



Below is the update from the Registrar's Office for September 8, 2014. If you have questions, please contact the person associated with the update. Thank you!

Registrar's Academic Department Admin Training ([Rebecca Jones](#))
10:00 am to 12:00 pm, Friday, 9/26 in UMC 247

New to an academic department on the CU-Boulder campus? Are you an admin responsible for adds? Come to the Office of the Registrar's fall admin training later this month. We'll cover how to add courses in the student record system, change waitlist positions, troubleshoot error messages in Quick Enroll, use the registration forms, see what the students can see, and more. We will demonstrate various processing procedures that should help you manage your regular interactions with students and Campus Solutions. Participants should RSVP to Rebecca.Jones@colorado.edu and complete the [FERPA training online](#) prior to the class. If you haven't already requested your [access to ISIS](#), now is a good time!

Registrar's E-Memos ([Crystal Eilerman](#))

The following communication will be sent to students this afternoon (09/08/14).



Office of the Registrar
UNIVERSITY OF COLORADO BOULDER

Dear <student first name>,

Please note the following Fall 2014 deadlines for Main Campus, full-semester courses. For additional details about these events and a complete list of CU-Boulder deadlines, please view the [Academic Calendar](#).

All deadlines occur at 11:59 p.m. on the date listed unless otherwise noted.

Wednesday, September 10, 2014

- Last day to [drop a course](#) without tuition/fee charges and a W grade on your transcript.
- [Other events](#): Last day to withdraw with only a \$200 processing fee, waive CUSG fees, and request a refund for student opportunity fees (5 p.m.).

Friday, September 12, 2014

- Last day to [add a course](#) and be eligible for [College Opportunity Fund \(COF\)](#) funding (5 p.m.).

- Last day to [change variable-credit hours, pass/fail assignment, and no-credit status](#) on courses without petitioning your dean.

Friday, October 31, 2014

- Last day to [drop a course](#) via [MyCUInfo](#) (full tuition and fees will be assessed, and a W grade will appear on your transcript). After this date, your instructor's and dean's signatures are required.
- Last day to make arrangements with your instructor to change your final exam schedule.

Monday, December 8, 2014

- Last day to [add a course](#) without your instructor's and dean's signatures (5 p.m.).

Visit the MyCUInfo mobile site to view your MyCUInfo profile, class schedules, book lists and grades on your mobile device.

Regards,

Office of the Registrar

20 UCB Boulder, CO 80309

[Map: Regent Administrative Center Room 101](#)

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