

# **University of Colorado Boulder**

## **Guidelines for Concurrent Degree Program**

The Concurrent Bachelor's/Master's degree program offers the opportunity of pursuing the Bachelor's and Master's degrees leading towards the awarding of the degrees at the completion of the concurrent program. The program is normally a 5-6 year program designed for currently enrolled CU Boulder students.

Initial admission to the program typically occurs during the junior year. Minimum standards for admission require a cumulative G.P.A. of 3.0 and completion of all MAPS deficiencies. Additional admissions criteria are determined by the individual departments in conjunction with the appropriate school or college deans. Any interested student should contact the relevant department.

Students admitted to the concurrent degree program will be admitted at undergraduate status. To comply with Title IV Higher Education regulations, CU-Boulder students pursuing a concurrent bachelors/master's degree will automatically be changed to graduate status after the completion of 130 credit hours (or 145 credit hours for a student in the College of Engineering and Applied Science). It is important to note that transfer and advanced placement hours are included when determining the total credit hours completed. Students at graduate status are assessed graduate tuition rates and are no longer eligible for COF. In addition, graduate students receiving financial aid are considered "independent" and are no longer eligible for aid requiring undergraduate status.

Students who have met ALL undergraduate requirements, including total hours and specific core/departmental requirements, but who have not yet reached 130 or 145 hours may request to be advanced to graduate status through a manual process. Such students should contact their department and/or the Graduate School.

Students work toward completion of both undergraduate and graduate programs simultaneously and must complete all the degree requirements to receive both degrees at the end of the program. If a student withdraws from the program and completes the requirements for the bachelor's degree as described in the policies, they may receive a bachelor's degree. If a student wishes to pursue a regular master's degree or a doctoral degree after withdrawing from or completing this program, they must apply and be admitted to the Graduate School. All Graduate School minimum standards apply to eligibility for admission to the Graduate School; department-specific requirements may be waived by the department as approved in the department's concurrent degree proposals. In this case, courses may not be overlapped.

The concurrent degree program will be administered jointly by the Graduate School and the respective undergraduate School or College. The major department will assume primary administrative authority and responsibility reflecting the full authority and standards of both the undergraduate and graduate degrees (including any minimum standards which may be unique to concurrent degree students).

### Basic Requirements and Minimum Standards

1. Students in the concurrent degree program must be full-time (average 24 credits per year), continuously enrolled students maintaining a minimum cumulative G.P.A of 3.0 throughout their enrollment (departments may establish higher standards for G.P.A).
2. Only currently enrolled, University of Colorado-Boulder students may be considered for admission to the program. Transfer students must complete at least 24 credit hours as a degree-seeking student before applying to the program.
3. Students who are admitted to the concurrent degree program may not pursue a double degree or double major of any other kind.
4. Any MAPS deficiencies must be completed prior to admission to the concurrent degree program.
5. Issues of satisfactory academic progress, petition/appeal, transfer credit and grievance shall be monitored by the individual department's program administrator regarding departmental major requirements and minimum standards of achievement. In addition, the Dean of the Graduate School will consider appeals and review

standards regarding Graduate School or university requirements and will confer with college Deans as appropriate for issues that cross undergraduate/graduate or school/college lines of authority.

6. Concurrent degree students may not participate in the Time Off program. Exceptions may be granted only after consideration by the Dean of the Graduate School based on a review of extenuating circumstances.
7. Time limits for the concurrent degree programs will generally be 5-6 years as specified in the departmental guidelines. Extensions of time limits will be approved only after consideration by the Dean of the Graduate School based on a review of extenuating circumstances.
8. Minimum cumulative G.P.A. for all students enrolled in the concurrent degree program must be maintained at 3.0 for the duration of the program. Departments may establish G.P.A. requirements that are higher than this minimum standard and will be responsible for monitoring the progress of the students within their program. Departments will be responsible for establishing a procedure for probation or dismissal from the concurrent degree program if their departmental standard is higher than the minimum. The Graduate School will be responsible for monitoring the minimum standard and notifying students who are placed on probation. Concurrent degree students may not be admitted to a Ph.D. program prior to completion of both the Bachelor's and the Master's degrees.
9. Students are awarded the undergraduate and master's degrees simultaneously at the completion of the concurrent degree program.
10. Concurrent students who are permitted by their department and the Graduate School to double count courses toward both the bachelor's and the master's degrees, as allowed by the approved concurrent degree proposal, may not use those overlapped courses toward a subsequent PhD at CU Boulder.
11. Students in the concurrent degree program may be eligible for TA/RA appointments at the discretion of their department. Undergraduate students are eligible, under the normal rules of appointment or eligibility, for RA/TA appointments, scholarships, fellowships or other types of support or recognition which would normally be available to undergraduate students. Likewise, students who have been advanced to graduate student status will be eligible for RA/TA appointments, scholarships, fellowships or other types of support or recognition which would normally be available to graduate students.
12. Appeals related to the automatic change to graduate status may be considered in some extenuating circumstances. These appeals are made to the Office of the Registrar. Information on this process can be found at: <http://www.colorado.edu/registrar/bama-program>
13. All other appeals of, or requests for exceptions to concurrent degree standards, rules or policies of the departments, schools/colleges will be reviewed by the Dean of the Graduate School.

These guidelines shall be adopted as of October 19, 1999  
under the unanimous support of the Council of Deans  
and the approval of the Provost.  
Guidelines updated by Graduate School August 2014.

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Russell Moore  
Provost