



# Office of the Registrar

UNIVERSITY OF COLORADO **BOULDER**

COURSE TERM UPDATE FORM TO:

**MODIFY AN EXISTING CLASS**

Note: Use one form per class (i.e. one for lecture, one for each recitation, etc)

From: \_\_\_\_\_ Dept: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Date: \_\_\_\_\_

### TERM/CLASS:

Term: \_\_\_\_\_

Session: \_\_\_\_\_

Subject Area: \_\_\_\_\_ Catalog Nbr (class#): \_\_\_\_\_ Section #: \_\_\_\_\_

Course Title: \_\_\_\_\_

**BECOMES (NOTE: remainder of form must be completely filled out)**

Term: \_\_\_\_\_

Session: \_\_\_\_\_

Subject Area: \_\_\_\_\_ Catalog Nbr (class#): \_\_\_\_\_ Section #: \_\_\_\_\_

Course Title: \_\_\_\_\_

Component: \_\_\_\_\_

Class Type: \_\_\_\_\_

Scheduled Print: \_\_\_\_\_

Course Topic ID: \_\_\_\_\_

### TIME/FACILITY:

Days:                    M            T            W            TH            F            TBA

Start Time: \_\_\_\_\_

End Time: \_\_\_\_\_

Facility ID (Bldg/Room): \_\_\_\_\_

### INSTRUCTOR:

Name (Last, First, MI) \_\_\_\_\_

(Please do not use nicknames)

Instructor Role: \_\_\_\_\_

Instructor Print: \_\_\_\_\_

Access: \_\_\_\_\_

Subject Area: _____	Catalog Nbr (class#): _____	Section#: _____
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**OTHER:**

Add Consent: \_\_\_\_\_ Enrollment Cap (if not noted, room cap will be used): \_\_\_\_\_  
 Waitlist: \_\_\_\_\_ Units (credits): \_\_\_\_\_

**COMBINED SECTION:**

Sponsor Class: \_\_\_\_\_ Enrollment Capacity: \_\_\_\_\_  
 Non-sponsor Class: \_\_\_\_\_ Enrollment Capacity: \_\_\_\_\_  
 Enrollment Total: \_\_\_\_\_

**ATTRIBUTES:**

BSPC (Boulder Special Course) RAP Program:  
 HONR (Departments Honors Course):  
 Comments:

**REQUIRED APPROVALS:**

_____	_____
Department Chair Signature	Date
_____	_____
Dean Signature	Date

Please fax completed form to Academic Scheduling, x5-3705.