



Below is the update from the Office of the Registrar for November 3, 2014. If you have questions, please contact the person associated with the update. Thank you!

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- Summer 2015 Graduation Date
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Summer 2015 Graduation Date ([Kristi Wold-McCormick](#))

With the implementation of Augmester in summer 2015, the last date of summer session will be Thursday, August 20. This also represents the date that will be posted for summer degree conferral on diplomas and transcripts.

Although summer session now extends until just before the start of fall semester, this will not delay processing or posting earned degrees to student records. Standard timelines and processes for summer degree clearing will be maintained, and students enrolled in Augmester classes who have been identified as summer degree candidates will be tracked on an individual basis.

Augmester enrollments will be monitored closely to determine long-term impacts to policies and business processes.

Winter 2016 Commencement Ceremony ([Kristi Wold-McCormick](#))

The final winter general commencement ceremony is planned for December 2016. Considerations on how to best handle and publish the names of summer and winter graduates beginning in 2017 are being discussed. More details will be shared once they are known.

Registrar's E-Memos ([Crystal Eilerman](#))

- 1) The following message was sent on Monday, Oct. 27, to undergraduate students with at least 80% of their degree completed, as well as all graduate and law students.



Office of the Registrar

UNIVERSITY OF COLORADO BOULDER

Dear [first name],

If you intend to graduate in December 2014, be sure to complete each item below by the date listed. To find out about your graduation requirements, contact your department or advisor.

Nov. 1: Last Day to Apply for Graduation (Graduate Students) and Last Day to Apply for Graduation to Have Your Name in the Commencement Program (All Students)

Your name will appear in the commencement program if you submit your graduation application by this date and are on track to graduate.

To complete the application, log in to [MyCUInfo](#). Under the **Student** tab, click **Apply for Graduation** and complete the application. Be sure to update your **Diploma Name and Address**. If you apply now, but decide to graduate in another term, you can reapply via MyCUInfo.

Dec. 12: Last Day for Undergraduates to Apply for Graduation Online or Cancel an Application

Although your name will not appear in the commencement program, you can still graduate in December 2014 if you submit your application by this date. This is also the final day to modify or cancel your application. Note: This deadline for graduate students was Nov. 1.

Dec. 20: Commencement Ceremony

Fall 2014 Commencement will take place at the Coors Events/Conference Center at 9:30 a.m. Visit the Commencement site for full information.

Jan. 22: Last Day to Update Your Diploma Name and Diploma Address

Changes to your preferred Diploma Name or to the address where you would like your diploma mailed must be made via [MyCUInfo](#) by this date. Click **Apply for Graduation** and follow the prompts (even if you have already applied) until you see your name and address listed, and edit them there. If you do not enter a Diploma Address in your MyCUInfo profile, your diploma will be mailed to your Home address.

Jan. 23: Sign up for Direct Deposit to Receive Your Confirmation Deposit

To receive your [confirmation deposit refund](#), minus any outstanding debt, you must set up [direct deposit for that transaction](#) (separate from payroll). The Bursar's Office [How To's](#) provide step-by-step instructions. Refunds will be directly deposited into your bank account around the first week of February. If you have questions about direct deposit, email bursar@colorado.edu.

Jan. 30: Last Day to Clear All Financial Holds

To receive your diploma and transcript, all [financial obligations](#) (e.g., fines, tickets, fees) must be paid. You can view your student account and pay online in [MyCUInfo](#) or visit the Bursar's Office. If you have questions, email bursar@colorado.edu.

Jan. 30: Degrees Post to Transcripts

Transcripts can be [ordered online](#). If you have transcript questions, email transcriptinfo@colorado.edu.

Feb. 24: Diplomas Mailed

If you did not enter a Diploma address in your [MyCUInfo](#) profile, your diploma will be mailed to your Home address.

The Office of the Registrar congratulates you on your academic achievement!

Regards,

Office of the Registrar


20 UCB Boulder, CO 80309

[Map: Regent Administrative Center Room 101](#)

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303-492-6970 | registrar@colorado.edu | colorado.edu/registrar

2) The following message was sent on Wednesday, Oct. 29, to all enrolled, degree-seeking students.



Office of the Registrar

UNIVERSITY OF COLORADO BOULDER

Dear [first name],

Friday, Oct. 31, 2014 (11:59 p.m.), is the last day to [drop a class](#) via [MyCUInfo](#).

After Oct. 31, dropping any Main Campus class requires the instructor's and dean's signature on a Special Action Form, available at the instructor's department. Additional approval, such as petitioning the dean, may be required (check with your school or college).

NOTE: Any class dropped after Sept. 10 is assessed full tuition and fees, and a W grade appears on the transcript.

Dropping ALL of your classes constitutes a withdrawal from the university and involves different procedures. See [Withdrawing from the University](#) for more information.

To drop a class online:

1. Log in to [MyCUInfo](#).
2. In the **Student tab**, under **Academic Resources**, select **Register for Classes**.
3. In the **drop tab**, select the current term and then **Continue**.
4. Select the class from the menu, and click **Drop Selected Classes**.
5. Click **Finish Dropping Courses** to complete the drop.
6. Review your class schedule to verify that the course was successfully dropped.

Regards,

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