



Below is the update from the Office of the Registrar for February 2, 2015. If you have questions, please contact the person associated with the update. Thank you!

**Contents:**

- Cognos Reporting: Class Enrollment Data
- Fall 2014 Degrees Posted
- Reception for Christy Samford
- Registrar's Introductory Academic Department Admin Training for New Staff
- UIS Production Systems Maintenance, 2/8
- Registrar's E-memo: Status Change: Placed in Nondegree Program

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**Cognos Reporting: Class Enrollment Data ([Erik Magelssen](#))**

Class enrollment data is currently still updating from this weekend's end-of-month and census processes. The data is expected to be updated and processing normally by tomorrow morning.

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**Fall 2014 Degrees Posted ([Aileen Harker](#))**

As of Jan. 30, all Fall 2014 degrees, dissertation titles, honors, GPA and class rank have posted.

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**Reception for Christy Samford ([Sally Page](#))**

**Thursday, February 5, 3:15 p.m. to 5 p.m., Regent 252 (2<sup>nd</sup> floor, south side of Regent)**

The Office of the Registrar is holding a reception to bid farewell and congratulations to Christy Samford.

Christy has accepted the Senior Associate Registrar position at her alma mater, University of North Carolina at Chapel Hill. Her last day in the registrar's office will be February 5<sup>th</sup>.

For those of you who have worked with Christy, we hope to see you there. Please feel free to share this invite with others.

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**Registrar's Introductory Academic Department Admin Training for New Staff ([Rebecca Jones](#))**

**Friday, February 6, 10 a.m. to noon, UMC 247**

Are you new to an academic department on the CU-Boulder campus? Are you also responsible for registering students for classes? This introductory course demonstrates routine registration procedures, including:

- Adding courses
- Changing waitlist positions
- Troubleshooting error messages in Quick Enroll
- Using registration forms
- Seeing what students see when they register

Participants should RSVP to [Rebecca.Jones@colorado.edu](mailto:Rebecca.Jones@colorado.edu), as space is limited. ISIS access is not required for this class but will be useful. If you haven't completed the [FERPA training online](#) and requested your [access to ISIS](#), please do so at your earliest convenience.

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## UIS Production Systems Maintenance, 2/8 ([Sally Page](#))

### Description

UIS production systems maintenance: Sunday, Feb. 8, 2015, from 6 a.m. to 6 p.m.

### Impact

All enterprise production applications will be unavailable. Email systems will be unaffected.


- Affected applications: Campus Solutions | Campus Solutions Mobile Application | Cognos/CU Reporting | Concur Travel & Expense | CRM | CU Marketplace | cutransfer.cu.edu | DARS | Document Management | Enterprise Portal | eRA | Finance | HCM | Integration Gateway | ISSM (fsaAtlas) | MS Communicator | My.Leave | OAO | Parchment | SharePoint | Skillsoft
- Available applications: Email | 1800 Grant Phones

For more information about UIS services, please go to the UIS Service Catalog at <https://www.cu.edu/uis/service-catalog>.

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## Registrar's E-memo ([Crystal Eilerman](#))

The following e-memo was sent on Friday, Jan. 30, to students who graduated in Dec. 2014, but were registered for Spring 2015 in the same degree program.



**Office of the Registrar**  
UNIVERSITY OF COLORADO BOULDER

Dear [first],

Our records indicate that you graduated from the University of Colorado Boulder in December 2014, yet you are registered for Spring 2015 in the same degree program. Once a student graduates from a degree program, he or she is not allowed to take additional courses in that program.

**For this reason, you have been placed in a nondegree program for Spring 2015.** You are still enrolled in your classes for spring semester.

As a nondegree student, you will be able to register for Main Campus classes only through the [ACCESS Program](#) in future semesters.

If you wish to pursue another degree program, you have the following options:

- [Apply to the Office of Admissions](#) to pursue a second undergraduate degree.
- [Apply to a graduate program](#) to pursue a graduate degree (contact the department in which you wish to receive a graduate degree).

**NOTE:** If you received an undergraduate degree and you're completing the requirements for an additional major, please contact your advisor. If you choose to withdraw from the university, you must follow the [withdrawal procedures](#).

Please contact the Office of the Registrar with questions.

Regards,

Office of the Registrar

20 UCB Boulder, CO 80309

[Map: Regent Administrative Center Room 101](#)

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