

Below is the update from the Office of the Registrar for June 15, 2015. If you have questions, please contact the person or unit associated with the update. Thank you!

#### Contents:

- New Student Welcome Update
- Certificates Posted to Transcripts
- Mountain Time Added to Enrollment Dates Page
- Routine Maintenance of Campus Solutions
- Registrar's E-memo: Status Change: Placed in Nondegree Program

# New Student Welcome Update (Susan Dorsey)

This week kicks off the 2015 New Student Welcome Days with an optional visit day for transfer students on Monday, and the first of seven freshman registration periods runs from Tuesday through Thursday. Subsequent registration periods are scheduled Monday through Thursday every week through the end of July.

The Office of the Registrar has already seen an increase in calls from students who are completing the Online Experience in D2L, where they learn how to register, learn about their school/college and advising, and get other important information about CU-Boulder. We expect the volume of questions to increase during registration weeks and have extended our call center hours to 8 a.m.–4:30 p.m. from June 15 through July 31.

Please be patient if our response to campus inquiries takes a little longer than usual. We will do our best to keep up with all our customers, both on campus and off. We hope the new online New Student Welcome Program registration and Welcome Days go well for everyone!

# Certificates Posted to Transcripts (Lindsay Jackson)

On Monday, June 15, we start posting university approved certificates that were completed during Spring 2015.

# Mountain Time Added to Enrollment Dates Page (Sarah Layton)

We have added the following sentence to the Enrollment Dates page in the Student Center: "All enrollment appointment times are in Mountain Time." This will be helpful to our many incoming students registering for the first time out of state.

| Search  | Enroll  | My Acad   | emics                 | 0    | OF Aut                | thorization/Rev              | iew   |
|---|---|-----------|-----------------------|------|-----------------------|------------------------------|-------|
| my class schedule                                 | add   | drop swap |                       | edit | .                     | term informa                 | atior |
| Enrollment D                                      | ates  | 127       | 20                    |      | 150                   |                              |       |
|   | pointment times are in<br>dates for another term, |           | 8 2 1 3 9 A 1 1 1     |      | S                     |                              |       |
| Fall 2015 UC Boulde                               | er   Undergraduate                                |           | ange ter              |      |                       | _                            |       |
| Fall 2015 UC Boulde                               | er   Undergraduate                                |           | inge ter              |      | 10                    |                              |       |
| Fall 2015 UC Boulde<br>Enrollment Appo<br>Session | er   Undergraduate                                |           | Max<br>Total<br>Units |      | Max<br>Audit<br>Units | Max<br>Wait<br>List<br>Units |       |

# Routine Maintenance of Campus Solutions (Sarah Layton)

On Sunday, June 14, Bundle 37 and People Tools 8.54 were applied to the Campus Solutions production environment.

#### **Display Differences**

You may notice minor display differences because of the new People Tools version (examples circled in red).

| Favorites =      | Main Menu -  | > Records and E    | Enrollment -> Career a         | nd P Favorites + | Main Mer  | nu 🔹 >      | Records a   | nd Enrollment +    | > Career          |
|------------------|--|--------------------|--------------------------------|------------------|---|-------------|-------------|--------------------|-------------------|
| G                | OLD  | Menu               | - Search                       | T                | NEW   |             | Menu        | • Search           |                   |
| Student Pro      | - A CARACTER AND | nd click Caarob 1  | eave fields blank for a lis    | Enter any info   | ogram/Plan<br>mation you ha   |             | Search, Lea | ve fields blank fo | r a list of all v |
| Lines any mon    | nauvn you nave a                                     | no onos ocaron. Es | cave inclusionality for a lis- | Find an Exi      | sting Value   | Add a Ne    | w Value     |                    |                   |
| Find an Exist    | ing Value Add  | a New Value        |                                | - Search         | Criteria  |             |             |                    |                   |
| - Search Cri     | teria  |                    |                                |                  |   | 0           |             |                    |                   |
|                  | 1  | $\sim$             |                                | ID:              | begins  | vith 💌 1    | 0567993     |                    |                   |
| ID;              | begins wit   | th 👻 100567993     |                                | Academic Co      |   |             |             |                    | 1.00              |
| Academic Car     | eer: =   | -                  |                                | Student Care     | er Nbr. =   |             |             |                    |                   |
| Student Caree    | r Nbr. =   | •                  |                                | Campus ID:       |   | vith 💌      |             |                    |                   |
| Campus ID:       | begins wit   | th 👻               |                                | National ID:     |   | vith 💌      |             |                    |                   |
| National ID;     | begins wit   | th 💌               |                                | Last Name:       | and the second se | vith 💌      |             |                    |                   |
| Last Name:       | begins wit   | th 👻               |                                | First Name:      |   | with 💌      |             | N                  |                   |
| First Name:      | begins vit   | th 🕶 🕽             |                                |                  | story Co  |             |             | Sensitive          |                   |
| Include His      | tory Correct   | History Case       | Sensitive                      | Limit the numb   | per of results to   | (up to 800) | ): 300      |                    |                   |
| Limit the numb   | er of results to (up                                 | to 800); 300       |                                | Search           | Clear B   | asic Search | n 🐼 Save    | Search Criteria    |                   |
| Search           | Clear Basic  | Search 🔂 Save      | Search Criteria                |                  |   |             |             |                    |                   |
| Find an Existing | ) Value   Add a Ne                                   | ew Value           |                                | Find an Existir  | ng Value   Add  | a New Vali  | ue          |                    |                   |

