college, school and program to introduce the new catalog and begin identifying questions and catalog areas where additional work may be needed.
- All content from the current catalog has been migrated onto the new platform, and the catalog's structure and navigation have been updated.
- Page-by-page structural edits are being made to improve readability and interdepartmental consistency prior to the November training sessions.

Stay Connected

Be sure to bookmark the [catalog project page](#) on the Office of the Registrar website for additional details and announcements.

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