# Self Service Bug

In self service, when a student uses Internet Explorer, some button descriptions are longer than the button itself. This does not occur in Chrome or Firefox.

| Class     | Message  | Status |
|-----------|--|--------|
| FREN 1610 | Success: This class has been added to your schedule. |        |

# **Related Content Bug**

There is also a bug in Related Content. The Related Content frame will automatically open after clicking "Next in List" on a page.

| User   | Database: ICSTST                         |                              | Menu · Search  |                 | Advanced Search | Last Search I |
|--|--|------------------------------|----------------|-----------------|-----------------|---------------|
| Biographical Details Addre                       | sses Regional                            | 1                            | ₽              | Names           |                 |               |
| Pera   |  | npus ID:                     |                |                 |                 |               |
| Select Next in                                   | List or Previous                         | Find                         | View All First | 1 of 1 🔹 Last   |                 |               |
| in<br>G  | List                                     | pa 🗑                         |                |                 |                 |               |
| Na<br>Cou  |  | Personalize   Find<br>Primar |                | 1 of 1 🚯 Last   |                 |               |
| USA Q Social Security Nun                        | 15er - 063063000                         | ×                            | 09/09/09/0     | 29/09<br>4:44PM |                 |               |
| Contact Information                              |  |                              |                |                 |                 |               |
| Addresses Find   View All                        | First 1 of 1 hone<br>() Las Type<br>Home | *Phone                       | Ext Count      | ry Preferred    |                 |               |
| Address Type: Home<br>Effective Date: 09/29/2009 | Addresses Add                            | ·                            |                |                 |                 |               |
| Status: Active<br>Country: USA                   | nail<br>rpe<br>re CU En                  | *Email Addres                |                | Preferred       |                 |               |
|  | Add                                      |                              |                |                 |                 |               |

If the Related Content frame opens and you don't want to use it, you can close it by clicking on the dropdown arrow (circled in red).

| Favorites *                                     | Main Menu * > Campus Community * > Personal Information * > Add/Upd | ate a Person   |
|---|---|--|
| P   | The first time you use Next in List/Previous in List                | Noklist MultiChannel Console Add to Favorites Sign Out     |
|   | in a component for a given session,                                 | Related Content +   New Window   Help   Personalize Page 🔺 |
| 1   | the Related Content frame will automatically open.                  |  |
|   | If you close the RC frame, navigate away                            |  |
|   | and come back in the same session,                                  | E  |
|   | the RC frame will not automatically open again.                     | .at  |
| If  | you go to a different component that has RC enabled,                |  |
|   | the first time you use Next in List/Previous in List                |  |
|   | in that component the RC frame will open.                           | ast  |
| Add Contact Infor                               |   | -  |
| Bated Con                                       | tent Search DM All Student Docs                                     | 0  |
| Singul  | arity 🕜 🕲 🕲 🕲 🕲   | Licensed To: University of Colorado                        |
| Singularity>Imagin<br>Results<br>Search Results | List  |  |
| 000   | Click here to Filter Results by DocClass                            | Click here to Sort Keruits by Jodex                        |
|   |   | page: 1 9001 -   |

Oracle is aware of these issues and, while there is not yet a targeted fix, we are hopeful that a fix will be included in the next bundle.

#### Registrar's E-memo (Crystal Eilerman)

The following e-memo was sent on Thursday, June 11, to students who graduated in May 2015 but were registered for Summer or Fall 2015 in the same degree program.

| Office of the Registrar   |
|---|
| Deer (nome)   |
| Dear [name],  |
| Our records indicate that you graduated from the University of Colorado Boulder in May 2015, yet you are registered for Summer and/or Fall 2015 in the same degree program. Students who have graduated from a degree program are not allowed to take additional courses in that program. |
| For this reason, you have been placed in a nondegree program for Summer and/or Fall 2015. You are still enrolled in your classes for these semesters.   |
| As a nondegree student, you will be able to register for Main Campus classes through the ACCESS Program in  |

| future semesters.  |
|--|
| If you wish to pursue another degree program, you have the following options:  |
| <ul> <li><u>Apply to the Office of Admissions</u> to pursue a second undergraduate degree.</li> <li><u>Apply to a graduate program</u> to pursue a graduate degree (contact the department in which you wish to receive a graduate degree).</li> </ul> |
| Please note:   |
| <ul> <li>To withdraw from the university, you must follow the <u>withdrawal procedures</u>.</li> <li>If you received an undergraduate degree and you're completing the requirements for an additional major, please contact your advisor.</li> </ul>   |
| Please contact the Office of the Registrar with questions.   |
| Regards,   |
| Office of the Registrar  |
| 20 UCB Boulder, CO 80309<br><u>Map: Regent Administrative Center Room 101</u><br>Follow us <u>@CUBoulder</u>   |
| Office of the Registrar   University of Colorado Boulder<br>303-492-6970   <u>registrar@colorado.edu</u>   <u>colorado.edu/registrar</u>   |

<u>Subscribe</u> or <u>unsubscribe</u> from regbrownbag.